



HILLINGDON
LONDON



Cabinet

Date: THURSDAY, 18 DECEMBER
2014

Time: 7.00 PM

Venue: COMMITTEE ROOM 6 -
CIVIC CENTRE, HIGH
STREET, UXBRIDGE UB8
1UW

**Meeting
Details:** Members of the Public and
Press are welcome to attend
this meeting

Councillors in the Cabinet:

Ray Puddifoot MBE (Chairman)
Leader of the Council

David Simmonds (Vice-Chairman)
Deputy Leader / Education & Children's Services

Jonathan Bianco
Finance, Property & Business Services

Keith Burrows
Planning, Transportation & Recycling

Philip Corthorne
Social Services, Health & Housing

Douglas Mills
Community, Commerce & Regeneration

Scott Seaman-Digby
Central Services

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Published:
Wednesday, 10 December 2014

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This Agenda is available online at:
www.hillingdon.gov.uk

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Head of Democratic Services
London Borough of Hillingdon,
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www.hillingdon.gov.uk

Putting our residents first

Useful information for residents and visitors

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Attending, reporting and filming of meetings

Residents and the media are welcomed to attend, and if they wish, report on the public part of the meeting. Any individual or organisation may broadcast, record or film proceedings as long as it does not disrupt proceedings. It is recommended to give advance notice to ensure any particular requirements can be met. The Council will provide a seating area for residents/public, an area for the media and high speed WiFi access to all attending.

A media advisory is available for this meeting on the Council's website and the officer shown on the front of this agenda should be contacted for further information and will be available at the meeting to assist if required.

Emergency procedures

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Notice

Notice of meeting and any private business

The London Borough of Hillingdon is a modern, transparent Council and through effective Cabinet governance, it seeks to ensure the decisions it takes are done so in public as far as possible. Much of the business on the agenda for this Cabinet meeting will be open to residents, the wider public and media to attend. However, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. Such business is shown in Part 2 of the agenda and is considered in private. Further information on why this is the case can be sought from Democratic Services.

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 to confirm that the Cabinet meeting to be held on:

18 December 2014 at 7pm in Committee Room 6, Civic Centre, Uxbridge

will be held partly in private and that 28 clear days public notice of this meeting has been given. The reason for this is because the private (Part 2) reports listed on the agenda for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. A list of the reports which are expected to be considered at this meeting in both public and private are set out above on the agenda, including a number or reason why a particular decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating to the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Notice of any urgent business

To ensure greater transparency in decision-making, 28 clear days public notice of the decisions to be made both in public and private has been given for these agenda items. The exceptions to this rule are the urgent business items on the agenda marked *. For these items it was impracticable to give sufficient notice for a variety of business and service reasons. The Chairman of the Executive Scrutiny Committee has been notified in writing about this urgent business.

Notice of any representations received

No representations from the public have been received regarding this meeting.

Date notice issued and of agenda publication

10 December 2014

London Borough of Hillingdon

Agenda

- 1 Apologies for Absence
- 2 Declarations of Interest in matters before this meeting
- 3 To approve the public decisions and minutes of the last Cabinet meeting 1 - 14
- 4 To approve the confidential decisions and minutes of an item in the private part of the last Cabinet meeting 15 - 16
- 5 To confirm that the following items of business marked Part 1 will be considered in public and that the items of business marked Part 2 in private

Cabinet Reports - Part 1 (Public)

- 6 Monthly Council Budget Monitoring 2014/15 - Month 7 (Cllr Bianco) 17 - 70
- 7 The Council's Budget: Medium Term Financial Forecast 2015/16 - 2019/20 - POLICY FRAMEWORK (Cllrs Puddifoot & Bianco)
REPORT TO FOLLOW ON SUPPLEMENTARY AGENDA
- 8 Grants to Voluntary Organisations 2015/16 (Cllr Mills) 71 - 152
- 9 Additional Needs Strategy (Cllr Simmonds) 153 - 174
- 10 Quarterly Planning Obligations Monitoring (Cllr Burrows) 175 - 208
- 11 School Capital Programme Update (Cllrs Simmonds & Bianco) 209 - 218

Cabinet Reports - Part 2 (Private and Not for Publication)

12	Public Health Update - contract extensions and transfers (Cllr Corthorne) *	219 - 224
13	The provision of Waste Weekends (Cllr Burrows) *	225 - 228
14	Award of Contract: Support Living for Adults with Learning Disabilities (Cllr Corthorne)	229 - 256
15	Award of Contract: Family Group Conference Service (Cllr Simmonds)	257 - 270
16	Catering & Vending Services across Council venues (Cllr Bianco)	271 - 294
17	Extension of Void Contract (Cllr Corthorne)	295 - 298
18	Property matter, Uxbridge Road, Hayes End (Cllr Bianco) *	299 - 304

The reports listed above in Part 2 are not made public because they contains exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

19 Any other items the Chairman agrees are relevant or urgent

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Minutes

Cabinet

Thursday, 20 November 2014

Meeting held at Committee Room 6 - Civic Centre,
High Street, Uxbridge UB8 1UW



Published on: 21 November 2014

Come into effect on: from 28 November 2014 *

Cabinet Members Present:

Ray Puddifoot MBE (Chairman)
David Simmonds (Vice-Chairman)
Philip Corthorne
Douglas Mills
Jonathan Bianco
Scott Seaman-Digby

Members also Present:

John Riley
Wayne Bridges
Brian Crowe
Janet Duncan
Mo Khursheed
Brian Stead
Henry Higgins
Jan Sweeting
Susan O'Brien

1. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Keith Burrows.

2. DECLARATIONS OF INTEREST IN MATTERS BEFORE THIS MEETING

No interests were declared at the meeting.

3. TO APPROVE THE MINUTES OF THE LAST CABINET MEETING

The decisions and minutes of the last meeting were approved and agreed as a correct record.

4. TO CONFIRM THAT THE ITEMS OF BUSINESS MARKED PART 1 WILL BE CONSIDERED IN PUBLIC AND THAT THE ITEMS OF BUSINESS MARKED PART 2 IN PRIVATE

This was confirmed.

5. THE ACCESSIBILITY OF THE LONDON UNDERGROUND & RAIL STATIONS IN HILLINGDON

RESOLVED:

That Cabinet:

- 1. Notes the extent of the issues regarding accessibility of the London Underground and rail stations in Hillingdon;**
- 2. Endorses the officer view that Transport for London (TfL) should consider the new £75m fund to provide full step-free access at least to Ruislip, Northwood and Eastcote Stations;**
- 3. Endorses the Council's proactive work with TfL to consider accelerated improvements to London Underground stations in Hillingdon and;**
- 4. Grants delegated authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and the Cabinet Member for Planning, Transportation and Recycling, to develop and submit bids to TfL in relation to the new £75m fund.**

Reasons for decision

Cabinet considered a report looking at the options for greater step-free access to railway and underground stations in Hillingdon. The report followed a motion agreed at the Council meeting on 10 July 2014, regarding the problems for disabled access on the London Underground and the work of Freeman Natasha Baker and local resident Conrad Tokarczyk in highlighting the problem.

Cabinet noted that whilst the Council was not directly responsible for the matter, it was very proactive in working with Transport for London to secure further step free access to stations and to this endeavour, Cabinet authorised officers to submit a bid for improvements to three of the Borough's stations from a new fund set up by the Mayor of London.

Alternative options considered and rejected

Cabinet could have decided not to undertake any proactive work to secure accessibility improvements to the stations.

Officers to action:

Jales Tippell, Residents Services

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

6. DELEGATION TO LONDON COUNCILS' TRANSPORT & ENVIRONMENT COMMITTEE IN RELATION TO THE PAN-LONDON PARKING APPEALS SERVICE ON PRIVATE LAND

RESOLVED:

That Cabinet:

- 1. Formally confirm that the functions delegated to London Councils' Transport & Environment Committee (LCTEC) to enter into the arrangements with the British Parking Association were and continue to be delivered pursuant to section 1 of the Localism Act 2011;**
- 2. Expressly delegate the exercise of section 1 of the 2011 Act to LCTEC for the purpose of providing an appeals service for parking on private land under contract on a full cost recovery basis;**
- 3. Amend the LCTEC Governing Agreement to this end and;**
- 4. Authorise the Borough Solicitor to sign, execute and return the Memorandum of Participation on this Council's behalf.**

Reasons for decision

Cabinet agreed to make the necessary delegation and decisions, on Hillingdon's part, to continue the operation of pan-London appeals service for parking on private land for the British Parking Association under contract.

Alternative options considered and rejected

Cabinet could have decided not to support the operation of this service, which could potentially have put its ongoing operation across London in jeopardy.

Officer to action:

Mark Braddock, Administration Directorate

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

7. MONTHLY COUNCIL BUDGET - MONITORING REPORT

RESOLVED:

That the Cabinet:

- 1. Note the forecast budget position for revenue and capital as at September 2014 (Month 6).**
- 2. Agree the changes to the Treasury Management Strategy to add the use of REPOs and one overseas bank, Svenska Handelsbanken and note the treasury management update as at September 2014 (Month 6) at Appendix E.**
- 3. Continue the delegated authority up until the 18 December 2014 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 23 October and 20 November 2014 Cabinet meetings, detailed at Appendix F.**
- 4. Agrees to the virement of £3,100k from the Secondary Schools Expansions programme to fund additional works at Northwood Secondary School.**
- 5. Approves the addition of £125k Department of Health Care Act Implementation Funding to 2014/15 Adult Social Care Budgets.**
- 6. Approve the grant of £13,053 to the Trinity Homeless Project, Uxbridge to be funded from strike savings.**
- 7. Approves the release of £100k from Priority Growth to fund a comprehensive review of the Council's ICT service and strategy.**
- 8. Approves the release of £70k from General Contingency to fund legal costs associated with the Compulsory Land Purchase for the M25 Spur Road.**
- 9. Agree that during the 2014/2015 winter season, with the full agreement of the Leader of the Council (or Deputy Leader if unavailable), the Chief Executive or the Deputy Chief Executive and Corporate Director of Resident Services are both authorised to take all necessary urgent decisions (including those ordinarily reserved to the executive) to release funds, procure and incur expenditure in order to safeguard residents, deliver services and manage the effects of bad weather or incidents adversely affecting the Borough. Such decisions taken, that would have required Cabinet or Cabinet Member approval, are to be reported to a subsequent Cabinet meeting for formal ratification. Furthermore, that Cabinet request the Chairman of the Executive Scrutiny Committee waive the scrutiny call-in period so this takes immediate effect.**
- 10. Approve the award of the following small grants, to be funded from the Core Grants Budget:**
 - I. Hillingdon & Harrow Deaf Children's Society - £1,000**
 - II. Community Cancer Centre / Hillingdon Brain Tumour Group - £3,000**
 - III. Recycle-a-bike - £5,000**

IV. DASH - £3,500

Reasons for decision

Cabinet was informed of the latest forecast revenue, capital and treasury position in the current financial year 2014/15, noting the Council had was ahead of its budgetary and service objectives through sound financial management.

Cabinet made a number of budget related decisions, including the virement, release and acceptance of funds for various services or activities, the award of small grants to assist four local organisations and delegated authority for instant executive decision-making during the Winter season, enabling the Council to be well prepared in the eventuality of any severe weather or adverse incidents impacting upon residents and services in the Borough.

Alternative options considered and rejected

None.

Officer to action:

Paul Whaymand, Finance Directorate

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

8. SCHOOL CAPITAL PROGRAMME UPDATE

RESOLVED:

That Cabinet:

- 1. Note the progress made with Phases 1, 2 and 3 of the Primary School Expansion Programme and the School Conditions Programme.**
- 2. Note the work undertaken to date to identify those secondary schools that may be suitable for expansion.**

Reasons for decision

Cabinet received an update on the Council's school capital expansion and condition programmes, noting the substantial works undertaken over the last few months on both existing and new schools sites to improve the quality of learning and provide a school place for every child.

Cabinet noted the good progress being made on identifying new sites for secondary education expansion.

Alternative options considered and rejected

Cabinet could have decided to delay or not progress aspects of the schools programmes, which would have impacted upon the Council's ability to provide sufficient school places.

Officer to action:

Bobby Finch, Residents Services

Classification: Public

The report relating to this decision by the Cabinet is available to view on the Council's website or by visiting the Civic Centre, Uxbridge.

9. FORMER USAF SCHOOL, PENTLAND WAY, WEST RUISLIP

RESOLVED:

That Cabinet agreed that (1) the school buildings of the former USAF Elementary School, Pentland Way, West Ruislip be declared surplus to requirements; (2) the necessary authority be delegated in respect of the freehold interest and future decisions on the matter; (3) a temporary lease be granted to the Eden Academy Trust as set out in the report; (4) noted that Eden Academy Trust will grant a 10 year lease to the Growing Trees Nursery as set out in the report; (5) and the necessary authority be given to officers to ensure the Borough's interests on the matter be safeguarded to secure educational provision on the site.

Note: this is an abridged public record of the Cabinet's decisions due to the confidential nature of the discussions that took place at the meeting.

Reasons for decision

Cabinet made the necessary property decisions in relation to the former USAF Elementary School site, to enable the development of a new local 140 place Special Free School providing services for children that have a statement of Special Educational Needs.

Alternative options considered and rejected

Cabinet could have decided to sell the site on the open market for either the current planning use or seek planning consent for residential development.

Officer to action:

Michael Paterson, Residents Services

Classification: Exempt

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10. DELIVERY OF THE REVENUES AND BENEFITS SERVICES

RESOLVED:

That Cabinet:

- 1. Approves the recommendation to award a 5 year contract with options to extend for 2 further periods of 2 years for the delivery of Revenues & Benefits Services to Northgate Information Solutions UK Ltd with effect from 1 August 2015.**
- 2. Delegates authority for any proposed contract extensions to the Corporate Director of Finance, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services.**

Reasons for decision

Following a competitive procurement exercise, Northgate Information Solutions UK was appointed as the Council's partner for the provision of revenues and benefits services. Noting there would be little impact upon service users of the change, Cabinet welcomed the proposed service enhancements, which would include a 24/7 telephone option for residents.

Alternative options considered and rejected

Cabinet could have awarded the contract to an alternative supplier or brought the service back in-house, but these were considered not the most economically advantageous options.

Officers to action:

Rob Smith & Daniel Tilbury, Finance Directorate

Classification: Exempt

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11. REVIEW OF THE PLANNING CONTRACT

RESOLVED:

That the Cabinet notes the negotiations undertaken by officers and approves the contract variation and price increase for the continued use of TerraQuest to deliver the validation, assessment and processing of specific categories of planning applications, as set out in the report.

Reasons for decision

Cabinet agreed a variation to the current long-term planning services contract, to better reflect changes in the market for planning staff, enabling the continued use of quality professional planners to assist in processing a variety of local planning applications on behalf of residents and businesses.

Alternative options considered and rejected

Cabinet could have continued with the current contractual arrangements.

Officers to action:

James Rodger/Matthew Duigan, Residents Services

Classification: Exempt

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12. CONTRACT AWARD FOR ICT NETWORK AND TELEPHONY

RESOLVED:

That Cabinet award the 4 lots as follows for a contract of 3 years to start from 1st April 2015:

1. That the lot for IP Telephony/Contact Centre be awarded to ONI PLC
2. That the lot for ICT network be awarded to Logicalis UK Limited
3. That the lot of UPS maintenance be awarded to ONI PLC
4. That the lot for engineering works be awarded to Logicalis UK Limited

Reasons for decision

Cabinet awarded critical contracts for the operation of the Council's ICT Network and Telephony system, enabling continuous and effective communications internally and with residents by telephone and also on 6000 devices. Cabinet noted that these networks provide the backbone for services along with their transformation and digital innovation going forward.

Alternative options considered and rejected

Cabinet could have requested officers consider alternative procurement frameworks for these services.

Officer to action:

Nick McCarthy, Residents Services

Classification: Exempt

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13. AIR HANDLING UNITS, CIVIC CENTRE - REFURBISHMENT WORKS

RESOLVED:

That Cabinet:

1. **Revokes its decision dated 24 April 2014 on contract award to Artic Building Services Limited for the reasons outlined in the report;**
2. **Approves the acceptance of a tender from G&D Higgins Mechanical Services Limited for the rationalisation of the air handling units within the Civic Centre for the sum of £379,551;**
3. **Approves the award of a contract to G&D Higgins Mechanical Services Limited for these works which includes the Building Management System (BMS) control strategy that controls operational functionality of this replacement works and other related environmental equipment.**
4. **Approves the allowance of a total contingency as specified in this report. This sum may only be spent on unforeseen occurrences arising directly from the contract works and is to be the subject of a report to Cabinet upon contract completion.**

Reasons for decision

In revoking a previous decision on the matter, Cabinet accepted a new tender to upgrade the air handling units that serve the Civic Centre, Uxbridge, which would ensure the necessary heating and cooling required for operational use.

Alternative options considered and rejected

Due to the age of the units, Cabinet had limited options to consider.

Officer to action:

Anthony Payne, Residents Services

Classification: Exempt

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14. LEADER'S INITIATIVE: BURGLAR ALARMS FOR OLDER PEOPLE

RESOLVED:

That Cabinet awards a three year contract to Response Electronics Ltd. for the supply, install and servicing of burglar alarms for Hillingdon residents over 65.

Reasons for decision

Cabinet made the necessary procurement decision to enable the continuation of the popular Older People's Burglar Alarm Scheme, launched in 2008 and offers Hillingdon residents over 65 the opportunity to have an alarm installed free of charge in their home.

Alternative options considered and rejected

Other options were rejected because they would not continue to deliver the Scheme.

Officers to action:

Ed Shaylor, Residents Services
Kevin Byrne, Administration Directorate

Classification: Exempt

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15. HEALTHWATCH HILLINGDON AND NHS COMPLAINTS ADVOCACY SERVICES 'VOICEABILITY'

RESOLVED:

That Cabinet:

- 1. Approves the extension of Healthwatch Hillingdon's contract for a further 2 years from the 1st April 2015 - 31st March 2017 to provide local Healthwatch services at the value of £175k per year and;**
- 2. Approves Hillingdon's participation in the Pan London VoiceAbility contract for a further 2 years from the 1st April 2015 - 31st March 2017 to provide NHS ICAS services in Hillingdon at the current rates and charges.**

Reasons for decision

Cabinet agreed the continuation of contracts for Healthwatch Hillingdon and the NHS Independent Complaints Advocacy Support (VoiceAbility) to provide services to assist residents and vulnerable people who may wish to raise concerns about local health and social care services.

Alternative options considered and rejected

Cabinet could have considered a competitive tender exercise for such services, but noted that the current marketplace was not sufficiently developed and that the current services providers were performing well.

Officer to action:

Kevin Byrne, Administration Directorate

Classification: Exempt

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16. MATERIALS SUPPLY FOR HOUSING & PROPERTIES

RESOLVED:

That Cabinet approve the utilisation of the Mears' supply chain whilst they are engaged in the development and management of the Internal Repairs Team.

Reasons for decision

Cabinet agreed to use the wider supply chain of Mears to provide materials, additional savings and process improvements to the way the Council's Internal Repairs Team work to maintain around 11,000 council residential properties.

Alternative options considered and rejected

Cabinet noted other efforts to secure economically advantageous materials supplies, but considered the option with Mears was the best value for money.

Officers to action:

Nigel Dicker - Residents Services

Matthew Kelly - Finance

Classification: Exempt

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17. REFURBISHMENT OF 1 & 2 MERRIMANS FOR SUPPORTED HOUSING

RESOLVED:

That the Cabinet:

- 1. Appropriate 1 and 2 Merrimans to the Housing Revenue Account.**
- 2. Delegate authority to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services any initial procurement decisions on professional and technical services to develop the project;**
- 3. Delegate authority for any future decisions regarding the project, including the necessary construction contract, to the Leader of Council and the Cabinet Member for Finance Property and Business Services, in conjunction with the Deputy Chief Executive and Corporate Director of Residents Services.**

Reasons for decision

Cabinet noted that 1 and 2 Merrimans were vacant properties, adjoining Merrimans Respite Centre and in a poor condition. Members made the necessary decisions to bring the properties back into use as supported housing flats for adults with learning disabilities.

Alternative options considered and rejected

Cabinet could have disposed of the properties privately or considered them for general social housing.

Officer to action:

Marcia Gillings, Residents Services

Classification: Exempt

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18. ANY OTHER ITEMS THE CHAIRMAN AGREES ARE RELEVANT OR URGENT

No additional items were considered by the Cabinet.

The meeting closed at 7.26pm

*** IMPORTANT INFORMATION**

DECISION AUTHORITY

Meeting after Cabinet, the Executive Scrutiny Committee did not call-in any of the Cabinet's decisions.

Cabinet's decision on Item 7 (minute7) in respect of interim delegated authority for executive decision-making over the winter season will come into immediate effect after the agreement of the Chairman of the Executive Scrutiny Committee.

All remaining decisions of the Cabinet will come into effect from 5pm, Friday 28 November 2014.

By virtue of paragraph(s) 3, 5 of Part 1 of Schedule 12A
of the Local Government (Access to Information) Act 1985 as amended.

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MONTHLY COUNCIL BUDGET MONITORING -2014/15 MONTH 7

Cabinet Member	Councillor Jonathan Bianco
Cabinet Portfolio	Finance, Property and Business Services
Report Author	Paul Whaymand, Corporate Director of Finance
Papers with report	Appendices

HEADLINE INFORMATION

Purpose of report	<p>This report provides the Council's forecast financial position and performance against the 2014/15 revenue budget and capital programme.</p> <p>A net in-year underspend of £2,638k is projected against 2014/15 General Fund revenue budgets as of October 2014 (Month 7). This represents an improvement of £83k on the position previously reported to Cabinet.</p> <p>The latest positions on other funds and the capital programme are detailed within the body of this report.</p>
Contribution to our plans and strategies	<p>Putting our Residents First: <i>Financial Management</i></p> <p>Achieving value for money is an important element of the Council's medium term financial plan.</p>
Financial Cost	N/A
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS

That the Cabinet:

1. Note the forecast budget position for revenue and capital as at October 2014 (Month 7).
2. Note the treasury management update as at October 2014 at Appendix E.
3. Continues the delegated authority up until the 22 January 2015 Cabinet meeting to the Chief Executive to approve any consultancy and agency assignments over £50k, with final sign-off of any assignments made by the Leader of the Council. Cabinet are also asked to note those consultancy and agency assignments over £50k approved under delegated authority between the 21 November and 18 December 2014 Cabinet meetings, detailed at Appendix F.
4. Agree to the transfer of £171k funding from the general capital contingency budget to the ICT Single Development Plan.

5. Approve funding of £50k in respect of Better Homes funding from the Greater London Authority to be added to the Private Sector Renewals Grant budget.
6. Approve re-phasing of £20,543k capital expenditure budgets into later years of the capital programme.
7. Agree grant funded expenditure up to £69.5k in 2014/15 to deliver 2 of the projects within the Operational Resilience and Capacity Plan recommended by HCCG and approved and funded by NHSE.
8. Approve the addition of £92,250 DEFRA Sustainable Urban Drainage Systems grant funding to Residents Services operating budgets in 2014/15 and 2015/16.
9. Approve the addition of £40,000 DCLG Site Delivery Fund Grant funding to Residents Services operating budgets in 2014/15.
10. Approve the award of £10,000 to Uxbridge Forward from the Core Grants Budget
11. Ratify an Emergency Contract Decision made on 24 November 2014 by the Leader of the Council and Chief Executive to award a contract to Ability Housing Association to provide a care and support service for people with mental health needs at Sessile Court (formerly Tasman House) opening in 2014 for a period of five years.
12. Agree to:
 - a) Progress the 3 playgrounds and 2 outdoor gyms funded from Chrysalis as set out in Appendix G to this report;
 - b) Delegate to the Deputy Chief Executive and Corporate Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Community, Commerce and Regeneration, the authority to procure, authorise capital release and make any other related decisions in respect of the 5 projects set out in the report from the Chrysalis Programme. This will enable their expedient installation during March 2015;
 - c) Request officers to report back to Cabinet the delegated decisions made on these 5 projects for public record and to keep residents and Ward Councillors informed on these beneficial local projects.

INFORMATION

Reasons for Recommendations

1. The reason for the monitoring recommendation is to ensure that the Council achieves its budgetary objectives, providing Cabinet with an update on performance at outturn against budgets approved by Council on 20 February 2014.
2. Appendix E provides an update to Cabinet on Treasury Management performance during this financial year.
3. Recommendation 4 - Funding of £171k is required for phase 2 of Hillingdon Adult and Community Learning ICT provision which will support residents in their learning by modernising Adult Education IT systems.
4. Recommendation 5 - The West London Housing Directors have agreed that the remaining capital funding left from the GLA Targeted Funding Stream allocations between 2006 and 2011 (Empty Property and Better Homes Landlord grants programme) should be pooled and reallocated to a new Better Homes Project across West London. The allocation to Hillingdon is £50k and is required to be spent on Better Homes within the current financial year.
5. Recommendation 6 - There is a forecast under spend of £28,847k on the capital programme for the current financial year of which £20,543k is due to slippage on existing schemes where the budget will be required in future financial years. It is therefore proposed to re-phase £20,543k to reflect current expenditure projections over the life of the capital programme.

6. Recommendation 7 - The Council has been awarded funding of £69.5k from NHS England. The funding arises from the approval of Hillingdon Clinical Commissioning Group's (HCCG) 2014/15 Operational Resilience and Capacity Plan which includes 2 projects to be delivered by the Council. This funding is a replacement for the previous awarded annual Winter Pressures Grant. This requirement applies to all local authorities and CCGs. The money will be used for:

a) Out of hours Approved Mental Health Professional (AMHP) Service - Service will be available between 5 and 11pm 7 days a week to prevent breaches of A & E waiting time and prevent avoidable admissions. Total cost £32.7k

b) Additional Reablement capacity - Service will be available from 1st December until 31st March 2015 with the intention of expediting hospital discharge. Total cost £36.7k will be spent on additional assessor and care worker capacity that will be created by a combination of additional hours for existing staff and recruiting agency staff where required.

The Council is required to incur the expenditure first and then reclaim the money from the HCCG.

7. Recommendation 8 - Acceptance of the Sustainable Urban Drainage Systems funding (SUDS) £92,250 received from DEFRA to support set up costs for the Council to operate as a SUDS Approval Body for the period 1 April 2013 to 31 March 2015.

8. Recommendation 9 - Acceptance of £40,000 Site Delivery Fund grant received from DCLG is recommended help planning authorities resolve issues that are preventing housing schemes starting on site.

9. Recommendation 10 - As part of the small grants programme, Cabinet is asked to agree funding for Uxbridge Forward. £50k was set aside from the Core Grants Budget by Cabinet last year for such pump priming initiatives.

10. Recommendation 11 - Under the power vested to them in the Constitution, the Leader of the Council and Chief Executive invoked their Emergency Contract Delegation on 24 November to award an urgent contract to provide care and support services for people with mental health needs at Sessile Court (formerly Tasman House).

Sessile Court, Hayes will provide 14 self-contained flats that will enable some residents currently living in residential care to enjoy independent living. The scheme will also prevent others from being admitted to residential care. The provision of a care and support service at Sessile Court will provide a safe environment to enable residents to develop their independent living skills.

Prior to the handover of the scheme later this year, it was necessary for the Council to agree that the previously approved provider could withdraw from the contract. A fresh procurement exercise was therefore undertaken for an alternative provider.

Given the service urgency and, in considering all necessary information and options available, the Leader of the Council and Chief Executive therefore agreed to award a new contract to Ability Housing Association. The contract will span 5 years, costing up to a maximum of £1,544k in total over that period.

Failure to have appointed a new service provider would have put these important care and support services in jeopardy and also incurred void costs to the Council for the flats that would not be occupied.

The Constitution requires such decisions are reported to Cabinet for ratification, transparency and due public record.

11. Appendix G to this report sets out a programme of investment in playgrounds and outdoor gyms across the Borough, which are to be funded from the Chrysalis Programme. Recommendation 12 above seeks approval for this programme to go ahead.

Alternative options considered

12. There are no other options proposed for consideration.

SUMMARY

REVENUE

13. An underspend of £2,638k is projected at Month 7 for General Fund revenue budgets, consisting of £1,100k of deferred capital financing costs, a £289k reduction in the call on contingency budgets and a net underspend of £1,249k across Directorate Operating Budgets. This represents a net improvement of £84k, with an improved Adult Social Care forecast offsetting the effect of adverse movements on Children & Young People's Service budgets.
14. The 2014/15 revenue budget contains £16,552k of savings, including sums brought forward from 2013/14. £13,405k of this sum is reported as either on track for delivery in full or already banked with the remaining £3,086k classed as amber due to being at an early stage of implementation. No savings are reported as being at risk of non-delivery.
15. General Fund balances are projected to reach £38,552k at 31 March 2015, assuming that the remaining £2,370k of unallocated General Contingency and £1,452k of unallocated Priority Growth are committed in full during 2014/15. Taking account of the £5,000k drawdown from balances planned for 2015/16, uncommitted General Fund balances are £33,552k.
16. In relation to other funds, there are no material adverse variances affecting the 2014/15 General Fund outturn, with actions being taken to review the £185k income pressure reported within the Parking Revenue Account. Within the Collection Fund, no movement is reported from the £2,197k surplus; however, delays in bringing Heathrow Terminal 2 onto the rating list is concerning and could cause a pressure.

CAPITAL

17. As at Month 7 an under spend of £28,847k is reported on the 2014/15 capital programme budget from a revised budget of £111,965k. This is comprised of cost under spends of £4,206k and net phasing variances of £24,641k. Forecast outturn over the life of the General Fund programme for 2014/15 to 2018/19 is an under spend of £3,321k.
18. General Fund capital receipts of £4,901k are forecast for 2014/15, an adverse variance of £10,746 on the revised budget. Receipts over the period to 2018/19 expected to reach £42,141k. The forecast level of receipts in 2014/15 has reduced due to completion on major sales slipping into the next financial year.
19. Prudential borrowing is forecasting a favourable variance of £5,873k over the life of the programme due to the cost under spends of £3,321k and the improvement in the capital receipts forecast of £10,792k, partly offset by a reduction of £7,800k in the forecast level of Community Infrastructure Levy against initial income targets.

FURTHER INFORMATION

General Fund Revenue Budget

20. An underspend of £2,638k is projected on normal operating activities at Month 7, representing an improvement of £84k from Month 6. The Month 7 position incorporates a £1,249k net underspend across Directorate Operating Budgets, a £1,100k underspend on capital financing costs and a favourable variance of £289k on Development and Risk Contingency. Further detail on each of these items is included below.
21. Movements from Month 6 on Directorate Operating budgets result in a net improvement of £81k, principally relating to Adult Social Care and the increase in income on joint funded placements and implementation of the All Age Disabilities Pathway. The full effect of which is somewhat reduced by the adverse movement reported in Children and Young People's Service as a result of changes in assumptions on forecasting agency spend.
22. As previously reported, the position on Directorate Operating Budgets consists of a number of compensatory variances which will continue to be closely monitored and factored into the Council's Medium Term Financial Forecast as appropriate. Within the reported position there remains significant scope to manage emergent pressures or support new initiatives.
23. The Council's General Fund revenue budget contains £16,491k savings, including the £12,802k approved by Cabinet and Council in February 2014, of which 50% are already banked and further 31% on track for delivery in full. An element of risk associated with those savings in the early stages of delivery, totalling £3,086k remains.

Table 1: General Fund Overview

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000
168,045	1,724	Directorate Operating Budgets	169,771	168,521	(1,249)	(1,168)	(81)
17,153	(1,624)	Corporate Operating Budgets	15,527	14,429	(1,100)	(1,100)	0
24,738	0	Development & Risk Contingency	24,738	24,449	(289)	(286)	(3)
2,252	(100)	Priority Growth	2,152	2,152	0	0	0
212,188	0	Sub-total Normal Activities	212,188	209,551	(2,638)	(2,554)	(84)
		<u>Exceptional Items</u>					
212,188	0	Total Net Expenditure	212,188	209,551	(2,638)	(2,554)	(84)
(212,188)	0	Budget Requirement	(212,188)	(212,188)	0	0	0
0	0	Net Total	0	(2,637)	(2,638)	(2,554)	(84)
(35,915)	0	Balances b/fwd	(35,915)	(35,915)			
(35,915)	0	Balances c/fwd 31 March 2015	(35,915)	(38,552)			

24. At 31 March 2014 General Fund Balances totalled £35,915k, with the projected underspend expected to reach £38,552k by 31 March 2015. The Council's Medium Term Financial Forecast assumes that balances over £30,000k will be retained to manage emergent risks

and issues, with sums above that level earmarked for use to smooth the impact of government funding cuts.

Directorate Operating Budgets (£1,249k underspend, £81k improvement on Month 6)

25. An overview of the forecast outturn on directorate operating budgets is contained in Table 2, with further detail for each directorate contained within Appendix A to this report. Variances relating to those more volatile areas of activity being managed through Development and Risk Contingency are expanded upon below.

Table 2: Directorate Operating Budgets

Original Budget	Budget Changes	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6	
£'000	£'000		£'000	£'000	£'000	£'000	£'000	
14,218	83	Admin.	Expenditure	14,301	14,015	(286)	(193)	(93)
(3,187)	906		Income	(2,281)	(2,323)	(42)	(48)	6
11,031	989		Sub-Total	12,020	11,692	(328)	(241)	(87)
169,101	329	Finance	Expenditure	169,430	169,517	87	104	(17)
(155,788)	(101)		Income	(155,889)	(156,281)	(392)	(392)	0
13,313	228		Sub-Total	13,541	13,236	(305)	(288)	(17)
139,103	822	Residents Services	Expenditure	139,925	139,180	(745)	(510)	(235)
(73,138)	(371)		Income	(73,509)	(73,218)	291	(17)	308
65,965	451		Sub-Total	66,416	65,962	(454)	(527)	73
31,163	(3,433)	Children & Young Peoples Service	Expenditure	27,730	28,197	466	289	177
(8,961)	457		Income	(8,504)	(8,687)	(183)	(203)	20
22,202	(2,976)		Sub-Total	19,226	19,510	283	86	197
68,691	13,612	Adult Social Care	Expenditure	82,303	82,686	383	452	(69)
(13,157)	(10,580)		Income	(23,737)	(24,565)	(828)	(650)	(178)
55,534	3,032		Sub-Total	58,566	58,121	(445)	(198)	(247)
168,045	1,724	Total Directorate Operating Budgets		169,769	168,521	(1,249)	(1,168)	(81)

26. An underspend of £328k is reported on the Administration budget due to posts being held vacant across the group and an improved outlook for Legal service income. This position has improved by £87k since Month 6, principally due to posts being held vacant for longer.

27. A small improvement from Month 6 of £17k is reported on Finance budgets, with the reported underspend of £305k being the net result of strong performance on recovery of Housing Benefit overpayments and court costs and delayed recruitment in Internal Audit.

28. An underspend of £454k is forecast within Residents Services, with cost pressures on parking income and facilities management being offset by the cost reduction resulting from the closure of Victoria Road Civic Amenity Site and posts being held vacant across the group. The £73k

adverse movement from Month 6 relates to an income pressure arising from the deferral of capital receipts into 2015/16 being mitigated by a number of one-off underspends across the group.

29. An adverse movement of £197k is reported on Children and Young People's Services, which represents the impact of an increased pressure primarily due to the use of agency staff to cover a rising number of vacant posts, some of which are senior and a change in assumptions as to the length of the approved contracts. The headline variance of £283k continues to be predominantly driven by the increased use of agency staff, which is partially mitigated through increased income from partners.
30. An underspend of £445k is now reported on Adult Social Care operating budgets, representing a £247k improvement from the position at Month 6. This improvement mainly relates to a reduction in placement costs and an increase in income towards joint funded placements, with a considerable part of the underspend arising from staffing vacancies.

Progress on Savings

31. The Council's 2014/15 General Fund Revenue Budget contains £16,491k savings, with £12,802k new items approved by Cabinet and Council in February 2014 and a further £3,689k of items in progress brought forward from prior years. Delivery against these targets is closely monitored through the Council's Business Improvement Delivery Programme and regular updates presented to the Hillingdon Improvement Programme Steering Group.
32. As at Month 7, £13,405k (£13,377k at Month 6) is either on track for delivery or already banked, with the remaining £3,086k classed as amber due to being at an early stage of delivery but are expected to continue being steadily upgraded to green over the coming months.

Table 3: Savings Tracker

2014/15 General Fund Savings Programme	Cross-cutting BID	Admin. & Finance	Residents Services	Adult Social Care	Children & Young People's Services	Total Savings	
	£'000	£'000	£'000	£'000	£'000	£'000	%
B Banked	(1,363)	(1,448)	(2,892)	(2,055)	(551)	(8,309)	50.4%
G On track for delivery	0	(91)	(2,375)	(1,734)	(896)	(5,096)	30.9%
A Potential significant savings shortfall or a significant or risky project which is at an early stage	(1,637)	0	(237)	(1,212)	0	(3,086)	18.7%
R Serious problems in the delivery of the saving	0	0	0	0	0	0	0.0%
Total 2014/15 Savings	(3,000)	(1,539)	(5,504)	(5,001)	(1,447)	(16,491)	100%

Corporate Operating Budgets (£1,100k underspend, no movement)

33. Corporately managed expenditure includes revenue costs of the Council's capital programme, externally set levies and income arising from provision of support services to other funds and ring-fenced budgets. These budgets are relatively non-volatile and therefore limited movement in forecast outturn is expected.

Table 4: Corporate Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
0	0	Interest and Investment Income	Salaries	0	0	0	0	0
9,927	292		Non-Sal Exp	10,219	9,119	(1,100)	(1,100)	0
(39)	(376)		Income	(415)	(415)	0	0	0
9,888	(84)		Sub-Total	9,804	8,704	(1,100)	(1,100)	0
0	0	Levies and Other Corporate Budgets	Salaries	0	0	0	0	0
11,077	792		Non-Sal Exp	11,869	11,869	0	0	0
(3,812)	(2,332)		Income	(6,144)	(6,144)	0	0	0
7,265	(1,540)		Sub-Total	5,725	5,725	0	0	0
17,153	(1,624)	Total Corporate Operating Budgets		15,529	14,429	(1,100)	(1,100)	0

34. In line with the position at Month 6, an underspend of £1,100k is reported on capital financing costs as a result of prioritisation of government grants within the programme. This remains a temporary position with the on-going investment in school expansions continuing to require substantial support from Council-funded Prudential Borrowing.

Development & Risk Contingency (£289k underspend, £3k improvement)

35. The Council set aside £24,738k to manage volatile and uncertain budgets within the Development & Risk Contingency, which included £22,238k in relation to specific risk items and £2,500k as General Contingency to manage unforeseen risk items. The overall level of contingency requirement remains broadly consistent with this budgeted provision, however, in line with the volatile nature of such activity variances are reported on a number of items.

Table 5: Development & Risk Contingency

Original Budget	Budget Changes		Service	Month 7		Variance (+ adv / - fav)		
				Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6
£'000	£'000			£'000	£'000	£'000	£'000	£'000
400	0	Fin.	Uninsured Claims	400	400	0	0	0
240	0	Residents Services	Carbon Reduction Commitment	240	240	0	0	0
200	0		HS2 Challenge contingency	200	200	0	0	0
200	0		Heathrow Expansion Challenge Contingency	200	200	0	0	0
2,144	0		Impact of welfare reform on homelessness	2,144	1,966	(178)	(178)	0
229	0		SEN transport	229	229	0	0	0
811	0		Waste Disposal Levy (Demand-led Tonnage Increases)	811	884	73	41	32
0	70		Compulsory Purchase Order Legal Costs	70	70	0	0	0
0	60		Powerday Public Enquiry	60	60	0	0	0
1,458	0	Children and Young People	Asylum Funding Shortfall	1,458	1,428	(30)	5	(35)
(200)	0		Potential Extension of Asylum Gateway Agreement	(200)	(200)	0	0	0
1,860	0		Social Care Pressures (Children's)	1,860	1,860	0	0	0
2,406	0	Adult Social Care	Increase in Transitional Children due to Demographic Changes	2,406	1,816	(590)	(590)	0
11,990	0		Social Care Pressures (Adult)	11,990	12,426	436	436	0
500	0	Corp. Items	Pump Priming for BID Savings	500	500	0	0	0
2,500	(130)		General Contingency	2,370	2,370	0	0	0
24,738	0	Total Development & Risk Contingency		24,738	24,449	(289)	(286)	(3)

36. No movement from Month 6 has been reported on homelessness, with £1,966k forecast drawdown against the £2,144k budgeted contingency. As previously noted, numbers of households presenting as homeless and being housing in temporary accommodation remains constant - with bed and breakfast placement being limited through retention of existing private sector accommodation.

37. No movement is reported on the SEN Transport contingency and a breakeven position is reported on the £229k contingency provision, with capacity within this sum to manage limited growth in pupil numbers of the remainder of this financial year. At present, the on-going impact of the September intake of SEN pupils is yet to feed through into demand for transport services and therefore this position remains under close review.
38. There is an adverse movement of £32k on month 6 for waste disposal; this is a minor in-year movement attributable to growth in green waste and commercial waste tonnages over the assumptions included in the 2014/15 budget.
39. A minor improvement is reported on the cost of Asylum services, which reflects the recovery of funding the Home Office had previously sought to recoup at short notice.
40. There is no movement reported on the month 6 position within Adult Social Care on the pressure from children transferring to the department's services. This favourable position is driven by both a reduction in numbers of children and new cases transferring with a lower cost of care than assumed in budget setting.
41. There is no change in forecast outturn for the main Adult Social Care contingency. To date four clients have transferred at an estimated cost of £436k as a result of the Winterborne View report, with further transfers being reflected in the Council's MTF as appropriate.
42. There remains £2,370k uncommitted General Contingency balance which is available to manage emergent risks and cost pressures.

Priority Growth

43. The 2014/15 General Fund revenue budget approved by Cabinet and Council in February 2014 set aside £1,452k of unallocated Priority Growth, in addition to £800k of specific growth monies to support Hillingdon Improvement Programme Initiatives. To date £100k has been allocated from unallocated Priority Growth, to fund a review of ICT across the Council which was agreed at month 6.
44. The original HIP Initiatives Budget has been supplemented by £138k of uncommitted funds brought forward from 2013/14, providing a balance of £938k for investment in the current year. To date approved projects total £301k, leaving £637k available for new initiatives.

Table 6: Priority Growth

Original Budget £'000	Budget Changes £'000	Priority Growth	Revised Budget £'000	Month 7 Approved Allocations £'000	Unallocated Balance £'000
800	138	HIP Initiatives Budgets	938	301	(637)
0	(138)	B/fwd Funds	(138)	(138)	0
1,452	(100)	Unallocated Priority Growth	1,352	0	(1,352)
2,252	(100)	Total Priority Growth	2,252	163	(1,989)

Schools Budget, Parking Revenue Account and Collection Fund

45. Latest forecasts on other funds, except the Parking Revenue Account, indicate favourable positions at year end and therefore will not adversely impact upon the General Fund. The planned approach to managing any pressure on the Parking Revenue Account is set out below.
46. An in year pressure is reported within the Schools Budget at Month 7, reflecting the release of significant retained balances to individual schools within the Borough and resulting in projected year end balances of £1,506k. There has been a minor adverse movement on this position from Month 6 due to an increase in projected SEN pupil numbers, with the remaining balance remaining available to support future investment in Borough's schools.
47. There is a minor improvement on the month 6 position reported on the Parking Revenue Account (PRA), with shortfalls in income against historic targets resulting in a pressure of £185k. Work to zero-base budgets with the PRA continues and intended to bring the account back into balance, thereby mitigating any impact on the Council Taxpayer.
48. The projected outturn on Council Tax and Business Rates income within the Collection Fund is unchanged from Month 6, with a surplus of £2,697k on Council Tax and deficit of £500k on Business Rates. The pressure on commercial properties relates to the continuing high level of empty property reliefs being awarded and delays on the part of the Valuation Office Agency on adding new properties to the list. The principal risk area remains Heathrow Terminal 2, which despite opening in June 2014 has only partially been added to the rating list, meaning that the Council can only bill for an element of the expansion.
49. There is no change in the headline Collection Fund position reported from Month 6. A net surplus of £2,197k is projected for 31 March 2015, which will be released to the General Fund in 2015/16. As previously noted, the Valuation Office Agency are still to confirm the rateable value of the new Heathrow Terminal 2 phases 1 and 2. As such a significant element of Business Rate income remains at risk and will continue to be closely monitored.

Housing Revenue Account Budget

50. As at Month 7 an in year surplus of £4,380k is projected on Housing Revenue Account operations, an increase of £160k from the position at Month 6 as a result of further projected underspends within Housing Management and deferral of Planned Maintenance projects into 2015/16. As previously noted, the majority of the overall variance is due to the rephasing of such works. Uncommitted balances are projected to reach £27,200k by 31 March 2015, with further monies earmarked to support on-going investment in housing stock.

Future Revenue Implications of Capital Programme

51. Appendix D to this report provides an update on the current capital programme, with a headline underspend of £3,321k reported on the 2014/15 - 2018/19 programme. Within this position, underspends on Disabled Facilities Grants and the School Expansions Programme are sufficient to off-set reported pressures on Yiewsley Health Centre and the legacy Hillingdon Sports & Leisure Centre. There remains £7,259k committed contingency funding within this budget to support new investment without impacting upon the reported underspend.
52. Capital receipts are projected to reach £42,141k over the MTF period, representing an overachievement of £10,422k against budget as a result of increased valuations on two key sites. Taking account of the expected shortfall of £7,800k on Community Infrastructure Levy receipts, arising due to delays in implementing the scheme and the projected underspend noted above, this reduces the Council's borrowing requirement by £5,943k to £151,516k on

the current programme. If realised, this reduced level of borrowing would enable savings to be released over the medium term from the current provision for capital financing costs.

53. Continued application of external resources ahead of Council resources and further rephasing of expenditure into future years is likely to result in reduced revenue costs during 2015/16 - although further deferral of capital receipts into 2015/16 will begin to impact upon this position. This will be monitored closely and any resulting revenue implications factored into the Council's Medium Term Financial Forecast.

Appendix A – Detailed Group Forecasts (General Fund)

ADMINISTRATION (£328k underspend, £87k improvement)

54. The Administration Group is showing an underspend of £328k at Month 7, an £87k improvement on Month 6. The movement since month 6 is due to reduced salary expenditure across the group as a result of delayed recruitment to posts and additional vacancies arising. The remaining underspend is primarily due to a number of vacant posts across Performance some of which have been put forward as a saving for the 2015/16 MTFF process. There is a surplus of income in Legal Services and a MTFF proposal for 2015/16 has also been put forward relating to this.

Table 7: Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
485	0	Directorate	Salaries	485	486	1	1	0
6	0		Non-Sal Exp	6	4	(2)	(2)	0
(58)	58		Income	0	0	0	0	0
433	58		Sub-Total	491	490	(1)	(1)	0
707	0	Corporate Comms	Salaries	707	721	14	15	(1)
159	(9)		Non-Sal Exp	150	143	(7)	(6)	(1)
(27)	9		Income	(18)	(18)	0	0	0
839	0		Sub-Total	839	846	7	9	(2)
1,449	0	Democr. Services	Salaries	1,449	1,461	12	12	0
1,882	0		Non-Sal Exp	1,882	1,896	14	14	0
(957)	339		Income	(618)	(583)	35	35	0
2,374	339		Sub-Total	2,713	2,774	61	61	0
2,273	51	Human Resources	Salaries	2,324	2,270	(54)	(19)	(35)
639	12		Non-Sal Exp	651	651	0	(8)	8
(303)	0		Income	(303)	(268)	35	31	4
2,609	63		Sub-Total	2,672	2,653	(19)	4	(23)
1,871	0	Legal Services	Salaries	1,871	1,887	16	45	(29)
111	0		Non-Sal Exp	111	107	(4)	(6)	2
(575)	0		Income	(575)	(668)	(93)	(93)	0
1,407	0		Sub-Total	1,407	1,326	(81)	(54)	(27)
2,173	(1,593)	Policy & Partnerships	Salaries	580	586	6	6	0
2,463	(166)		Non-Sal Exp	2,297	2,265	(32)	(32)	0
(1,267)	1,222		Income	(45)	(63)	(18)	(17)	(1)
3,369	(537)		Sub-Total	2,832	2,788	(44)	(43)	(1)
0	1,620	Performance	Salaries	1,620	1,420	(200)	(174)	(26)
0	168		Non-Sal Exp	168	118	(50)	(39)	(11)
0	(722)		Income	(722)	(723)	(1)	(4)	3
0	1,066		Sub-Total	1,066	815	(251)	(217)	(34)
8,958	78	Admin. Directorate	Salaries	9,036	8,831	(205)	(114)	(91)
5,260	5		Non-Sal Exp	5,265	5,184	(81)	(79)	(2)
(3,187)	906		Income	(2,281)	(2,323)	(42)	(48)	6
11,031	989		Total	12,020	11,692	(328)	(241)	(87)

FINANCE (£305k underspend, £17k improvement)

55. The Finance Group is showing an under spend of £305k at Month 7, an improvement of £17k on Month 6. The improvement is largely due to delayed recruitment in the Internal Audit area. The majority of the under spend is due to an improved Housing Benefit subsidy position since the start of the year. The expenditure and income budgets across Revenues and Benefits are to be realigned as part of the 2015/16 MTF process.

Table 8: Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
537	0	Internal Audit	Salaries	537	516	(21)	(2)	(19)
56	0		Non-Sal Exp	56	73	17	9	8
0	0		Income	0	(10)	(10)	(10)	0
593	0		Sub-Total	593	579	(14)	(3)	(11)
2,050	0	Procurement	Salaries	2,050	2,053	3	7	(4)
150	0		Non-Sal Exp	150	175	25	18	7
(557)	13		Income	(544)	(555)	(11)	(11)	0
1,643	13		Sub-Total	1,656	1,673	17	14	3
3,299	0	Operation. Finance	Salaries	3,299	3,347	48	58	(10)
705	(26)		Non-Sal Exp	679	686	7	6	1
(963)	0		Income	(963)	(963)	0	0	0
3,041	(26)		Sub-Total	3,015	3,070	55	64	(9)
3,729	107	Revenues & Benefits	Salaries	3,836	3,826	(10)	(10)	0
154,439	187		Non-Sal Exp	154,626	154,626	0	0	0
(154,102)	(280)		Income	(154,382)	(154,753)	(371)	(371)	0
4,066	14		Sub-Total	4,080	3,699	(381)	(381)	0
1,445	(51)	Strategic Finance	Salaries	1,394	1,412	18	18	0
2,691	12		Non-Sal Exp	2,703	2,703	0	0	0
(166)	166		Income	0	0	0	0	0
3,970	127		Sub-Total	4,097	4,115	18	18	0
11,060	56	Finance Directorate	Salaries	11,116	11,154	38	71	(33)
158,041	173		Non-Sal Exp	158,214	158,263	49	33	16
(155,788)	(101)		Income	(155,889)	(156,281)	(392)	(392)	0
13,313	128		Total	13,441	13,136	(305)	(288)	(17)

56. A breakeven position is projected on the contingency for uninsured claims at Month 7.

Table 9: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Development & Risk Contingency	Month 7		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000
400	0	Uninsured Claims	400	400	0	0	0
400	0	Current Commitments	400	400	0	0	0

RESIDENT SERVICES GENERAL FUND (£454k underspend, £73k favourable)

57. Residents Services directorate is showing a projected outturn underspend of £454k at Month 7, excluding pressure areas that have identified contingency provisions.

Table 10: Operating Budgets

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000	
2,240	(39)	Asset Management	Salaries	2,201	2,278	77	77	0
8,681	260		Non-Sal Exp	8,941	9,212	271	271	0
(5,494)	(141)		Income	(5,635)	(5,152)	483	181	302
5,427	80		Sub-Total	5,507	6,338	831	529	302
8,451	(662)	Education (GF)	Salaries	7,789	7,641	(148)	(95)	(53)
11,182	(639)		Non-Sal Exp	10,543	10,632	89	62	27
(9,681)	(97)		Income	(9,778)	(9,869)	(91)	(97)	6
9,952	(1,398)		Sub-Total	8,554	8,404	(150)	(130)	(20)
1,641	(1)	Environ. Policy & Commun. Engage.	Salaries	1,640	1,579	(61)	(28)	(33)
1,013	(423)		Non-Sal Exp	590	590	0	0	0
(7,491)	0		Income	(7,491)	(7,501)	(10)	(10)	0
(4,837)	(424)		Sub-Total	(5,261)	(5,332)	(71)	(38)	(33)
3,099	0	Housing (GF)	Salaries	3,099	3,141	42	42	0
9,048	0		Non-Sal Exp	9,048	8,995	(53)	(53)	0
(7,489)	0		Income	(7,489)	(7,496)	(7)	(7)	0
4,658	0		Sub-Total	4,658	4,640	(18)	(18)	0
17,347	(3,086)	ICT, Highways & Business Serv.	Salaries	14,261	14,130	(131)	(122)	(9)
9,805	278		Non-Sal Exp	10,083	9,999	(84)	(84)	0
(5,416)	(407)		Income	(5,823)	(5,819)	4	4	0
21,736	(3,215)		Sub-Total	18,521	18,310	(211)	(202)	(9)
7,674	(117)	Planning, Green Spaces & Culture	Salaries	7,557	7,467	(90)	(1)	(89)
6,389	(345)		Non-Sal Exp	6,044	6,084	40	40	0
(9,404)	336		Income	(9,068)	(9,196)	(128)	(128)	0
4,659	(126)		Sub-Total	4,533	4,355	(178)	(89)	(89)
13,800	19	Public Safety (GF)	Salaries	13,819	13,789	(30)	(15)	(15)
24,237	(181)		Non-Sal Exp	24,056	23,693	(363)	(363)	0
(11,965)	0		Income	(11,965)	(11,925)	40	40	0
26,072	(162)		Sub-Total	25,910	25,557	(353)	(338)	(15)
1,773	(457)	Public Health (PHA)	Salaries	1,316	1,316	0	0	0
14,401	(8)		Non-Sal Exp	14,393	14,393	0	0	0
(16,208)	499		Income	(15,709)	(15,709)	0	0	0
(34)	34		Sub-Total	0	0	0	0	0
172	5,934	Residents Services Directorate	Salaries	6,106	5,802	(304)	(241)	(63)
(1,850)	289		Non-Sal Exp	(1,561)	(1,561)	0	0	0
10	(561)		Income	(551)	(551)	0	0	0
(1,668)	5,662		Sub-Total	3,994	3,690	(304)	(241)	(63)
56,197	1,591	Residents Services	Salaries	57,788	57,143	(645)	(383)	(262)
82,906	(769)		Non-Sal Exp	82,137	82,037	(100)	(127)	27
(73,138)	(371)		Income	(73,509)	(73,218)	291	(17)	308
65,965	451		Total	66,416	65,962	(454)	(527)	73

58. The overall underspend is a result of the closure of Victoria Road and staffing underspends across the group, offset by pressures on off-street parking income and facilities management. In addition, this month the group is reporting further pressures on buyers' premium income as a result of slippage in asset disposals into 2015/16.
59. The Council's 2014/15 contingency budget contains provision for areas of expenditure or income within Residents Services for which there is a greater degree of uncertainty. The position against these contingency items is shown in Table 2 below.
60. At month 7 projected calls on contingency is £105k below provision, £32k adverse movement from month 6. The table below shows the breakdown for each contingency item.

Table 11: Development and Risk Contingency

Original Budget £'000	Budget Changes £'000	Development & Risk Contingency	Month 7		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000
240	0	Carbon Reduction Commitment	240	240	0	0	0
200	0	HS2 Challenge contingency	200	200	0	0	0
200	0	Heathrow Expansion Challenge Contingency	200	200	0	0	0
2,144	0	Impact of welfare reform on homelessness (Current)	2,144	1,966	(178)	(178)	0
229	0	SEN transport	229	229	0	0	0
811	0	Waste Disposal Levy (Demand-led Tonnage Increases)	811	884	73	41	32
0	60	Poweday Public Enquiry	60	60	0	0	0
3,824	60	Current Commitments	3,884	3,779	(105)	(137)	32

61. Further to continuing pressures on the Housing Needs budget (£1,753k overspend in 2013/14), contingency of £2,144k has been set aside in 2014/15 to resource the need for Temporary Accommodation in the Borough. The call on contingency relating to homelessness is currently projected to be £1,966k, which gives a projected underspend of £178k against the contingency provision (no change).
62. Temporary Accommodation and housing advice data for the period July to October are shown below. Whilst B&B data compares favourably to levels seen in 2013/14, sustained levels of demand is being experienced within the service as shown by the Homeless Threat, priority need & eligible indicator below. The data continues to show each month above the 13/14 average of 106, with September showing a marked increase to 131 from the figures in the summer months of June, July and August.

Table 12: Housing Needs performance data

	July	August	September	October
Homeless Threat, Priority Need & Eligible	112	113	131	150
Presenting As Homeless	59	46	57	44
Duty Accepted	26	22	34	23
Households in Temporary Accommodation	513	508	502	515
Households in B&B	157	154	146	155

63. Due to the lack of private sector properties to use as prevention on private sector discharge, the number of homeless accepted cases remains high at projected figures of around 350 this year. This figure is 3 times higher than the low figure achievable prior to changes in supply for the private sector.
64. The Housing Needs service is still experiencing a high level of demand in terms of homelessness presentations. At month 7, the projected call on contingency is £1,966k (no change). The figure represents a broad view of the units procured for the new PSL scheme, the control of B&B costs, the successful retention of existing PSLs and the levels of incentives paid out on prevention schemes. The use of an additional 50 hard to let HRA properties as shortlife is in progress with a projected total of 150 in use by the end of December 2014, which will assist in managing the pressure on B&B. The key challenge in containing the pressure will be in retaining existing properties on the Private Managed Accommodation (PMA) and Private Sector leasing (PSL) at economic rates, whilst at the same time managing the demand at the front end of the service.
65. An additional £2,439k was added to the base budget to resource expected increases in the waste disposal levy, leading to a net decrease in contingency to £811k. This has been set aside to fund estimated increases in waste tonnage and the move to a new compliant rubble and hardcore contract.
66. At month 7 the latest modelling forecast remains at an overspend on contingency of £73k (£32k adverse movement) owing in part to the increasing demand for rubble and other heavy waste tonnages to private contractors and in addition the increasing tonnages of green waste and refuse tonnages which would appear to be in common with other WLWA boroughs.
67. The contingency for the Carbon Reduction Commitment is for the estimated costs to purchase carbon allowances.
68. Special Educational Needs (SEN) Transport continues to experience significant pressure and as a result corporate contingency of £229k is available to manage risks for the service for 2014/15.
69. The service is currently reassessing the forecast against the assumed growth of 6% in the budget now that the new school year has commenced. Initial analysis of the data for the new cohort shows a lower than expected increase in pupil numbers with an associated small reduction in routes and reduction in schools served.
70. The reported position for month 7 continues to represent a prudent view of the expected outturn, given the increase in SEN population, increasing severity of need and possible further increases in numbers/routes over the remainder of the financial year.
71. The HS2 and Heathrow expansion challenge contingencies provide resources to enable the Council to respond to the continuing threat of these projects to residents.

Asset Management (£831k pressure, £302k adverse)

72. As previously reported, the service manages risks around the achievement of capital receipts and delivery of the capital programme. Achievement of buyers' premium income is volatile - slippage of one of the larger disposals in the schedule can lead to a material drop in revenue.
73. At Month 7 the service is reporting an adverse movement of £302k relating to a net reduction in buyers' premium income to £106k for the financial year. This relates to the slippage of major sites in the disposals programme into 2015/16.
74. Asset Management is projected to overspend by £250k on maintenance (£200k borough wide, £50k civic centre) and experience shortfalls on civic centre income £57k relating to leases for the multi storey car park and hire of committee rooms, £20k.
75. The income stream from commercial leases is currently forecast at £840k, £60k higher than the budget. There is also a £50k underspend on the planned maintenance contingency.

Education GF (£150k underspend, £21k favourable)

76. The Education Service is projecting an underspend of £150k as at Month 7, an improvement of £21k on the month 6 projections.
77. This consists of an underspend of £148k on staffing, an improvement of £53k on the month 6 position, due to vacancies across the School Improvement Service. An overspend of £89k on non staffing costs, an adverse movement of £27k on the month 6 position, due to reviewed projections of the Adult Learning Service and Youth Services non staffing spend.
78. A projected surplus of £92k on income streams, an adverse movement of £5k on the month 6 position, due to a reduction in the level of SLA income received from schools.

Environmental Policy & Community Engagement (£71k underspend, £33k favourable)

79. Environmental Policy and Community Engagement is reporting a £10k favourable variance on New Homes Bonus grant allocation. This follows the adjusted topslice allocation of £142k received on 15 May 2014, bringing the total NHB allocation to £6,928k, £10k above budget.
80. The service is also projecting an underspend on salaries of £61k, a favourable movement of £33k reflecting part year vacancies and delays to recruitment of vacant posts across Planning Policy and Road Safety.

Housing GF (£18k underspend, no change)

81. The service is expecting to produce a small underspend relating to non-salaries expenditure. This is currently projected at £38k, relating to an unallocated training budget.
82. There are projected underspends within team budgets of £4k for miscellaneous items including printing and stationary.
83. There is a £24k adverse variance due to £42k agency cost for two Homelessness Prevention Caseworkers, netted down by £18k favourable movement in PSL court fees (£11k) and rents & wayleaves (£7k).

ICT Highways & Business Services (£211k underspend, £9k favourable)

84. The service is reporting a £7k favourable movement in staffing underspends in a range of service areas across the group.

85. Within ICT, there is a favourable movement of £2k relating to a reduced projection for car allowances.

Planning Sport & Green Spaces (£178k underspend, £89k favourable)

86. Subsequent to bringing grounds maintenance in-house, budgets continue to undergo review. The service is still undergoing a restructure which should be concluded by December. As the service continues to bed down, efficiencies continue to be identified within the service as a result of it coming back in-house, including one-off underspends in transport costs and more efficient working practices. The current forecast is an underspend of £152k, a favourable movement of £55k from month 6. The underspend will continue to be monitored closely as the restructure concludes.
87. The Golf courses overspend has reduced from £46k to £12k (£34k favourable movement). This is a result of savings identified in the ongoing restructure and staffing underspends from vacant posts as well as a reduction in overtime payments.
88. Cabinet approved the increased contract fees in relation to planning applications on 20 November 2014. As at month 7, the service expects to be able to contain the additional costs within existing budgets.
89. Building Control is projected to make a shortfall in income of £81k (no change), offset by £154k underspends including Breakspear Crematorium income £64k (no change) and Stockley Park/leisure rents £90k.

Public Health (nil variance, no change)

90. There is currently an underspend forecast in relation to staffing costs for both Public Health Administration and the Health Promotion team. For Public Health Administration, an underspend of £32k is anticipated for the year. It is anticipated that the Director of Public Health post will be filled from January this year. The Health Promotion Team is forecasting a £136k underspend against staffing costs, due to three positions being vacant which are considered unlikely to be filled this year.
91. BID and category reviews of Public Health services are underway, with new sexual health and school nursing contract arrangements in place. The National Chlamydia Screening Programme contract and the condom distribution contract with Terrence Higgins Trust have finished and a new contract with CNWL is now in place to provide these services, with savings of around £120k per annum contributing to the MTF.
92. The school nursing contract has been re-let with a saving of around £80k per annum. The new school nursing contract includes the school vision service that was previously contracted separately at a cost of £60k per annum. These will contribute to the existing 2014/15 procurement savings for Public Health.
93. The tender for drug and alcohol services is currently being prepared and it is anticipated that new contracting arrangements will be in place for July 2015.

Public Safety (£353k underspend, £15k favourable)

94. The off-street parking income at the Cedars and Grainges multi-storey car parks continues to experience pressure relating to the loss of season ticket income at both car parks. The most recent forecast is unchanged from month 6, resulting in an income pressure of £242k.

95. The off-street parking team is forecasting a staffing underspend of £15k due to only one of two vacant posts being filled for the remainder of this financial year.
96. Public Protection is forecasting the following staffing underspends: Trading Standards due to retirements and anticipated delays in the recruitment process (£47k, no change); Pollution Control is forecasting an underspend of £10k (no change) on staffing subsequent to the restructure and £8k on non-staffing costs. The service is also forecasting scrap metal additional licences income £3k (no change).
97. There is a forecast income overachievement of £47k for the sampling of soil products and a reduction in analyst fees of £41k. This is a prudent forecast variance for this volatile income stream which will continue to be closely monitored.
98. In Waste Services, there is a projected underspend of £357k which primarily relates to the impact of the closure of the Victoria Road CA site.
99. The remaining underspends of £67k relate to Waste Services previously reported at month 6. These relate to New Years Green Lane Civic Amenity site reporting net underspends of £57k and additional underspends of £10k relating to additional overtime/agency costs.

Residents Services Directorate (£304k underspend, £63k favourable)

100. There are a number of vacant posts across Technical Admin and Business Support teams that have been consolidated into Residents Services. The majority of these posts are not planned to be recruited to until the second half of this year. The current projection at month 7 relating to these vacancies is a £304k underspend, a favourable movement of £63k from month 6 relating to the likely phasing of the restructures.

CHILDREN AND YOUNG PEOPLE'S SERVICES (£283k overspend, £197k adverse)

101. The Children and Young People's Service is projecting an overspend of £283k as at Month 7, an adverse movement of £197k on the month 6 projections, which is explained in more detail below.
102. The month 7 position is now reflecting an overspend of £464k on Salaries, an adverse movement of £175k on the month 6 projections, due to an increase in the number of agency staff having to be employed to cover vacant posts, recent staff resignations and increase in the forecast duration of a number of agency assignments. This overspend reflects the current position on the staffing establishment where the service has a high level of vacant posts, including a number of Senior Manager posts, the majority of which are being covered by agency staff and an increase in sessional staff costs to support children's contact as instructed by the courts. The agency market for Social Workers remains highly competitive with a consequential pressure on pay rates in order to retain and attract good quality staff.
103. There is an overspend of £1k on non-staffing budgets, an adverse movement of £2k on the month 6 projections. Within this there is a projected increase in the cost of Secure/Remand placements, over which the Council has only limited control, and an increase in the cost of Adoption and Special Guardianship Order allowances and subsistence that is provided to clients. This is netted down by underspends across supplies and services, where the service is challenging and tightly controlling spending decisions.
104. There is a projected surplus of £183k on income, an adverse movement of £19k on the month 6 projections, due to a reduction in the anticipated income that will be received from other local authorities. The surplus of £183k relates to the funding received from a number of external partners, including Health, the Youth Justice Board and Education.
105. The projected variances at Month 7 are summarised in the following table, with more detail provided in the paragraphs below:

Table 13: Operating Budgets

Original Budget	Budget Changes	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6	
£'000	£'000		£'000	£'000	£'000	£'000	£'000	
1,033	31	Safeguarding Children	Salaries	1,064	1,340	276	305	(29)
1,356	126		Non-Sal Exp	1,482	1,636	154	152	2
(146)	(2)		Income	(148)	(213)	(65)	(64)	(1)
2,243	155		Sub-Total	2,398	2,763	365	393	(28)
1,711	366	Early Intervention Services	Salaries	2,077	1,765	(312)	(309)	(3)
288	(1)		Non-Sal Exp	287	284	(3)	(8)	5
(657)	0		Income	(657)	(712)	(55)	(48)	(7)
1,342	365		Sub-Total	1,707	1,337	(370)	(365)	(5)
3,355	(1,176)	Looked After Children	Salaries	2,179	1,908	(271)	(100)	(171)
1,056	(309)		Non-Sal Exp	747	646	(101)	(115)	14
(304)	(10)		Income	(314)	(315)	(1)	0	(1)
4,107	(1,495)		Sub-Total	2,612	2,239	(373)	(215)	(158)
9,970	(1,964)	Children's Resources	Salaries	8,006	8,778	771	393	378
12,394	(506)		Non-Sal Exp	11,888	11,840	(48)	(29)	(19)
(7,854)	469		Income	(7,385)	(7,447)	(62)	(91)	29
14,510	(2,001)		Sub-Total	12,509	13,171	661	273	388
16,069	(2,743)	Children's and Young Persons Directorate	Salaries	13,326	13,791	464	289	175
15,094	(690)		Non-Sal Exp	14,404	14,406	2	0	2
(8,961)	457		Income	(8,504)	(8,687)	(183)	(203)	20
22,202	(2,976)		Total	19,226	19,510	283	86	197

Safeguarding Children: (£365k overspend, £28k improvement)

106. The Safeguarding Children's service is projecting an overspend of £365k, an improvement of £28k on the month 6 projections, due to a revision in the forecast cost of agency staff covering vacant posts. The overall position comprises an overspend of £276k on staffing, due to a high level of agency staff and an overspend of £154k on non staffing costs, where there are projected pressures in the Local Safeguarding Children's Board budget (which provides amongst other things, training for outside organisations including Health and schools) and the Corporate Parenting budget. This is offset by a surplus of £65k in income streams, due to additional funds being received from external partners.

Early intervention (Youth Offending Service): (£371k underspend, £5k improvement)

107. This service is projecting an underspend of £371k, an improvement of £5k on the month 6 projections. This relates to an underspend of £312k on staffing, where there are a number of staff vacancies relating primarily to Key Worker posts, due to the impending implementation of the Early Support restructure, an underspend of £3k on non staffing budgets and a surplus of £55k on income, which is due to additional funds being received from external partners including the Youth Justice Board.

Looked After Children: (£373k underspend, £158k improvement)

108. This service is projecting an underspend of £373k, an improvement of £158k on the month 6 projections, due to a reduction in the projected cost of agency staff, which reflects the positive impact that the managed service is having and forecast to have on the Social Worker

caseloads. This relates to an underspend on staffing costs of £271k, due to a high level of vacant posts, some of which are not being covered by agency or permanent staff and an underspend of £101k on non staffing costs, where the service is incurring expenditure on essential items only.

Children's Resources: (£661k overspend, £388k adverse)

109. This service is projecting an overspend of £661k, an adverse movement of £388k on the month 6 projections as a result of an ongoing review of salary cost forecasts, where it has been assumed that the service will continue with agency appointments up to the 31 March 2015, whilst the service implements fully the Children's Pathway and faces ongoing challenges in permanent recruitment. The gross overspend on staffing costs is £771k, which reflects the cost differential of these agency staff, including a number of Senior Manager posts over this period, together with and sessional staff costs required to support Looked After Children contact, where the number of court instructions has increased significantly this year. This is netted down by an underspend of £48k on non staffing costs, where the service continues to control and challenge spend, and a surplus of £62k on income, which is due to additional funding being received from external partners. This latter variance more than offsets the reduced contribution that will be received from the Dedicated Schools Grant, as the majority of the residential placements that have been converted to local provision, no longer require a contribution from education.

110. In terms of the placements budget, this is projecting a breakeven position, assuming the full draw down of contingency sums.

111. There are emerging pressures which are having a direct impact on the projected year end position. These relate to the following:

- An increase in activity relating to Looked After Children contact, where the Council is experiencing a high volume of requests and instructions from the Courts, which requires an officer to accompany the child. The current mechanism has been to employ sessional staff to undertake this duty. This is currently being reviewed to determine whether there is a different, more cost effective, model that could be developed. Based on current projections this is creating a budget pressure of £388k.
- There is an additional staffing cost within the Triage service due to additional resources being required to cover staff absence, as well as a high level of agency staff, resulting in a pressure of £159k.
- This year has seen a high incidence of Looked After Children being placed in secure accommodation, where the cost is projected to be in the region of £359k. The Youth Justice Board provides a grant to the Council to cover this cost, however the grant for 2014/15 is only £102k. Officers are planning to enter into discussions with the Youth Justice Board to ascertain whether additional grant funding can be secured.

Exceptional Items

112. With effect from 22 September 2014, the Council entered into a contract for a Children's Social Care managed service at a cost of £1,149k, primarily to provide some short term stability across the service and build in capacity to deal with a high volume of agency recruitment. This service has been monitored closely which has resulted in a revised delivery model being put in place with effect from 24 November 2014, which will focus on the assessment stage only. The latest caseload analysis indicates that the caseloads per Social Worker are moving closer to the optimum level as set out in the Munro report, which will allow the service to review the staffing resource requirement and start planning to reduce the

requirement for the appointment of additional agency staff. The month 7 monitoring staffing position reflects the planned slow down in the number of agency staff appointed, based on the current improvements that are being seen through the introduction of the managed service. This position will be monitored on a weekly basis to allow the service sufficient time to act and make decisions on future staffing resource requirements over the next five months up to 31 March 2015.

113. The Council is also considering implementing a similar temporary arrangement to support the Adoption and Fostering service, which is estimated to cost £423k over a period of 6 months, with an estimated cost of £257k in 2014/15 for the period mid December 2014 to 31 March 2015. This managed service is likely to have a direct impact on the number of children that will be adopted or be subject to a Special Guardianship Order as well as potentially increase the number of In House Foster Carers, thus reducing the need to use Independent Fostering Agencies, where the cost differential is approximately £20,000 per placement per annum. The impact of this service will also be monitored very closely.

114. It should be noted that these two items have not been accounted for within the month 7 monitoring position reported above. However, there is provision within earmarked reserves to fund these costs, where they cannot be met from the base budget.

Analysis of Placements

115. The following table sets out the number of current placements in October 2014, and compares the total with the data used to determine the base budget position for 2014/15 as part of the Medium Term Financial Forecast submission.

Table 14: Children's Care Placements

October 2014 Projections	Projecte d 14/15 Numbers	%	Annualise d Cost £000	Cost %	2014/15 Projecte d £000	2014/1 5 Budget £000
Secure/Remand Accommodation	4	1%	416	4%	359	111
Residential	16	8%	3,139	30%	2,080	1,468
Semi Independent Living	26	12%	1,324	13%	687	409
Fostering Private	83	40%	3,987	38%	3,376	2,395
In House	81	39%	1,612	15%	1,397	1,722
Risk Contingency						1,860
Total October 2014	210	100 %	10,478	100 %	7,899	7,965
September 2014 Reported Position	208		10,266		7,993	7,965
Movement Between September and October 2014	2		212		(94)	0

116. This indicates that the projected cost is in line with the 2014/15 budget plus the risk contingency. The current split between In House and Independent Fostering still stands at 51% to 49% respectively, the aspiration is to move towards a 60% to 40% split.

Development & Risk Contingency (£30k overspend, £35k favourable)

117. The Corporate Risk Contingency holds three budgets; one relating to growth in Looked After Children placement numbers (£1,860k) another relating to a provision for the shortfall in grant funding for the Asylum service (£1,458k) with the final one relating to an anticipated additional funding of £200k from the Home Office to reflect the financial burden of Heathrow.

Table 15: Development & Risk Contingency

Original Budget £'000	Budget Changes £'000	Development & Risk Contingency	Month 7		Variance (+ adv / - fav)		
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Movement from Month 6 £'000
1,458	0	Asylum Funding Shortfall	1,458	1,428	(30)	5	(35)
(200)	0	Potential Extension of Asylum Gateway Agreement	(200)	(200)	0	0	0
1,860	0	Social Care Pressures (Children's)	1,860	1,860	0	0	0
3,118	0	Current Commitments	3,118	3,088	(30)	5	(35)

118. The Asylum Service is projecting an overspend of £1,428k, an improvement of £35k on the month 6 projections, due to the Home Office reinstating the proposed reduction in grant funding of £138k, netted down by an increase in the projected cost of accommodation. This reflects the true running costs of the service in providing support for asylum seeking children, for which the Home Office will provide grant funding of £5,191k to cover the direct costs based on a unit rate for different age children.

119. The majority of the costs incurred, which are not covered by the Home Office grant, relate to support that is provided to children over 18 years of age. The cost of supporting these children net of any grant, results in the overspend of £1,428k being reported, for which a sum of £1,458k has been set aside in the Corporate Risk Contingency. This results in the underspend of £30k currently reported as not all of the contingency will need to be drawn down.

120. The following table provides an analysis of the gross Asylum service budget projected position for month 7:

Table 16: Asylum Expenditure

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month 7) £'000	Variance (As at Month 6) £'000	Change from Month 6 £'000	
3,294	259	Asylum Services	Salaries	3,035	2,801	(234)	(70)	(164)
2,810	(259)		Non-Sal Exp	3,069	4,309	1,240	963	277
(6,104)	(0)		Income	(6,104)	(5,682)	422	570	(148)
0	(0)		Sub-Total	0	1,428	1,428	1,463	(35)

121. Negotiations took place with the Home Office last year, which secured an additional funding of £200k for both 2013/14 and 2014/15. This assumption was built into the Risk Contingency for 2014/15. In April 2014 the Home Office confirmed that the Council would receive an additional £200k in 2014/15, which matches the prediction built into the Risk Contingency.

122. The Placements budget built in additional growth for Looked After Children, which, based on the current projections, will need to be fully drawn down from the Risk Contingency.

ADULT SOCIAL CARE (£445k underspend, £247k improvement)

123. The Adult Social Care directorate is projecting a forecast underspend £445k as at month 7, a favourable movement of £247k since the last month, when a projected underspend to year end of £198k was anticipated. The main areas of movement relate to a reduction in P&V placements and an increase in income. The month 7 movements for each service are reported in more detail below.

Table 17: Operating Budgets

Original Budget	Budget Changes	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6	
£'000	£'000		£'000	£'000	£'000	£'000	£'000	
2,329	305	All-Age Disabilities	Salaries	2,634	2,391	(243)	(202)	(41)
25,061	6,766		Non-Sal Exp	31,827	32,315	488	647	(159)
(3,802)	(409)		Income	(4,211)	(4,798)	(587)	(667)	80
23,588	6,662		Sub-Total	30,250	29,908	(342)	(222)	(120)
3,629	671	Social Work	Salaries	4,300	4,092	(208)	(233)	25
21,966	3,275		Non-Sal Exp	25,241	25,352	111	(6)	117
(8,281)	43		Income	(8,238)	(8,379)	(141)	124	(265)
17,314	3,989		Sub-Total	21,303	21,065	(238)	(115)	(123)
7,178	942	Early Intervention & Prevention	Salaries	8,120	8,031	(89)	(92)	3
2,914	681		Non-Sal Exp	3,595	3,967	372	379	(7)
(711)	(10,181)		Income	(10,892)	(10,904)	(12)	(22)	10
9,381	(8,558)		Sub-Total	823	1,094	271	265	6
2,292	(296)	Safeguarding, Quality & Partnerships	Salaries	1,996	1,905	(91)	(91)	0
4,753	(59)		Non-Sal Exp	4,694	4,666	(28)	(21)	(7)
(363)	92		Income	(271)	(325)	(54)	(51)	(3)
6,682	(263)		Sub-Total	6,419	6,246	(173)	(163)	(10)
1,539	(1,243)	Directorate & Support Services	Salaries	296	318	22	22	0
(2,970)	2,570		Non-Sal Exp	(400)	(351)	49	49	0
0	(125)		Income	(125)	(159)	(34)	(34)	0
(1,431)	1,202		Sub-Total	(229)	(192)	37	37	0
16,967	379	Adult Social Care Directorate Total	Salaries	17,346	16,737	(609)	(596)	(13)
51,724	13,233		Non-Sal Exp	64,957	65,949	992	1,048	(56)
(13,157)	(10,580)		Income	(23,737)	(24,565)	(828)	(650)	(178)
55,534	3,032		Total	58,566	58,121	(445)	(198)	(247)

124. The Council's 2014/15 Development and Risk Contingency contains provision for areas of expenditure within Adult Social Care for which there is a greater degree of uncertainty caused by the demographic changes in the number of adults requiring care and support for a range of care needs, and Children with Disabilities who transition into Adult Social Care on reaching adulthood. The current forecast expenditure against these contingencies is set out in Table 18 below.

Table 18: Development & Risk Contingency

Original Budget	Budget Changes	Development & Risk Contingency	Month 7		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month 6
£'000	£'000		£'000	£'000	£'000	£'000	£'000
2,406		Increase in Transitional Children due to Demographic Changes	2,406	1,816	(590)	(590)	0
		Total Social Care Demographic Pressures for Care and Support:					
11,990	0	Older People	6,254	6,254	0	0	0
		Clients With Disabilities	3,771	4,207	436	436	0
		Clients With Mental Health Issues	1,965	1,965	0	0	0
14,396	0	Current Commitments	14,396	14,242	(154)	(154)	0

125. It is forecast, as at month 7, that the Development and Risk Contingency for demographic changes in the number of clients requiring care and support costs will underspend by a net £154k this year.

126. The actual contingency required for transitional children is still anticipated to underspend by £590k as reported in month 6 as the number of children transferring is less than originally forecast and those who do transfer have been assessed at a lower cost of care than forecast as they move into adulthood.

127. The pressure from the Winterbourne View report is still estimated at a cost of £436k.

All Age Disabilities (AAD) £342k underspend, £ 120k movement)

128. This service includes clients with physical and sensory disabilities for both Children and Adults, following the implementation of the recommendations from the BID review covering disabilities. This service currently shows an underspend of £342k being a favourable movement of £243k in salary expenditure due to the delay in filling vacancies at team leader level and a pressure of £488k on placement costs due to additional placements which are offset by additional client contributions of £421k and increased contributions from Education and HCCG of £164k for joint funded placements .

129. The pressure in Merrifields Resource Centre has reduced from £217k to £179k this reduction of £38k is from staffing due to different ways of working being implemented. Although the full pressure of £179k is currently covered within the forecast for the service, the review being undertaken is not complete and it is anticipated this pressure will be able to be mitigated further in this year.

130. The number of children with disabilities requiring care and support as they transition into adulthood is less than the original forecast built into the 2014/15 Development and Risk Contingency for transitional children due to lower number of clients transferring and lower

costs arising from the ongoing care and support needs of those who have transferred estimated to be £590k during this financial year, this is unchanged from month 6.

131. In terms of the impact of the placements arising from the Winterbourne View report, referenced in previous reports, there are 14 known service users who are likely to become the responsibility of the Council. So far, 4 service users have transferred which has led to a pressure on adult placements for disabilities and is reflected in the increased pressure on the Adult Social Care contingency as set out above. The financial pressure in this year is estimated at a gross cost of £479k, with income from the HCCG of £43k, creating a net cost to LBH of £436k. The full year impact of these transfers equate to a gross cost of £504k, potential CCG income of £56k and a net cost of £448k in a full year.
132. There are a further 10 service users who have been identified to transfer to the Council. The financial impact of these clients has been worked up using assumptions based upon the cost of the clients who have already transferred. The additional funding to cover this pressure is being considered as part of the refreshed MTF for 2015/2020

Social Work (£238k underspend, £123k improvement)

133. It is forecast that there is an underspend of £238k, which is an improvement of £123k from Month 6.
134. Non staff expenditure pressure has increased by £117k. The current forecast includes an increase of 10 Nursing placements of £217k which has in part been offset by a further reduction in forecast homecare costs of £100k. This continued reduction in homecare reflects the trend being seen in month 6 and is partly from the impact of the work of Skylakes to reassess client's needs and their support packages and the pro-active work within the service to manage the costs of the service.
135. The income forecast has increased by £266k arising from the partly from the increase in nursing placements referred to above.

Early Intervention and Prevention (£271k pressure, £6k adverse movement)

136. A pressure of £271k (an adverse movement of £6k from month 6) is forecast on Early Intervention and Prevention arising mainly from the non-achievement to date of a significant element of the savings relating to transport (£345k), brought forward from 2011/12. This pressure is offset by underspends on staffing costs.
137. The saving is made up of staffing and transport costs arising from the closure of the Day Centres which were delayed due to a Judicial Review of the council's original decision. These closures have now been actioned and the new resource centre at Queenswalk has opened. The element of the saving that the directorate itself cannot achieve relates to internally-provided service user transport, covering both learning disabilities and older people's services. There is an associated saving of £239k, considered to be on track, relating to the day services employees elements. A review is being commenced to identify other opportunities to realise alternative savings to offset this outstanding target.

Safeguarding, Quality and Partnerships (£173k underspend, £10k improvement)

138. It is forecast that there will be an underspend of £173k mainly arising from staff savings as a result of current vacancies. Expenditure incurred in supporting service users with no recourse to public funds is forecast to cause a pressure of £145k which is being managed within the above forecast.

139. Expenditure on Deprivation of Liberty Safeguards (DOLS) cases is projected to be £235k, although it is expected that these costs will be funded corporately or from alternative sources, with no net impact on the department's base budget. This forecast is a reduction of £34k from month 6 which has now been adjusted to reflect current levels. So far, 165 cases have come through this financial year - this figure will continue to be monitored over the following months.

Directorate and Support (£37k pressure, no change)

140. There is a projected pressure of £37k, mainly arising as a result of the managed vacancy factor not being achieved.

141. The Care Act Implementation Grant has been included in the month 7 forecast and it is anticipated the full £125k will be spent in this financial year.

Appendix B – Other Funds

Schools Budget

Dedicated Schools Grant (£2,275k overspend, £93k adverse)

142. The Dedicated Schools Grant is projecting an in year overspend of £2,275k, an adverse movement of £93k on the month 6 projections, due to a further increase in the cost of SEN placements, where the estimated SEN pupil population is expected to grow by 7.2% in 2014/15. The overspend on the DSG, in the main, reflects the planned use of the surplus balance that was carried forward from 2013/14, where additional resources totalling £1,294k were delegated to schools above the actual amount of DSG and £300k was earmarked to fund early years initiatives. The following Table summarises the Total DSG income and expenditure for 2014/15.

Table 19: Dedicated Schools Grant

Original Budget	Budget Changes	Funding Block	Month 7		Variance (+ adv / - fav)		Change from Month 6
			Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	
			£'000	£'000	£'000	£'000	
(145,373)	0	Dedicated Schools Grant Income	(145,373)	(145,840)	(467)	(467)	0
113,606	0	Delegated to Schools	113,606	114,912	1,306	1,306	0
4,581	0	Early Years	4,523	4,871	348	331	17
3,604	0	Centrally Retained	3,604	3,918	314	313	1
23,582	0	Special Needs	23,640	24,414	774	698	76
0	0	Total Schools Budget	0	2,275	2,275	2,182	93
0	0	Balance Brought Forward 1 April 2014	(3,781)	(3,781)			
0	0	Balance Carried Forward 31 March 2015	(3,781)	(1,506)			

Dedicated Schools Grant Income (£467k surplus, no change)

143. The Department for Education have confirmed that the DSG will be adjusted and increased for the funds that were deducted for Pentland Fields Special Free School at the beginning of the year, which equates to £467k.

Delegated to Schools (£1,306k overspend, no change)

144. The overspend of £1,306k is due to Schools Forum agreeing to utilise £1,294k of the surplus balance carried forward from 2013/14 by delegating more resources to schools than were allocated in the DSG.

Early Years (£348k overspend, £17k adverse)

145. The Early Years funding block is projecting an overspend of £348k, an adverse movement of £17k on the month 6 position. This is primarily due to Schools Forum agreeing to utilise £300k from its surplus balances to fund a range of new initiatives targeted at early years and early intervention.

146. The base budget includes a provision to develop capacity for the Two Year Old Free Entitlement offer. It is likely that this fund will not be fully allocated, but at this point in time it has been assumed that it is fully committed. Schools Forum at its meeting on 22 October

2014, agreed to release £347,378 for a new Two Year Old facility at Laurel Lane Primary School, leaving an unallocated balance of £1,063k.

Centrally Retained (£314k overspend, £1k adverse)

147. The centrally retained budgets are projecting an overspend of £314k, which relates to payments that have been made for additional bulge year classes, which have opened in September 2014 and the cost of the two new Basic Need Academy school set up costs and diseconomies of scale funding.

Special Needs (£774k overspend, £76k adverse)

148. The Special Needs budgets are projecting an overspend of £774k, an adverse movement of £76k on the month 6 position, due to an increase in the projected number and cost of SEN placements. The overspend relates to the increase in the number of children with a statement across a much wider age range, which now encompasses 0 to 25. The estimated growth in the SEN pupil population is 7.2%, within this there is a higher proportion of early years pupils that need additional support within early years settings, which is offset by a reduction in the number of post 16 pupils.

Year End Balances

149. The DSG is allowed to carry forward any in year over or underspends. At the end of the 2013/14 financial year, the DSG had a surplus balance of £3,781k. It should be noted that where the DSG is expected to underspend, it is anticipated that this will be factored into the total DSG available for delegation in the following year. At its meeting on 20 January 2014, Schools Forum agreed to include £1,294k of this surplus within the Schools Delegated Budget for 2014/15, additionally they agreed to set aside the £937k two year old capacity funding underspend as an earmarked reserve for the two year old free entitlement offer in 2014/15 and provide an additional £300k for new initiatives to support Early Years provision. Based on the projected outturn position reported in the table above, the projected year end balance will reduce to £1,506k.

PARKING REVENUE ACCOUNT (£93k in year deficit, £17k favourable)

150. The Parking Revenue Account is established to govern the use of income from Penalty Charges Notices (PCNs), together with other on-street parking income streams, in accordance with Section 55 of the Road Traffic Regulation Act 1984.

Table 20: Parking Revenue Account

Original Budget	Budget Changes	Service	Month 7		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month6)	Movement from Month 6
£'000	£'000		£'000	£'000	£'000	£'000	£'000
(4,153)	0	Income	(4,153)	(3,855)	298	298	0
4,061	0	Expenditure	4,061	3,948	(113)	(96)	(17)
(92)	0	In-year (Surplus) / Deficit	(92)	93	185	202	(17)
76	0	Unallocated Balances b/fwd	76	76	0	0	0
(16)	0	Unallocated Balances C/fwd	(16)	169	185	202	(17)

151. An in-year deficit of £93k is forecast for the 2014/15 financial year. There is a total shortfall of income of £298k (no change from month 6). The overall position reflects the continued lower level of Penalty Charge Notice (PCN) income relative to the historic income target.
152. The income pressure is offset by compensating savings totalling £113k (£17k favourable movement), as well as the budgeted surplus of £92k.

COLLECTION FUND (£2,197k surplus, no movement)

153. The collection of local taxes is managed through the Council's Collection Fund in order to avoid short-term volatility in income impacting on provision of services. No change is reported from Month 6, with strong collection rates for Council Tax off-setting a projected shortfall of £500k on Business Rate revenues. There remains a high level of uncertainty with regard to Business Rates as income due in relation to Heathrow Terminal 2 has not yet been confirmed.
154. Overall performance within the collection fund remains strong, with a net surplus of £2,197k reported as a Council Tax surplus of £2,697k is partially off-set by a relatively minor £500k deficit on Business Rates income. In the event that current trends continue a rebalancing of income projections between these taxes will be included in the Council's draft budget for 2015/16.

Table 21: Collection Fund

Original Budget £'000	Budget Changes £'000	Service	Month 7		Variance (+ adv / - fav)			
			Revised Budget £'000	Forecast Outturn £'000	Variance (As at Month7) £'000	Variance (As at Month 6) £'000	Movement from Month 5 £'000	
(114,070)	0	Council Tax	Gross Income	(114,070)	(115,534)	(1,464)	(1,464)	0
14,743	0		Council Tax Support	14,743	14,297	(446)	(446)	0
(3,610)	0		B/fwd Surplus	(3,610)	(4,397)	(787)	(787)	0
(102,937)	0		Sub-Total	(102,937)	(105,634)	(2,697)	(2,697)	0
(105,485)	(911)	Business Rates	Gross Income	(106,396)	(106,283)	113	113	0
(981)	567		Section 31 Grants	(414)	(414)	0	0	0
59,158	0		Less: Tariff	59,158	59,158	0	0	0
2,136	344		Less: Levy	2,480	2,480	0	0	0
0	0		B/fwd Deficit	0	387	387	387	0
(45,172)	0	Sub-Total	(45,172)	(44,672)	500	500	0	
(148,109)	0	Total Collection Fund	(148,109)	(150,306)	(2,197)	(2,197)	0	

155. Council Tax revenues continue to grow strongly with the £1,464k additional yield arising from new development in the Borough and strong performance on collection. Current levels of demand for the Council Tax Reduction Scheme are marginally lower than anticipated at budget setting, however, this movement is off-set by increased eligibility for Single Person Discounts. This position will remain under review and any on-going implications reflected in the Council's Medium Term Financial Forecast.
156. As previously reported, significant growth has been factored into the Council's Business Rates income budgets to reflect new developments in the Borough and the re-opening of Heathrow Terminal 2 in June 2014. Continuing delays by the Valuation Office Agency in

adding the new premises to the rating list mean that the Council is not in a position to confirm the rates payable for 2014/15 and as such the forecast set out above remains subject to change. To date only Phases 1 and 2 have been added to the Valuation List, resulting in a risk of a potential income shortfall in 2014/15 if this is not addressed.

157. Given the continuing uncertainty around Terminal 2 revenues, and the continuing high level of unoccupied commercial property in the Borough an in-year deficit of £113k is projected for 2014/15. As with Council Tax, the medium term implications of this position will remain under review and be reflected within the Council's Medium Term Financial Forecast as necessary.
158. The brought forward deficit of £387k on Business Rates included the cost of establishing a provision to manage the cost of backdated appeal losses. Experience since 1 April 2014 indicates that such appeal losses can be contained within the provision and barring any exceptional outcomes it is expected that this risk can be contained in the short-term.

Appendix C – HOUSING REVENUE ACCOUNT

159. The Housing Revenue Account (HRA) is forecast to generate an in-year net operating surplus of £4,380k, with the movement of £160k from Month 6 principally attributable to a revised forecast due to further movement in the phasing of the planned maintenance to stock programme and revisions to the support charges and other budgets.

Table 22: Housing Revenue Account

Original Budget	Budget Changes	Service	Month 7		Variance (+ adv / - fav)		
			Revised Budget	Forecast Outturn	Variance (As at Month 7)	Variance (As at Month 6)	Movement from Month6)
£'000	£'000		£'000	£'000	£'000	£'000	£'000
(56,975)		Rent Income	(56,975)	(56,789)	186	202	(16)
(5,717)	(513)	Other Income	(6,230)	(6,074)	156	(160)	316
(62,692)	(513)	Net Income	(63,205)	(62,863)	342	42	300
13,813	(198)	Housing Management	13,616	12,560	(1,055)	(917)	(138)
5,607	334	Tenant Services	5,941	5,340	(601)	(407)	(194)
4,801	351	Repairs	5,152	5,142	(10)	(28)	18
5,798	25	Planned Maintenance	5,823	3,179	(2,644)	(2,498)	(146)
15,691		Contribution to Works to Stock	15,691	15,691	0	0	0
15,412		Interest & Investment Income	15,412	15,000	(412)	(412)	0
1,570		Development & Risk Contingency	1,570	1,570	0	0	0
62,692	513	Operating Costs	63,205	58,483	(4,722)	(4,262)	(460)
0		(Surplus) / Deficit	(0)	(4,380)	(4,380)	(4,220)	(160)
(25,083)		General Balance 01/04/2014	(22,820)	(22,820)			
(25,083)		General Balance 31/03/2015	(22,820)	(27,200)	(4,380)		

Rental Income

160. The projected loss in dwellings rental income of £186k reflects loss arising from increasing RTB sales and an estimated future void loss. The current void loss to date is showing a slight improvement compared to budgeted position. The improvement is due to better turnaround on the repairs and allocation process plus increasing use of void properties for short term lets.

161. The net projected loss in other income of £156k is mainly due to lower than expected major works income recoverable from leaseholders. This is partially offset by additional income retained from RTB capital receipts to cover transaction costs offset by under recovery projected.

Housing Management & Tenant Services

162. The Housing Management & Tenant Services budgets reflect a net underspend of £1,656k. This is mainly due to the reduction in forecast for support charges, recharges.

163. Further inflation provision not required due to the slippage in the planned maintenance and the reduced activity levels. Other areas of underspend include savings from the new leaseholders building insurance contract and staffing vacancies from the Caretaking, Careline and Leasehold services.
164. The underspend is partially offset by shortfall in fee income recoverable from capital works and higher valuation costs for the RTB sales.

Repairs

165. The repairs forecast is a net underspend (excluding any capital related works) of £10k which includes an estimated voids overspend of £254k, fully offset by underspend from staffing vacancies in the DLO and back office functions. Projections also include an estimated £200k works on Short term lets, and Mears management and ICT implementation costs of £453k.
166. Efficiency savings anticipated from the Mears management of the Internal repairs team are now being realised through improvements in productivity levels following the implementation of the new works order management system, mobile working and initial structure changes. Some initial changes to the staffing structure have also contributed to performance improvements. It is expected that as the service improvements are fully embedded further savings will be established and implemented and these will be reflected in the MTFF going forward.

Planned Maintenance

167. The Planned Maintenance forecast is a net underspend of £2,644k. This includes £223k for the estimated corrective works relating to defects arising from a recent major construction project. In addition, the Maintenance Service Contract budget is to increase by £25k plus £9k for Environmental works.
168. The Cyclical Decoration programme has slipped £1,296k to next year as the programme is to be re-phased. The Gas Maintenance budget is to underspend by £200k as a result of the new gas contract which commenced in June so the estimated spend for the year have been revised downward to reflect the delayed start of the programme.
169. Other key areas of programme slippages include Plumbing Upgrades, Roofing and Wall Installation, Subsidence Repairs and Security of £1,146k. The balance of the variance is made up of a range smaller forecast underspend for other programme and schemes such as Better Neighbourhood, Minor Adaptations, Lift Refurbishment, Subsistence Survey, and Fencing.

Appendix D –GENERAL FUND CAPITAL PROGRAMME

170. Table 23 below sets out the latest forecast outturn on the current General Fund capital programme. Forecasts for future years include live capital projects and programmes of works as included in the draft programmes for 2014/15 to 2018/19 reported to Council in February 2014.

Table 23 – General Fund Capital Programme Summary

	2014/15 £'000	Future Years 2015/16- 2018/19 £'000	Total Project £'000	Movement from Month 6 £'000
Original Budget	119,832	271,275	391,107	-
Revised Budget	111,965	286,042	398,007	297
Forecast Outturn	83,118	312,008	395,126	(717)
Total Capital Programme Variance	(28,847)	25,966	(2,881)	(1,014)
Analysis of Programme Variances:				
Civic Centre Works Programme	(671)	-	(671)	(421)
Schools Expansions Programme	(1,948)	100	(1,848)	(243)
Property Works Programme	(220)	-	(220)	(220)
Libraries Refurbishment - Central Lib	62	-	62	(73)
South Ruislip Plot A	(30)	-	(30)	(30)
Childrens Centres	(25)	-	(25)	(25)
Libraries Refurbishment	-	-	-	(22)
Private Sector Renewal Grants	(35)	-	(35)	20
Hayes End Library Development	90	-	(90)	-
New Years Green Lane	(119)	-	(119)	-
Yiewsley Health Centre & Sports Facility	-	695	695	-
Hillingdon Sports & Leisure Centre	-	530	530	-
Rural Activities Garden Centre	(115)	-	(115)	-
Disabled Facilities Grants	(995)	-	(995)	-
Adaptations for Adopted Children	(200)	-	(200)	-
Cost Variance	(4,206)	1,325	(2,881)	(1,014)
Proposed Re-phasing at Month 7	(20,543)	20,543	-	-
Potential Re-phasing at year end	(4,098)	4,098	-	-
Total Capital Programme Variance	(28,847)	25,966	(2,881)	(1,014)
Financing Variance:				
Council Resourced Variance	(29,876)	26,995	(2,881)	(1,014)
External Grants & Contributions Variance	1,029	(1,029)	-	-
Total Capital Programme Variance	(28,847)	25,966	(2,881)	(1,014)
Movement from Month 6	(6,985)	5,971	(1,014)	

171. Actual capital expenditure is £42,664k for the seven months to 31 October 2014.

172. The revised budget has increased by £297k from Month 6 due partly to revenue contributions from schools to both the Schools Expansions programme and Free School Meals. In addition, there is £50k new grant towards Better Homes and £60k Section 106 monies allocated to a new Highways scheme (Stockley Close public transport improvements).

173. The main programme shows a favourable variance of £2,881k. The following paragraphs provide details of the reasons for movements in the cost variances in the above table:

- Central Library Refurbishment - the over spend of £62k is due to additional items that have been required to finish the project. These include additional ICT equipment, sprinkler and roofing works. The library was re-opened in April however there were

still outstanding finishing works that resulted in slippage into this year. The forecast over spend on the overall library refurbishment programme has reduced by £95k after review of remaining commitments.

- Civic Centre Works Programme - due to under spends on existing schemes and works not currently required there is an overall under spend of £671k forecast on the budget.
- Childrens Centres Programme - there is a forecast under spend of £25k on completion of the children's centres refurbishment programme which commenced in previous years.
- South Ruislip Plot A development - further recommissioning and servicing works have been carried out on the flats with a £30k under spend on the remaining budget for this scheme.
- Property Works Programme - an element of the £600k budget remains unallocated and although new schemes are being developed it is forecast that £220k will not be spent this financial year.
- Private Sector Renewal Grants - the forecast spend has increased by £20k due to a slight increase in the forecast level of activity for the year.

174. The variance on the Schools Expansions programme is covered in the Schools section later in this report. A summary of the capital programme by type of project is provided in Table 24 below:

Table 24 - General Fund Capital Programme

	Revised Budget 2014/15 £000	Forecast 2014/15 £000	Cost Variance Forecast vs Budget £000	Project Re-phasing £000	Total Project Budget 2014-2019 £000	Total Project Forecast 2014-2019 £000	Total Project Variance £000	Movement from Month 6 £'000
Main Programme	66,905	55,918	(2,085)	(8,902)	85,485	84,725	(760)	(393)
Programme of Works	28,843	22,572	(2,121)	(4,150)	78,026	75,905	(2,121)	(621)
Future Projects	14,958	3,369	-	(11,589)	198,308	198,308	-	
Total Main Programme	110,706	81,859	(4,206)	(24,641)	361,819	358,938	(2,881)	(1,014)
Development & Risk Contingency								
General Contingency	1,259	1,259			7,259	7,259		
Provision for Additional Schools Funding	-	-			28,929	28,929		
Total Capital Programme	111,965	83,118	(4,206)	(24,641)	398,007	395,126	(2,881)	(1,014)
Movement from Month 6	297	(6,687)	(1,014)	(5,971)	297	(717)	(1,014)	

175. There are general contingency funds totalling £7,259k over five years which are currently unallocated, however, it is forecast that these funds will be used as risk issues arise over the life of the programme. The general contingency has reduced by £171k in 2014/15 due to the allocation of funds towards Adult Education ICT provision within the ICT Single Development Plan. The provision for additional secondary schools funding is anticipated to be required for future schools developments. The detailed General Fund capital programme by scheme is presented in Appendix 1 to this report. The proposed re-phasing at Month 7 of £20,543k into future years is presented by scheme within this Appendix. There is potential further re-phasing of £4,098k for other schemes however it is not proposed to re-phase these budgets

at this stage as a review of the level of committed budget for these schemes will be undertaken at financial year end to ensure the necessary level of budget is carried forward. Details of performance for key projects and programmes of works are detailed in the paragraphs below:

MAIN PROGRAMME (SCHOOLS)

176. Over the life of the existing programme there is a forecast under spend of £1,849k due partly to efficiencies on internal fees charged to Phase 2 of the Primary Schools Expansions programme and also on final accounts for several primary school expansions. The position has improved by £243k from Month 6 due mainly to a final account being agreed on Ruislip Gardens primary school (phase 2) with an under spend. The key issues and risks on performance of the overall Schools Expansions programme are outlined below.

Primary Schools

Phase 2

177. Cherry Lane - an overspend of £106k is forecast due to costs for a multi use games area and floodlighting, however, this is offset by under spends elsewhere within the programme.
178. Glebe - the school is fully operational however a number of outstanding defect works remain which are being progressed but are not expected to be completed until January 2015. External cladding panels are required to be reinstalled however this will be completed over a longer timescale to minimise disruption

Phase 3 - New Schools

179. John Locke Academy - outstanding remedial items are scheduled to be completed shortly.
180. Lake Farm Park Academy - highways works were finished in October and construction works are complete. Snagging and external landscaping works remain.
181. Laurel Lane, Yiewsley - works are progressing on site for delivery on schedule for August 2015.

Special Educational Needs

182. Temporary classrooms have been provided at Hedgewood Primary School and Meadow Secondary School for the new term. Planning consent has been granted for the installation of a modular SRP unit at Cherry Lane for the spring term in January 2015. An amount of £414k is forecast rephasing into next year for future needs that may arise.
183. Free School Meals - from September 2014, schools are required to offer infant school children (from reception to year 2 inclusive) with a universal free school meal. Additional kitchen and dining equipment is being provided to schools where the need has been demonstrated. There have been contributions from two schools totalling £44k towards the programme.

FUTURE PROJECTS (SCHOOLS)

Secondary Schools - Expansions Programme

184. The forecast of future demand for secondary school places predicts a shortfall in places commencing from 2016/17. Officers are undertaking feasibility studies of twelve potential secondary school sites and five sites have so far been identified as suitable for expansion. More detailed feasibility work will commence on these five sites. The forecast spend for this year is £500k and this is shown as a phasing variance from the budget currently phased into 2015/16.

Secondary Schools - Replacement Programme

185. Northwood Academy - design work is underway and site investigation surveys have been commissioned. The construction phase of the project is not expected to commence this financial year and hence there is a £631k rephasing variance in 2014/15.
186. Abbotsfield School - the Education Funding Agency (EFA) are managing this project through the Priority Schools Building Programme (PSBP) with the Council making a contribution of £7,166k towards the overall costs. There will also be commitments for infrastructure works, furnishings fittings and equipment. Design work is due to commence shortly.

PROGRAMMES OF WORKS (SCHOOLS)

187. Schools Conditions Programme - works at four schools were completed during the October half term period. A number of potential new schemes are being assessed however to avoid disruption during term time the majority of these are unlikely to be completed until next financial year resulting in £1,422k projected re-phasing. There is an agreement from the schools to make contributions to the cost of works no greater than 20% of their reserves. Further information can be found in the School Capital Programme update report.

MAIN PROGRAMME (NON-SCHOOLS)

188. Yiewsley Pool Development & Health Centre - the scheme is comprised of three elements: a new health centre, sports facility and 12 supported housing units (funded through the HRA). After evaluation of tenders for the construction works there is a forecast over spend of £977k (inclusive of £282k on the supported housing element reported in the HRA). Negotiations are ongoing with the NHS around the Health Centre lease before works commence on site which are not anticipated to commence until March 2015 resulting in rephasing of £2,588k expenditure into next financial year.
189. Hillingdon Sports & Leisure Centre - the forecast over spend is £530k due to the additional costs around remedial and defect works to resolve the contract issues and finally close the project. Due to delays in resolving contractual issues around this scheme the forecast has been re-phased into next financial year.
190. Rural Activities Garden Centre - the new modular building and path works have been completed and tenders are being prepared for an additional toilet block and septic tank. Based on the pre-tender estimates it is forecast that there will be an under spend of £115k as there are no identified requirements for the remainder of the budget.
191. New Years Green Lane Civic Amenity Site - the final account has been reviewed and the project is forecast to be completed with a £119k under spend.
192. Highways Programme - a major programme of road improvements is underway across the Borough. Currently approved works will be completed this financial year.

193. Car Park Resurfacing - a budget of £920k was originally earmarked this year for resurfacing works at Cedars & Grainges car park. However, these works are now on hold as plans are being developed for a more extensive improvement of the car park which serves the Pavilions shopping centre.
194. ICT Migration to Windows 7 Project - the project is complete and is forecast to be within budget.
195. ICT Single Development Plan - The programme consists of several projects which are in various stages of progress. An amount of £175k is projected re-phasing to complete a small number of projects in 2015/16 including the Adult Education Phase 2 upgrade.
196. Vehicle Replacement Programme - The programme is forecasting slippage of £641k as some vehicles with specifications will not be delivered this financial year due to long lead times. Due to inflationary pressures on tender prices there is an overall cost pressure of £178k on the programme including Green Spaces vehicles and next year's requirements are being reviewed to manage this risk.
197. Eastcote House & Gardens - works are progressing on site for this refurbishment project which is mainly funded by the Heritage Lottery Fund. An estimated £100k slippage is forecast as the works will not be completed until early in the next financial year.
198. Queenswalk Development - construction works on site have been completed and the resource centre and sensory garden have opened. Negotiations on the final account are underway, however, the project is expected to be within budget. An amount of £75k is reported as re-phasing for retentions not payable until next financial year.
199. Harlington Road Depot - refurbishment works have commenced on site and are expected to be complete by the end of February within budget. The completion of this project will allow for the sale of another depot site within the capital receipts programme.
200. CCTV Programme - the third phase of the programme consists of providing new mobile cameras at nine sites and upgrading the Civic Centre control room. Tender documentation was issued in October for public safety cameras in Hayes. Technical specifications are to be prepared to upgrade to digital wireless cameras. An amount of £310k is forecast as slippage as the bulk of the remaining programme will not be completed until next financial year.
201. Whiteheath Farmhouse Refurbishment - works are complete on replacement of doors and windows at the farmhouse but structural works are on hold resulting in slippage of £260k.
202. Sports & Cultural Projects - the main project under this heading is the enhancement of Compass Theatre which is in early planning and design stages. Works on site will not commence until next financial year resulting in forecast slippage of £562k. The existing budget includes £270k Section 106 monies which must be spent by November 2015.
203. Telecareline Equipment - a re-phasing under spend of £400k is forecast as there is currently low demand for this equipment however it is anticipated this will increase as the project is progressed.

PROGRAMMES OF WORKS (NON-SCHOOLS)

204. Disabled Facilities Grants & Private Sector Renewal Grants - the forecast under spend of £1,250k (including Adaptations for Adopted Children) represents the forecast level of uncommitted funding after taking into account potential increases in clients this year.

205. Empty Homes Programme - the funding level of £782k is based on revised GLA targets for 34 properties and increased funding per property. There are enough projects identified to fully utilise this funding including one major development in Yiewsley. However, there is a risk around delivering this programme to maximise use of the grant which is required to be used by the end of this financial year.
206. Transport for London Programme - The 2014/15 programme is underway and further schemes are being developed.
207. Town Centres Initiatives Programme - the Initiatives at Northwood Hills and Ruislip Manor are close to completion. The Hayes Town Centre scheme is in early stages of development and there is forecast slippage of £539k (including TfL Major Scheme funding). Shop front grant schemes totalling £99k at Harefield Village Centre will be rolled out this year. Remaining funding of £206k is reported as rephasing as this will not be spent this financial year.
208. Chrysalis Programme - the majority of this year's budget has been allocated to new schemes a number of which are being tendered. Some schemes will not be completed until next financial year resulting in £500k rephasing.

FUTURE PROJECTS (NON SCHOOLS)

209. ICT Infrastructure - works are to commence shortly to implement WiFi in specific areas of the Civic Centre. Rephasing of £160k is forecast as an element of the budget is to be allocated.
210. Uxbridge Cemetery Gatehouse - this £1,000k project is to renovate the Gatehouse and Anglican chapel which are listed buildings. A detailed planning application has been submitted to the National Planning Casework Unit to obtain listed building consent and due to the length of this process the delivery of the project will not be completed until 2015/16 resulting in £800k slippage.
211. St Andrew's Park Theatre - a feasibility study is commencing for a new theatre in Uxbridge. An amount of £350k is forecast as re-phasing into next financial year as work is in early stages.
212. St Andrew's Park Museum - this project is yet to proceed and is being reviewed in conjunction with potential developments around Battle of Britain bunker. An amount of £1,517k re-phasing is forecast as construction works will not commence this financial year.
213. Youth Centres - the project relates to the building of three new youth centres. The budget for this year is for the one currently identified site at Ash Grove and re-phasing of £1,215k is forecast as development work is in early stages.
214. Bowls Club Refurbishment - contractors for the refurbishment of Cowley and Bessingby bowls clubs have been appointed. Works are planned to commence in November after the end of the bowling season and are expected to be complete before the end of the financial year subject to winter weather conditions.

CAPITAL FINANCING - GENERAL FUND

215. Table 25 sets out the latest capital financing forecast.

Table 25: Capital Financing

	Revised Budget 2014/15 £'000	Forecast 2014/15 £'000	Variance £'000	Total Financing Budget 2014-2019 £'000	Total Financing Forecast 2014-2019 £'000	Total Variance £'000	Movement from Month 6 £'000
Council Resource Requirement	60,183	30,307	(29,876)	212,178	209,297	(2,881)	(1,014)
Financed By:							
Capital Receipts	15,647	5,271	(10,376)	31,719	42,511	10,792	520
CIL	3,000	200	(2,800)	23,000	15,200	(7,800)	-
Prudential Borrowing	41,536	24,836	(16,700)	157,459	151,586	(5,873)	(1,534)
Total Council Resources	60,183	30,307	(29,876)	212,178	209,297	(2,881)	(1,014)
Grants & Contributions	51,782	52,811	1,029	185,829	185,829	-	-
Total Programme	111,965	83,118	(28,847)	398,007	395,126	(2,881)	(1,014)

216. Forecast General Fund capital receipts are £5,271k for 2014/15. There has been no further movement in actual capital receipts achieved this year which total £1,061k including the sale of a further six flats at Hayes End Library development. The remaining four flats are forecast to be sold this financial year. Including the flats, there are two major sales in excess of £1,000k that are included in the forecast for this year.
217. There is an element of risk in the timing of receipts that will be achieved this year which is reflected in the current year forecast reducing by £4,880k as two major sales are now expected in next financial year.
218. The implementation of the Community Infrastructure Levy was delayed until 1 August 2014 and this has had an adverse impact on this year's income target. The current removal of the sui generis charging band has also reduced the forecast although this may be established in future years based on economic viability analysis. The estimated shortfall is forecast to be partially met from Section 106 contributions that will continue for developments that fall outside the current CIL charging schedule.
219. Due to the length of time new developments after 1 August become liable for paying CIL the forecast for the current year has reduced to £200k. There is a significant risk that borrowing will have to increase to meet the funding gap. The forecast over the life of the programme has been reduced by £5,000k as it is anticipated that CIL receipts will be low in the short term due to the time lag between planning approvals and developments commencing and the removal of the sui generis charging band.
220. The prudential borrowing forecast over the life of the programme shows a favourable variance of £5,873k due mainly to the overall cost under spends and increase in the capital receipts forecast, partially offset by the CIL reduction. Although forecast Council resourced expenditure has reduced by £3,282k in 2014/15 prudential borrowing has increased by £1,598k because of the reduction in capital receipts to be received this year.

HOUSING REVENUE ACCOUNT (HRA) CAPITAL PROGRAMME

221. The forecast outturn on the HRA capital programme is set out in Table 26 below:

Table 26 - HRA Capital Expenditure

	Revised Budget 2014/15 £000	Forecast 2014/15 £000	Cost Variance Forecast vs Budget £000	Project Re-phasing £000	Total Project Budget 2014-2019 £000	Total Project Forecast 2014-2019 £000	Total Project Variance £000	Movement from Month 6 £000
Dwelling Components	9,657	4,024		(5,633)	43,319	43,319		
Estates / Blocks	2,586	766		(1,820)	8,916	8,916		
Welfare	2,540	1,254		(1,286)	11,632	11,632		
Other Projects	2,378	966	(1,412)		11,890	10,478	(1,412)	
Total Works to Stock	17,161	7,011	(1,412)	(8,738)	75,757	74,345	(1,412)	
Purchase & Repair	2,088	4,750		2,662	9,766	9,766		
Council New Build	1,000	250		(750)	37,376	37,376		
Supported Housing	2,876	527		(2,349)	13,042	5,474	(7,568)	393
Total Major Projects	5,964	5,527		(437)	60,184	52,616	(7,568)	393
Former New Build Schemes	227	245	18		227	1,144	917	
Total	23,352	12,783	(1,394)	(9,175)	136,168	128,105	(8,063)	393
Movement from Month 6		(916)	(899)	(17)		393	393	

222. The Works to Stock programme is forecasting a phasing under spend of £8,738k as numerous schemes will not be completed this financial year. This is a reduction of £187k from the previous forecast.

223. Dwelling Components - forecast expenditure has been reduced by £110k because the electrical upgrades and kitchen replacement programmes are yet to commence.

224. Estates and Block Renewal - the forecast has reduced by £130k due to works on three schemes that will not be completed this financial year.

225. Welfare - underspends are reported on sheltered scheme upgrades and conversions based on the number of projects that have currently been identified. The forecast has increased slightly by £53k based on identified schemes.

226. Other Projects - the tender for 57 housing fleet vehicles has been approved and a further nine vehicles are anticipated to be required resulting in a total estimated cost of £966k. There are no commitments for the remainder of the budget resulting in an under spend of £1,412k.

227. Purchase and Repair Programme - this scheme has been given approval to proceed. Homeowners who have expressed interest have been contacted. Valuations are being made for up to 25 properties and estimates to bring them up to standard for letting purposes. The projection is based on an average cost of £190k per property however this may change once valuations are completed.

228. Supported Housing Programme - the original programme included seven sites however the strategy has changed significantly and the current proposed in house new build programme retains only three sites from the original plan plus three new sites which are being taken into account in the Council's budget review. The above forecast includes only the three sites in the current approved budget resulting in a significant under spend of £7,568k. However, this will be subject to change once the new strategy is finalised and approved by Council.
229. The forecast over spend of £917k on former New Build schemes largely relates to contractual issues around the Triscott House development which have yet to be resolved. The dispute is going through arbitration which is a lengthy process and the outcome remains uncertain. The forecast has been re-phased to 2015/16 as the arbitration process will not be finished until then.

HRA Capital Receipts

230. There have been 119 Right to Buy sales of council dwellings for the year as at end of October 2014 for a value of £12,177k and a total of 165 sales are forecast totalling approximately £16,500k in 2014/15.
231. The Council has signed an agreement with Department for Communities & Local Government to re-invest the proceeds in housing stock regeneration. This enables the Council to retain a higher level of receipts because of reduced pooling, however the terms of the agreement stipulate that receipts must be spent or committed within three years or otherwise are returned to government with the addition of punitive interest. Proposals are being developed by officers to develop an Affordable Housing programme to utilise these receipts within allowed timescales.
232. Table 27 below sets out the time limits for the retention of Right to Buy receipts since the commencement of the agreement. A further £4,128k receipts have been retained for the quarter ending 30 September and a total of £18,990k retained receipts have now been generated which require to be spent or committed by the deadlines set out in the table, up to September 2017.

Table 27: Right to Buy Sales

Period	Number of Sales	Retained Right to Buy Receipt (£'000)	Cumulative Expenditure Required to Utilise Funds (£'000)	Deadline for Commitment of Retained Right to Buy Receipt
2012/13 Quarter 4 Actual	33	3,169	10,563	March 2016
2013/14 Quarter 1 Actual	13	833	13,340	June 2016
2013/14 Quarter 2 Actual	35	2,666	22,227	Sept 2016
2013/14 Quarter 3 Actual	24	1,730	27,994	December 2016
2013/14 Quarter 4 Actual	34	2,290	35,626	March 2017
2014/15 Quarter 1 Actual	56	4,174	49,540	June 2017
2014/15 Quarter 2 Actual	49	4,128	63,300	Sept 2017
Total Retained Receipts	244	18,990	63,300	

233. The use of retained Right to Buy receipts are limited by the regulations to the agreement to a maximum 30% of the cost of replacement housing. Therefore in order to utilise the receipts the cumulative gross expenditure level (including 70% HRA contributions) required to be achieved is £10,563k by end of 2015/16 and £63,300k by September 2017. The regulations also allow 50% of the cost of purchase and repairs expenditure to be financed from retained receipts however this is capped at 6.5% of the total level of receipts.

234. The current approved budget for housing major projects programmes includes £18,055k in Right to Buy receipts to be utilised and there is now a higher level of retained receipts available. The programmes are being reviewed to maximise the use of Right to Buy receipts within allowable timescales.
235. There have been £74k in HRA non dwelling receipts for the year to date and the sale of a HRA site in Ruislip for residential development has recently been approved which may result in a further £1,000k to be received this financial year. These funds will be used to support the capital programme or be applied for repayment of debt.

ANNEX 1a - General Fund Main Programme

Total Project Cost (incl. Prior Years)	Project	2014/15 Revised Budget	2014/15 Forecast	2014/15 Variance	Proposed Re-phasing to future years at Month 7	Total Project Budget 2014-2019	Total Project Forecast 2014-2019	Total Project Variance 2014-2019	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Main Programme										
86,411	Primary School Expansions	48,528	44,051	(4,477)	(2,529)	61,250	59,401	(1,849)	19,703	29,353	10,344
3,910	Purchase of Vehicles	2,258	1,617	(641)	(641)	3,458	3,458	0	3,458	0	0
144	Yiewsley Health Centre & Sports Facility Development	3,052	464	(2,588)	(2,588)	7,631	8,326	695	8,326	0	0
9,254	Libraries Refurbishment	248	310	62	0	248	310	62	310	0	0
1,138	Queenswalk Redevelopment	1,664	1,589	(75)	(75)	1,664	1,664	0	1,664	0	0
3,565	South Ruislip Development - Plot A	64	34	(30)	0	64	34	(30)	34	0	0
11	Harlington Road Depot Refurbishment	1,276	1,276	0	0	1,341	1,341	0	1,341	0	0
65	Car Park Resurfacing	1,079	159	(920)	0	1,079	1,079	0	1,079	0	0
5	Eastcote House Buildings and Gardens	1,242	1,142	(100)	(100)	1,242	1,242	0	0	1,112	130
251	Grounds Maintenance	777	777	0	0	777	777	0	777	0	0
722	ICT Single Development Plan - Migration to Windows 7	1,067	1,067	0	0	1,067	1,067	0	1,067	0	0
0	Telecare Equipment	600	200	(400)	0	600	600	0	29	571	0
0	Free School Meals Projects	609	609	0	0	609	609	0	0	565	44
124	CCTV Programme	363	53	(310)	0	363	363	0	288	0	75
0	West Drayton Cemetery & Resurfacing	522	522	0	0	522	522	0	522	0	0
0	Sports & Cultural Projects	625	63	(562)	(562)	625	625	0	317	0	308
0	Whiteheath Farm Refurbishment	310	50	(260)	0	310	310	0	310	0	0
0	Rural Agricultural Garden Centre	340	225	(115)	0	340	225	(115)	225	0	0
0	Youth Centres Kitchen Replacements / Upgrades	143	143	0	0	143	143	0	0	113	30
0	Kings College Pavilion Running Track	230	230	0	0	230	230	0	0	0	230
0	Natural England Fencing & Gating	15	0	(15)	(15)	29	29	0	0	29	0
52,847	Major Projects from previous years	1,893	1,337	(556)	(502)	1,893	2,372	479	2,339	0	33
158,447	Total Main Programme	66,905	55,918	(10,987)	(7,012)	85,485	84,726	(759)	41,788	31,743	11,194

ANNEX 1b - Programme of Works

Total Project Cost (incl. Prior Years)	Project	2014/15 Revised Budget	2014/15 Forecast	2014/15 Variance	Proposed Re-phasing to future years at Month 7	Total Project Budget 2014-2019	Total Project Forecast 2014-2019	Total Project Variance 2014-2019	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Programme of Works										
N/A	Leader's Initiative	437	245	(192)	0	1,237	1,237	0	1,237	0	0
N/A	Chrysalis Programme	1,895	1,395	(500)	0	5,895	5,895	0	5,158	0	737
N/A	Civic Centre Works Programme	1,387	716	(671)	0	2,887	2,216	(671)	2,216	0	0
N/A	Formula Capital Devolved to Schools	1,957	1,957	0	0	4,097	4,097	0	0	3,264	833
N/A	Highways Programme	6,169	5,196	(973)	0	11,001	11,001	0	9,951	0	1,050
N/A	ICT Single Development Plan	604	429	(175)	(88)	2,604	2,604	0	2,604	0	0
N/A	Property Works Programme	600	380	(220)	0	3,000	2,780	(220)	2,780	0	0
N/A	Road Safety	250	250	0	0	1,250	1,250	0	1,250	0	0
N/A	Street Lighting	180	180	0	0	900	900	0	875	0	25
N/A	Town Centre Initiatives	1,183	799	(384)	(178)	2,483	2,483	0	2,141	300	42
N/A	Transport for London	4,258	3,845	(413)	(413)	14,669	14,669	0	0	14,084	585
N/A	Urgent Building Condition Works	5,358	3,936	(1,422)	(1,422)	10,390	10,390	0	2,811	7,032	546
N/A	Disabled Facilities Grants	2,300	1,305	(995)	0	11,500	10,505	(995)	3,080	7,425	0
N/A	Adaptations for Adopted Children	200	0	(200)	0	1,000	800	(200)	0	800	0
N/A	Private Sector Renewal Grants	1,282	1,247	(35)	0	4,330	4,295	(35)	2,215	2,080	0
N/A	GF Supported Housing Programme	210	210	0	0	210	210	0	210	0	0
N/A	Section 106 Projects	573	482	(91)	(91)	573	573	0	0	0	573
	Total Programme of Works	28,843	22,572	(6,271)	(2,192)	78,026	75,905	(2,121)	36,528	34,985	4,391

ANNEX 1c - Future Projects & Contingency

Total Project Cost (incl. Prior Years)	Project	2014/15 Revised Budget	2014/15 Forecast	2014/15 Variance	Proposed Re-phasing to future years at Month 7	Total Project Budget 2014-2019	Total Project Forecast 2014-2019	Total Project Variance 2014-2019	Project Forecast Financed by:		
									Council Resources	Government Grants	Other Cont'ns
£'000		£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
	Future Projects										
N/A	Secondary Schools Expansions (Expansion)	0	500	500	500	76,900	76,900	0	19,205	56,346	1,349
N/A	Secondary Schools Expansions (Replacement)	8,679	882	(7,797)	(7,797)	44,171	44,171	0	32,654	11,516	0
N/A	St Andrew's Park Theatre	500	150	(350)	(350)	44,000	44,000	0	42,950	0	1,050
N/A	New Primary School Expansions	0	0	0	0	13,500	13,500	0	4,049	9,451	0
N/A	New Years Green Lane EA Works	0	0	0	0	6,490	6,490	0	3,244	3,246	0
N/A	Youth Centres	1,615	400	(1,215)	(1,215)	5,100	5,100	0	5,100	0	0
N/A	Community Safety Assets	250	0	(250)	0	250	250	0	250	0	0
N/A	ICT Infrastructure	600	440	(160)	(160)	1,200	1,200	0	1,200	0	0
N/A	Uxbridge Cemetery Gatehouse & Anglican Chapel	950	150	(800)	(800)	1,000	1,000	0	1,000	0	0
N/A	St Andrew's Park Museum	1,667	150	(1,517)	(1,517)	5,000	5,000	0	4,250	0	750
N/A	Bowls Clubs Refurbishment	500	500	0	0	500	500	0	500	0	0
N/A	Local Plan Requirement Works	197	197	0	0	197	197	0	197	0	0
N/A	Total Future Projects	14,958	3,369	(11,589)	(11,339)	198,308	198,308	0	114,599	80,559	3,149
	Development & Risk Contingency										
N/A	General Contingency	1,259	1,259	0	0	7,259	7,259	0	7,259	0	0
N/A	Provision for Additional Secondary Schools Funding	0	0	0	0	28,929	28,929	0	9,123	19,807	0
	Total Development & Risk Contingency	1,259	1,259	0	0	36,188	36,188	0	16,382	19,807	0
	Total Programme of Works	111,965	83,118	(28,847)	(20,543)	398,007	395,126	(2,881)	209,297	167,094	18,734

Appendix E – Treasury Management Report as at 31 October 2014

Outstanding Deposits - Average Rate of Return on Deposits: 0.55%

	Actual £m	Actual %	Bench-mark %
Up to 1 Month	53.4	43.13	35.00
1-2 Months	10.5	8.48	0.00
2-3 Months	7.0	5.65	10.00
3-6 Months	29.9	24.16	10.00
6-9 Months	0.0	0.00	10.00
9-12 Months	12.8	10.34	15.00
12-18 Months	4.4	3.55	15.00
18-24 Months	5.0	4.04	5.00
Subtotal	123.0	99.37	100.00
Unpaid Maturities	0.8	0.65	0.00
Total	123.8	100.00	100.00

236. With the exception of the unpaid Heritable investments, London Borough of Hillingdon's deposits are held with UK institutions, which hold at a minimum, a Fitch or lowest equivalent of A- long-term credit rating. Deposits are currently held with the following institutions; Bank of Scotland, BlackRock MMF, Goldman Sachs MMF, Insight MMF, Ignis MMF, PSDF MMF, Santander UK, HSBC Bank, Nationwide Building Society, Barclays Bank, Aberdeen City Council, Birmingham City Council, Blaenau Gwent County Borough Council, Lancashire County Council, Monmouthshire County Council, Moray Council, Redditch Borough Council, Salford City Council, and Wolverhampton City Council. The Council also currently holds four Certificates of Deposit with three with Standard Chartered and one with Barclays.
237. During October fixed-term deposits continued to mature in line with cashflow requirements. As cashflow allowed there were three fixed medium term deposits placed in October. To maintain liquidity all other surplus cash was placed in instant access accounts and fixed term deposits with maturities of up to four days.

Outstanding Debt - Average Interest Rate on Debt: 2.99%

	Actual £m	Actual %
General Fund		
PWLB	69.38	21.01
Long-Term Market	15.00	4.54
HRA		
PWLB	212.82	64.46
Long-Term Market	33.00	9.99
Total	330.20	100.00

238. There were no early debt repayment opportunities or rescheduling activities during October, neither were there any breaches of the prudential indicators or non-compliance with the treasury management policy and practices.

Ongoing Treasury Management Strategy and Recommended amendments

239. In order to maintain liquidity for day-to-day business operations, short-term balances will either be placed in instant access accounts or short term deposits of up to one week.

Appendix F – Consultancy and agency assignments over £50k approved under delegated authority

240. The following Agency staff costing over £50k have been approved under delegated powers by the Chief Executive in consultation with the Leader and are reported here for information.

Post Title	Original Start Date	Approved From	Proposed End Date	Previous Approval £'000	Approved £'000	Total £'000
Residents Services						
Planning Enforcement Officer	22-Apr-13	08-Dec-14	05-Jun-15	97	26	123
Architect	01-Jul-13	17-Nov-14	17-May-15	68	27	95
Adult Social Care						
Team Manager	01-Apr-14	01-Dec-14	28-Feb-14	95	8	103
Head of Service - ASC		01-Dec-14	30-Jun-15	114	57	171
Residential Care Worker	01-Apr-12	01-Dec-14	04-Jan-15	69	2	71
Residential Care Worker	04-Sep-12	01-Dec-14	28-Feb-15	49	1	50
Social Worker (Care Manager)	12-Aug-13	01-Dec-14	28-Feb-15	54	5	59
Social Worker (Care Manager)	05-Aug-13	01-Dec-14	28-Feb-15	53	5	58
Service Manager	07-Jul-14	01-Dec-14	04-Jan-15	56	13	69
Team Leader	01-Apr-14	01-Dec-14	31-Mar-15	46	7	53
Lead Approved Mental Health Practitioner	01-Jun-12	01-Dec-14	28-Feb-15	87	6	93
Occupational Therapist	07-Oct-13	01-Dec-14	28-Feb-15	68	6	74
Team Manager	03-Feb-14	01-Dec-14	05-Dec-14	67	6	73
Children & Young People's Services						
Deputy Team Manager	17-Dec-14	01-Dec-14	04-Jan-15	44	8	52
Service Manager Children in Care	07-Jul-14	01-Dec-14	04-Jan-15	48	15	63
Social Worker	30-Apr-12	01-Dec-14	04-Jan-15	46	7	53
Social Worker	08-May-14	01-Dec-14	04-Jan-15	46	7	53
Team Manager	09-Sep-13	01-Dec-14	04-Jan-15	50	9	59
Social Worker	02-Dec-13	01-Dec-14	04-Jan-15	44	7	51

Waking Night Residential Care Worker	01-Apr-13	01-Dec-14	04-Jan-15	122	2	124
Social Worker	20-Jan-14	01-Dec-14	04-Jan-15	49	6	55
Case Progression Manager	07-Apr-14	01-Dec-14	04-Jan-15	63	8	71
Quality Assurance Auditor (Social Work Cases)	08-May-14	01-Dec-14	04-Jan-15	43	8	51
Assistant Director Children in Care and Children's Resources	30-Jun-14	01-Dec-14	04-Jan-15	111	20	131
MASH Manager	13-Jan-14	01-Dec-14	04-Jan-15	57	13	70
Independent Reviewing Officer	12-May-14	01-Dec-14	04-Jan-15	43	8	51
Independent Reviewing Officer	27-May-14	01-Dec-14	04-Jan-15	42	8	50

Appendix G – Supporting information on Recommendations 12 - 14

241. Members will recall in January 2014, delegated authority was granted by Cabinet to speed up the delivery of a number of playground improvements and also for the construction of outdoor gyms at a number of sites across the Borough.
242. Similarly in 2015, the Cabinet Member for Community, Commerce and Regeneration has proposed, as part of the popular Chrysalis Programme, to fund the following projects:
- Queenswalk Playground refurbishment (Cavendish)
 - Berkeley meadows Playground refurbishment (Heathrow Villages)
 - Northwood Playground refurbishment (Northwood)
 - Stockley Outdoor Gym (West Drayton)
 - Barra Hall Park Outdoor Gym (Townfield)
243. Individual projects will be funded from the annual £1m Chrysalis capital budget.
244. In early January, tenders are to be returned and by providing delegated authority specifically to the Deputy Chief Executive, with the informal agreement of the Leader and Portfolio Cabinet Member, this will enable any procurement, capital release and related decisions to be fast-tracked so they can be completed by the target completion dates in March 2015.
245. To maintain transparency and provide due public record in the decisions the Council makes, along with keeping residents and Ward Councillors well informed, Cabinet is also being asked that the delegated decisions be reported back to Cabinet at a later date for information.

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GRANTS TO VOLUNTARY ORGANISATIONS - 2015/16

Cabinet Member	Councillor Douglas Mills
Cabinet Portfolio	Community, Commerce and Regeneration
Officer Contact	Nigel Cramb, Administration Directorate
Papers with report	Appendix A Voluntary Sector core grant Recommendations 2015-16 Appendix B Transport grant recommendations 2015-16 Appendix C Assessment of grant applications 2015-16 Appendix D Equalities Impact Assessment

HEADLINE INFORMATION

Summary	Cabinet is asked to agree the Council's 2015/16 Voluntary Sector Grants budget (core funding) and Transport grants. Additionally, to agree the Council's 2015/16 contribution to the London Councils Grants scheme.
Contribution to our plans and strategies	Putting our Residents First: Our People; Our Natural Environment; Financial Management The grants budget is used to support a range of Voluntary Sector activity, which supports the Council in achieving its priorities and objectives. The transport grant is used to facilitate the transport needs of members of a number of small voluntary organisations.
Financial Cost	The report proposes the allocation of £1,723,700 core funding grants for the 2015/16 financial year and the allocation of £54,140 to support the provision of transport. The report also proposes making provision to enable a contribution to the London Councils Grant scheme of £306,665 a £1,450 increase on last year's allocation.
Relevant Policy Overview Committee	Corporate Services and Partnerships
Ward(s) affected	All

RECOMMENDATIONS:

That Cabinet agrees:

- 1. The overall allocation of grants to Voluntary Sector of £1,723,700 for the provision of core grant funding for the 2014/15 financial year and specific awards as set out in the schedule - Appendix A,**
- 2. Grants totalling £54,140 to organisations to enable the provision of transport as set out in Appendix B,**
- 3. The Council's 2015/16 contribution of £306,665 to the London Councils Grants scheme and;**
- 4. That the Chief Executive be delegated authority to agree the terms and conditions of the 2015/16 small grants programme and any subsequent grant that may be considered appropriate in light of progress by Hillingdon Association of Voluntary Services, with any decisions subject to the full agreement of the Leader of the Council and Cabinet Member for Community, Commerce and Regeneration.**

INFORMATION

Reasons for recommendation

The Council continues to be a long term financial supporter of the Borough's voluntary sector and acknowledges the important role the sector provides for residents. As such, the Council has committed significant levels of funding to a range of voluntary sector organisations based in the Borough.

The Council seeks to maximise the benefits to residents from investment in Hillingdon's voluntary sector and to ensure value for money in the current economic climate. The increased budget agreed by the Cabinet in recent years has served to strengthen Hillingdon's commitment to the voluntary sector in key areas and provide significant additional investment.

The Cabinet has previously acknowledged that several organisations that have been recipients of long term support from the Corporate Grant budget have secured Community Support Service Contracts from the Council. Through continued support via core grants local groups have become increasingly professional and able to prove themselves in a competitive market.

Alternative options considered / risk management

The Cabinet has the following alternative options:

- 1 Agree the recommendations subject to any changes the Cabinet wishes to make or;**
- 2 Reject one or more of the recommendations.**

In respect of the Council's contribution to the London Councils Grant Scheme, the Council has the option of not approving its contribution. However, for the overall London grants scheme to be approved, at least two thirds of the 32 London boroughs plus the City of London must approve their individual budget contribution. If there is no agreement, under the legislation governing the grants scheme, the overall level of expenditure for the Grants Committee reverts back to the previous year's budget.

Comments from the Policy Overview Committees

As usual, the Corporate Services and Partnerships Policy Overview Committee will consider the grants proposed by Cabinet at its meeting on 8 January 2015 and report any comments back to the subsequent Cabinet meeting.

Supporting Information

The voluntary sector core grants budget is unique in offering core funding to organisations that are key partners and offer services that contribute to the Council's priorities and the well-being of residents. Recipients with stable core support are often able to draw down external funding. Details of funding secured by each organisation is detailed in the assessment of applications, Appendix C.

2015/16 recommendations

The majority of the recommendations on the level of funding to be offered to organisations are consistent with those offered for the 2014/15 financial year. A detailed analysis of each application together with financial comments is attached as Appendix C.

HAVS

It is not recommended, at this time, to offer HAVS core funding for the 2015/16 financial year. This recommendation is not made lightly as HAVS has in the past been a lead partner in many Council / voluntary sector initiatives. The performance over recent years however, has failed to meet Council's expectations.

Cabinet will recall that in January 2012 it agreed a reduction of 50% to the grant award to HAVS for the 2012/13 financial year. This decision was in line with the commitment to prioritise investment in front line voluntary services which directly benefit residents and to withdraw support from organisations offering help to other organisations or "Tier 2" bodies.

Cabinet also acknowledged that there were areas of HAVS work, namely supporting the development of smaller voluntary groups and supporting volunteering, that were of particular value to the Council and residents.

Over the past two financial years the Council has tried to encourage HAVS to refocus and re-evaluate its priorities, with the offer of possible enhanced funding if change was delivered, but progress has been disappointing slow. In addition, HAVS have failed to provide monitoring information in a timely way.

HAVS 2015 / 16 application for funding also does not meet the Council's expectations and taken with the response over the last two years, it is not felt possible at this time to recommend core funding for the 2015/16 financial year.

Since the submission of the application for the 2015/16 financial year, however there have been some important changes at HAVS relating to personnel and the organisational structure. The Management Committee has increased and shown itself as taking a lead and the Chief Executive has left. The organisation is keen to demonstrate its value to the authority and work with the Council to expand the capacity of the Borough's voluntary sector.

Officers will continue to work with HAVS, and if the early signs of improvement in their strategic direction continue, with demonstrable benefits to Hillingdon residents in terms of volunteering and small group support, officers may consider advising the Cabinet Member and Leader to reconsider offering HAVS the previous core grant.

An assessment of the impact on HAVS and its member groups of withdrawal of funding is attached at Appendix D. Potential mitigating actions against any adverse effects is proposed should this become the case.

Changes in the level of funding

Whilst the majority of organisations are recommended to receive funding at the same level as 2014-15 there are a small number of exceptions where an increased level of grant or further work with an organisation is recommended. The 2014/15 programme also included two one-off grants to Hillingdon Autistic Care and Support and to Hillingdon Citizens Advice Bureau which are not replicated for 2015/16 (see Appendices A and C) and two new applications for funding were received. The recommended changes are:

DASH

DASH is the Borough's lead organisation supporting residents with disabilities. Their 2015/16 application highlights changes to disability benefits; people with disabilities now having to claim the new Personal Independence Payment. DASH has been supporting residents affected by these changes and predicts that they will see a significant increase in residents seeking support with claims. Furthermore, they have been expanding their activities to include more work with children and young people. DASH has requested a modest increase in order to support the increased workload and officers are sympathetic to this request.

Bell Farm

Bell Farm centre has continued to be a committed partner and a key service deliverer in West Drayton. They have in recent years expanded their services both to the local residents and across a wider geographical area. Officers agree with the application's assessment that additional core funding is required to enable the organisation to maintain the current level of service delivery and deliver the objectives of its business plan. The recommended increase of £25,000 will enable the recruitment of a part time Operations Manager. Officers are hopeful that this contribution will be matched by Hillingdon Community Trust to enable a full time post to be created.

New application - Michael Sobell House Hospice

The Council has received a further request from Michael Sobell House Hospice. The organisation is well known and well regarded in the Borough for providing a range of support to residents facing life-limiting illness. The organisation does not receive statutory funding but relies on its fund raising efforts and donations. The application advises that funding is sought to support the Rehabilitation service. Whilst acknowledging the tremendous work the hospice does in the local community, it is not considered that corporate grants programme is an appropriate funding stream for a hospice service. It is also noted that the Hospice continues to hold approximately 9.5 months of unrestricted reserve. The organisation benefited this year from being the Mayor's charity and also from the Leader's Recycling Initiative (£30,000) which combined total more than the amount requested.

New Application - Friends of the 11(F) Group Operations Room

The 'Friends' have submitted a bid for funds to assist in maximising the potential of the World War Two bunker on St Andrew's Park. Supporting volunteer work at this important venue is consistent with Council plans for protecting heritage and promoting the history of the Borough. In recognition of the role in developing the visitor experience it is recommended that an initial grant of £6,000 is made.

Small Grants

The development of a Small Grant budget has been a very useful and cost effective method of pump priming and supporting new initiatives across the Borough. It is again proposed to set aside £50,000 from the Core grants budget to support a small grants programme. Details of the focus for 2015/16 small grants scheme will be worked up in conjunction with the Cabinet Member for Community, Commerce and Regeneration.

Transport Grants

In addition to the funding the Council offers to support the core costs of organisations, it has traditionally awarded grants to support some of the Borough's smaller voluntary groups. These grants are used to meet the transport needs of group members. The organisations supported from this budget cater mainly for clients with disabilities who require specialist transport and that would find it challenging to travel by public transport. The budget to support these organisations for 2015/16 is £54,140. Details of the organisations and the level of grant recommended are attached as Appendix (B).

London Councils Grant Scheme

The scheme supports voluntary sector activity and specifically funds voluntary organisations across all 32 London authorities and the City of London. For the 2014/15 financial year the Council committed £278,085 to the London Councils Grant Scheme, the agreed contribution for 2014/15 of £305,216 having been revised down by £27,130 due to the one off rebate.

On 26th November 2014 London Councils Grants Committee agreed that overall borough contributions for 2015/16 would again total £9,000,000. Hillingdon's contribution is

£306,665 compared to £305,215 an increase of £1,450. Individual borough contributions are based on the ONS mid-year population estimates for June 2013, with Hillingdon's % of London's total population increasing slightly from 3.39% to 3.41%.

It is anticipated that the individual boroughs will agree to accept the recommendations on their contributions.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The overall effect of these proposals will be to strengthen and support Hillingdon's voluntary sector with new growth and initiatives, which will directly benefit residents.

Consultation Carried Out or Required

No formal consultation has been undertaken on the proposals.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and confirms that the sufficient budgetary provision is in place to support the range of grant awards outlined in this report. Alongside the broader support offered to the voluntary sector through the Council's voluntary sector leasing policy and non-domestic rate discounts, this programme of grants enables these groups to support delivery of services to residents.

Legal

The Localism Act 2011 introduces a power of general competence which provides local authorities with the power to do anything that individuals may generally do. It includes the power for Council to make grant payments to voluntary organisations.

With regard to the London Councils Grant Scheme, this Scheme is established under Section 48 of the Local Government Act 1985. As stated in the report, if two-thirds of the London boroughs do not approve their individual budget contribution, the previous year's budget will continue to apply to the Scheme.

In making grants to voluntary organisations, the Council is required to obtain value for money for Borough Residents. The absence of a credible Business Plan from HAVS, leads Officers to recommend that the Council no longer provides grant funding to HAVS.

The Equalities Impact Assessment (EIA) explains that the withdrawal of funding might cause possible detriment to some Borough Residents, but that any adverse effects are likely to be minimal because HAVS does not provide services directly to Borough Residents.

Nonetheless the EIA explains that Officers will monitor any impacts that withdrawal of funding from HAVS may have and to consider whether any ameliorative action is required

by the Council. This will help demonstrate that the Council is meeting its duty under Section 149 of the Equalities Act 2010 to advance equality of opportunity and foster good relations.

Relevant Service Groups

Relevant teams in Residents Services, Adult Social Care and Children and Young Peoples Services have been consulted on the proposals.

BACKGROUND PAPERS

Previous Cabinet reports on voluntary sector grants.

Corporate Voluntary Sector Grant Recommendations 2015-16			
Annual Grants Organisations	Grant Awarded 2014-15	Grant Request 2015-16	Grant Recs
ADULT SOCIAL CARE			
Age UK Hillingdon	295,000	295,000	295,000
Community Cancer Centre	20,000	25,000	20,000
Carers Trust Hillingdon (previously Crossroads Care)	135,000	135,000	135,000
Crown Centre for the Deaf	10,000	10,000	10,000
DASH	85,000	98,000	98,000
EACH - Pukaar	30,000	30,000	30,000
HAVS + Participation Fund	47,000	92,000	0
Heathrow Travel Care	30,000	30,000	30,000
Hillingdon Aids Response Trust	15,000	15,000	15,000
Hillingdon Carers	105,000	115,000	105,000
Hillingdon Citizens Advice Bureau	280,000	284,760	280,000
Hillingdon Citizens Advice Bureau	25,000	0	0
Hillingdon MIND	70,000	84,361	70,000
Hillingdon Shopmobility	22,000	22,000	22,000
Hillingdon Women's Centre	25,000	35,000	25,000
Mencap Jubilee Pool	5,000	5,000	5,000
MHA - Northwood Live at Home	15,000	15,000	15,000
RELATE London North West	12,000	13,800	12,000
Samaritans Hillingdon	3,000	5,000	3,000
Victim Support Hillingdon	10,000	14,000	10,000
RVS (Royal Voluntary Service)	40,000	40,000	40,000
CHILDREN & FAMILIES SERVICES			
Bell Farm Christian Centre	25,216	50,000	50,000
Hestia	45,000	48,722	45,000
Hillingdon Autistic Care & Support	70,000	70,000	70,000
Hillingdon Autistic Care & Support - (additional one off grant)	31,000	0	0
Hillingdon Federation of Community Association - Playschemes	23,500	24,000	23,500
Homestart Hillingdon	120,000	120,000	120,000
P3	42,000	42,000	42,000
Uxbridge Child Contact Centre	2,990	2,950	2,950
RESIDENTS SERVICES			
Groundwork South*	33,000	33,000	33,000
Herts & Middlesex Wildlife Trust	2,500	2,500	2,500
Hillingdon Community Transport	32,000	32,000	32,000
Hillingdon Federation of Community Association	15,000	16,500	15,000
Hillingdon Natural History Society	1,000	1,000	1,000
London Wildlife trust (Hillingdon)	10,000	10,000	10,000
Pinner & Ruislip Beekeepers' Assoc	750	750	750
SMALL GRANTS SCHEME	50,000	50,000	50,000

NEW APPLICATIONS 2015/16			
Michael Sobell House Hospice	0	36,800	0
Friends of No 11(F) Group Operations Rm	0	12,000	6,000
TOTAL	1,782,956	1,916,143	1,723,700

TRANSPORT GRANT RECOMMENDATIONS 2014/15
APPENDIX B

GRANT TO	AWARD 2013/14 £'s	RECOMMENDED 2014/15 £'s	COMMENTS
As One Club	900	900	Club has been in existence since 1982. Supports 15 people with a physical disability aged over 25. The group meets once a month at Grassy Meadow Day Centre.
Hayes and Harlington Social Club for the Blind	4,300	4,300	Club was started in 1939. Supports 10 older residents and meets alternate Mondays at Barnhill Community Centre.
Hayes Stroke Club	3,400	3,400	Club has been in existence since 1978. Supports up to 18 people who are living with stroke and meets on a fortnightly basis at Barnhill Community Centre.
Healing Gardens - (Groundwork South)	800	0	Club will close on 31.03.15.
Jubilee Club	3,640	3,640	Club started in 1987. It meets on a monthly basis at Grassy Meadow Day Centre and Christchurch, Uxbridge and supports 20 disabled residents, most of whom are older people.
Mencap (North)	7,000	7,000	Club also started in 1958 and is based at the Wren Centre, Bourne Court in South Ruislip. Group supports up to 80 people with learning and physical disabilities and their families with weekly meetings on Tuesdays and Thursdays. It also provides 15 outings a year for up to 40 people and one holiday a year for up to 26 people.
Mencap (South)	8,500	8,500	Club started in 1958 and meets at Grassy Meadow Day Centre. It supports up to a 150 people with learning disabilities with evening clubs on Tuesdays and Wednesdays, dance classes on Saturdays and monthly meetings on a Sunday.
Phoenix Blind Club	1,000	1,000	Group was established in 1997 and is for residents who are registered blind or partially sighted. It supports 21 residents and meets monthly at the 4th Ruislip Scout HQ.
Shopmobility	2,000	2,000	Shopmobility has been based in The Chimes since 2001 and provides access to powered and manual wheelchairs and powered scooters to anyone with limited mobility to enable them to mobilise around Uxbridge town centre. The funding contributes to the maintenance of equipment.
Social Activities for Multiple Sclerosis (SAMS)	2,000	2,000	SAMS started in 1989 and now supports 648 people living with MS and their partners/carers. The funding is for wheelchair accessible transport to enable club members to attend a social evening once a month and also a club outing once a month.

Society for Disabled Artists (SODA)	5,000	5,000	Group started in 1982 to encourage a greater understanding and appreciation of the visual arts by disabled people and to use these arts as a therapy, recreation and possible route to employment. The group supports 50 Hillingdon residents, most of whom are older people.
Uxbridge Social Club for the Blind	3,000	3,000	Group started in 1938. It meets once a month at Christchurch, Uxbridge and supports 11 residents over 75 who are blind or partially sighted.
Windmill Club for People with Disabilities.	13,000	13,000	Group started in 1974. It meets once a week at Hillingdon Baptist Church and supports 19 disabled residents aged between 36 and 56.
Pelican Club	400	400	Group supporting blind and partially sighted residents aged 75+.
Total	54,940	54,140	

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CORPORATE GRANTS 2015/16 – ADULT SOCIAL CARE

<i>Organisation: Age UK Hillingdon (Age UKH)</i>				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i></p> <p>Age UKH has 5 bases across the borough and delivers out of a further 15 sites. Services enable older people to access greater choice and control over their lives through information and advice services, social, health and well being activities, practical support to remain independent and at home, participate in their community and reducing the need for admission to hospital services.</p> <p>Support is provided based on a 'circle of support' whereby a client can access services at any point and use as much or as little support as they need.</p> <p>Specific activities range from specialist advice on housing options, benefits, financial health checks, end of life advice, advocacy, to assistance shopping, cleaning, and minor repairs, befriending, liaison and representation with statutory providers, lunch clubs, weekly socials, falls prevention, sports and exercise clubs and volunteering.</p>				£295,000 for core services, helping hands service and 2 discreet projects	
				<p>Recommendation: £295,000</p> <p>Inc £100K allocated to Helping Hands scheme</p>	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
11,810	274	31,000	Met	£295,000	£1,820,750
<i>Officer Comment</i>					
<p>Age UK Hillingdon is the third largest Age UK in London. The new CEO who came into post this summer has made significant strides in consolidating, and rationalising the many services that Age UKH offers to make the most effective and logical use of its substantial resources in order to meet the challenge of a fast growing older population.</p> <p>A strategy and delivery plan has been drafted for 2015-20 which divides the 'circle of support' into 5 spokes: 1) Be Active, 2) Exercise Choice and Control, 3) Be Involved, 4) Live Well 5) Maintain Independence. The following targets for 15-16 relate to each 'spoke':</p> <ol style="list-style-type: none"> 1) 12 healthy forums, 10 Ageing well events, 250 people attend recreation classes, 48 IT classes, 70 people befriended, social lunch clubs x 200 people per week 2) 4,500 advice enquiries fielded, 250 outreach sessions held, £500k benefits secured, 400 supported to maximise their income, 100 supported with housing options, 500 financial health checks, 200 wills written, 100 sessions of end of life decision-making 3) 300 active volunteers, 200 members participating in community, £0.5m funds raised 4) 330 help at home clients using service incl. 100 Helping Hands, 2,000 accessing trusted traders directory, 2,500 handy person jobs completed 5) 5,000 patients supported in A&E, 1,200 GP patients supported via primary care navigators, 750 support Home from hospital <p>A particular focus next year will be on contributing to the development and delivery of the Better Care Fund and Whole Systems Integrated Care programmes in conjunction with the Council, GP networks, CCG, and as part of the Hillingdon for All consortium. It will also deliver on plans to develop the Townfield Centre, establish its Help At Home scheme with the aim of being self sustaining in 17-18. Lastly they are adopting a new outcomes framework to establish the impact their services are having on older people.</p>					
<u>Helping Hands Scheme, Help At Home and Handy Person Scheme</u>					
<p>These three schemes are being amalgamated into one Help At Home service which will be fee paying. Two of the schemes will charge actual cost (£18 p/h) and Helping Hands will be subsidised (£8p/h). The proposal has been re-modelled as the predicted reduction in clients for Helping Hands (subsidised service) did not happen. Based on an average number of 95 Helping Hands clients, projections are that the single</p>					

amalgamated service will be able to produce a surplus by end 16-17 to pay for Handy persons shortfalls and a proportion of the subsidised Helping Hands scheme if still required.

Therefore, the Council grant for this element of Age UKH's service will be required for another two years while the project is expanded. The grant for 15-16 will fund the Helping Hands scheme and in 16-17 primarily the Handy Persons scheme. While there is optimism that the project can achieve 14-15 and 15-16 projections, beyond that is difficult to estimate what costs will be incurred as it expands to build a surplus. Targets and costs will need to be revisited.

The good news is that both schemes have run to capacity this year, with the Handy Person assisting 1,489 people and Helping Hands scheme supporting 179 older people. The Help at Home scheme also grew, supporting 199 people, some regularly. Any initial deficits this year (14-15) will be met by Age UKH's unrestricted reserves.

Value for Money

The corporate grant is 16% of the group's total anticipated spend. Age UKH delivered £400K+ in Council contracts and another £300K from the CCG. Their premises, including 4 charity shops, benefit from a total of £9,571 discretionary rate relief.

Age UK are undertaking a number of reviews to improve efficiency of the organisation. This should deliver savings in some services. A premises review aims to ensure best use of available resources before new leases are signed in 2016 and a review of finances and management structures aims to create further efficiencies to keep down costs.

As part of the Age UK Network, the organisation benefits from resources and pilots from other parts of the country. For instance, based on the Primary Care Navigator project in Kensington and Chelsea, Hillingdon is piloting the work across all 6 GP networks for the CCG and benefit of residents. They have also used the National organisations research to contribute to the Whole Systems Integrated Care pilot and Better Care Fund.

Volunteer contribution is particularly high which they estimate equates to 22 full time staff at a value of £352K p.a. based on London living wage of £8.80 p/h.

The circle of support provides a range of preventative services that help older people maintain their independence and thus reducing impact on statutory services. Age UK is a trusted brand and residents benefit being able to access at least one service 364 days of the year.

Age UKH's unrestricted reserves are still high at approximately 5 months running costs. However, some of this will be required over the next two years while the Help at Home service grows to cover its costs. Further investment from reserves will be required to maximise the use of the Townfield Centre including more local community use.

Comments by Corporate Finance

The organisation has achieved a reduced surplus in 2013-14, mainly due to less income from legacies and an increase in expenditure on practical home support.

The value of unrestricted reserves is high and the organisation forecasts breakeven for 2014-15 with a slight deficit for 2015-16. These figures assume receipt of the full LBH grant. The reserves policy is to set aside £100k, the annual commitment for current property leases due to terminate between 2015 and 2025 plus 3-6 months running costs. In the event of loss of income, the charity could meet its objectives whilst seeking alternative funding. The unrestricted funds also include designated balances for IT and premises renovation

The grant represents 17% of total income. If the grant was not awarded, this could put a financial strain upon the organisation.

Category Manager Universal Services supports this bid

<i>Organisation:</i> Community Cancer Centre (CCC)				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> CCC serves clients who have had a diagnosis of cancer and their family/carers. Starting as a breast cancer support group in 1990's, it has expanded to cover all forms of cancer and now targets underrepresented groups - men and BME communities. The group aims to assist people affected by cancer to live well within their diagnosis, treatment and aftercare, whether that is for terminal or recoverable types of cancer. It provides befriending and listening services with access to information, accompanies patients to cancer clinics at Hillingdon hospital, runs support groups for specific types of cancer, complementary therapy sessions, social events, outreach and cancer specific exercise and yoga sessions. CCC's website hosts forums for people to exchange news, concerns and solutions.				£25,000 Centre Manager's salary and premises costs	
				Recommendation: £20,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
227 new registrations 1,600 information sessions	51	6,000	Met	£20,000	£57,000
<i>Officer Comment</i> This year the group registered 227 new clients, a rise from 74 the previous year. They aim to build on this expansion next year by providing 1,200 befriending sessions, weekly coffee mornings, yoga and exercise classes, 1,000 complementary therapy sessions, 20 counselling sessions, 20 bereavement counselling sessions, 5 topic specific workshops, 5 social activities, weekly support to cancer clinics, weekly support groups and monthly awareness raising sessions. All the services are provided free in recognition of the financial uncertainty that accompanies a diagnosis and real loss of earnings. The Centre is staffed by a part-time Centre manager and a part-time volunteer recruitment and training officer and is open 5 days per week. The befriending service is offered to all new clients and aims to match a client with a volunteer on a 1-1 basis to support them in their initial diagnosis and thereafter. In addition to emotional support, considerable emphasis is placed on supporting therapies, diet and exercise to help maximise people's health during their treatment. They are keen to respond to all cancer patients needs and have identified that older people and minority groups are hard to reach for different reasons and are targeting these groups next year. The centre also provides support to families, carers and friends and is the only centre in the south of the borough providing these services outside a hospital setting. They aim to offer bereavement training to volunteers next year in order to further support family members. The centre has built a relationship with the Brain Tumour Group, particularly around problems associated with late diagnosis. They have been working with the CCG and Healthwatch to raise awareness and improve early diagnosis and subsequent prognosis. There is a potential challenge relating to the lease of their premises in West Drayton which is giving them some uncertainty for 2015. <i>Value for Money</i> The corporate grant represents 35% of the anticipated spend of the Centre for 14-15. Other income is raised from City Bridge and HCT. They also actively engage in various local fundraising activities. It has two pending bids and two planned bids for next year. Draft management accounts for July 14 indicate that reserves are at 3 months running costs. The majority of the work is carried out by trained volunteers, often who have had experience of cancer, representing good value for money. For instance, 4 volunteers provide 15 hours of complementary therapies					

each week, 2 volunteers hold weekly information visits in hospital clinics, 15 volunteers provided befriending on a weekly basis and all support groups/coffee mornings/fundraising and admin are carried out by volunteers. While the Centre is providing a commendable range of services for a small total outlay, it is not recommended to increase the grant again this year. The grant was increased last year, and officers will encourage the organisation to use the grant for its purpose of drawing down more external funding.

Finance Comments

The accounts are prepared to the end of October each year, so those for 2013-14 are not yet available. The charity broke even in 2012-13 but made a loss in both of the previous 2 financial years. This has therefore eaten into the organisation's reserves which are held to enable the centre to function at such times.

The grant awarded for 2014-15 represents 37% of it's income, but the grant applied for in 2015-16 represents 46%. It is anticipated that expenditure in 2014-15 will again exceed income. The organisation receives no statutory funding and is totally reliant on voluntary grants and donations in order to support cancer victims and their families.

CORPORATE GRANTS 2015/16 - ADULT SOCIAL CARE

<i>Organisation: Carers Trust Hillingdon</i> (previously Crossroads Care Hillingdon)				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Services to support carers in recognition of the preventative nature of their role in relation to maintaining the independence of those with care needs. The service provides breaks to carers via respite at home service available 24 hrs x 7 days per week. This includes cover for medical appointments, checking calls and a waking overnight service. Professional care support workers not only allow carers respite but actively engage with those they care for. This can include personal care, shopping, conversation, stimulation, food preparation and light household duties.				£135,000 For core staff salaries plus accommodation and administration costs	
				Recommendation: £135,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
140	4	25	Met	£135,000	£446,00
<i>Officer Comment</i> This organisation provides a quality professional service, underpinned by rigorous standards and trusted by their customers to be on time, fully prepared and well trained for any situation. Service delivery is versatile and able to meet the needs of all age groups and illness/disability categories. For many clients where health needs are deteriorating over time, the organisation is able to adapt to meet the changing service user needs and manage those sensitively and without disruption. During 13-14 the organisation provided 13,685 care hours which equates to 8,550 visits to 140 clients. During 14-15 they are anticipating delivering 21,000 care hours, the increase due to the Council contract Carers Short Breaks Service, which began this year. They are predicting that as their base continues to grow, that in 15-16 this will increase to 21,500 care hours. Specifically, the service in Hillingdon enables 16 carers to remain in employment and supports 15 individuals to remain in their own home despite their carer living a distance away. The Hillingdon 2014 Carer survey results indicated that 77% of carers felt more able to cope with their responsibilities and 58% felt the service had improved their relationship with those they cared for. In terms of outcomes for the cared for, results showed that 52% were more independent, 39% felt an increase in confidence and self esteem. The organisation is well known and a trusted brand in Hillingdon, despite its name change from Crossroads to Carers Trust. It co-organised the annual Carers Conference and participated in the Carers Fair and Older People's Fair. It contributes to the Carers Strategy group and Steering group and works closely with related voluntary sector organisations. This networking enables the group to signpost carers quickly to other services where appropriate and thus improve the overall experience of the carer. <i>Value for Money(VFM)</i> The corporate grant represents 30% of the organisation's total expected spend for 14-15. Other funding comes from a Council contract and from earned income. The grant covers the core costs of the organisation which allows Carers Trust Hillingdon to deliver a quality service at a reduced rate to self funding customers. They received discretionary rate relief of £800 this year. The service is preventative in that it enables carers to remain in their caring role, or in employment etc. The cared for are assisted to live independently and it includes some specialist care which would otherwise need to be provided by a district nurse. The organisation has set up a local fundraising, networking and promotion group run by trustees and volunteers to strengthen their local presence and VFM. As part of a network of partners Carers Trust, it benefits from economies of scale in insurance, HR advice, employee assistance programmes, policies and procedures etc without losing local governance and accountability to Hillingdon residents.					

Finance Comments

The organisation as a whole, which also covers Bucks and Milton Keynes suffered losses during the last two financial years.

They hold a high level of reserves to comply with their policy to maintain sufficient funds to cover 3 months operational expenditure, to cover lease obligations and be able to meet the cost of staff redundancies in the event of closure. The reserves specific to Hillingdon stand at £50k. They forecast small profits for 2014-15 and 2015-16 in relation to Hillingdon specific projects.

The grant requested represents 7.5% of the organisation's total income but is 29% of the Hillingdon area income, so if it were withdrawn the services the organisation provides may be curtailed.

Category Management Comment - Carers Trust Hillingdon won the bid to provide respite services for Adult Social Care from April 2014 until March 2018. They are a good organisation who supports carers within the Borough. Carers very much appreciate the support they receive from the organisation.

<i>Organisation: Crown Centre for the Deaf</i>				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> Facilitates 2 deaf activity clubs and hosts deaf church meetings and a 2 weekly deaf surgery for residents who require assistance with hospital & dental appointments, form filling or telephone calls.</p> <p>Affiliated to the group is the Deaf Badminton club at Barnhill. Other social activities such as dinners and outings are held during the year.</p>				£10,000	
				For core staff	
				Recommendation: £10,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
400 (some repeats)	10 – all committee members	2,600	Met	£10,000	£38,467
<p><i>Officer Comment</i> This is the only deaf and hard of hearing centre in the borough. It aims to encourage deaf people to become more independent by assisting them to navigate a hearing world and to reduce isolation by providing a place they can socialise with people they can communicate with, share problems and solutions. Average weekly attendance for both the Saturday club and the OAP club is 30. The two deaf surgeries support approx 10 individuals per week to access services. A weekly British Sign Language (BSL) conversation class is run for approx 10 people who are family or carers of deaf individuals.</p> <p>The Centre is run by a centre manager (1 day per week) and an administrator 3 hours per week and two other members part time – BSL tutor and cleaner. The grant pays for the staff costs. The Centre has had a difficult year financially. While it had some reserves and has been successful in securing funding from the Hillingdon Community Trust, outgoings for the building are high and they do not currently have an income from a tenant.</p> <p>The building which the Crown Centre leases, has had ongoing problems with leaks in the roof, and vandalism. This has caused disruption and damage to the building. The roof has been surveyed by the Council who own the building and recommendations for a new roof are in the process of being decided by Governance. Several vandalism deterrents have been installed but have not fully resolved the problem. A rent review is due in January 2015 which will consider the level of payment. Accommodation and staff costs are expected to reduce and be more in line with their income next year, however this leaves them with little reserve cushion to meet any unforeseen challenges.</p> <p>Acknowledging that this has been a difficult year for the organisation, services have continued to be delivered to deaf people and officers have been working closely with the group to assist them in moving forward. This support will continue and it is anticipated that 2015-16 will find them in a better position.</p> <p><i>Value for Money</i> The grant represents 25% of their total spend. They raised another £10K from Hillingdon Community Trust and £5K earned income. They are proposing to make a bid to Award for All for surgeries and BSL courses next year which if successful will help them break even.</p> <p><i>Comments by Corporate Finance</i> This organisation suffered a loss of £2.6k in 2013-14 and is expecting another loss in 2014-15 as the expenses increase, even if the full grant is awarded.</p> <p>The reserves are insufficient to fund the full year activities, and if the organisation does not receive the grant it will severely impact on the services they provide.</p>					

CORPORATE GRANTS 2015/16 - ADULT SOCIAL CARE

<i>Organisation:</i> Disablement Association Hillingdon (DASH)				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> DASH supports people with disabilities to achieve their potential, and promote their independence and integration into mainstream life. DASH provide a wide range of services/activities designed for/by disabled individuals to meet their identified needs. Depending on their identified issues, this covers assistance with direct payments/personal budgets, advice and information, discrimination representation, form filling, benefits applications etc to sporting & recreational activities, social groups, volunteering, employment support, work experience, outreach and activities in day centres. The organisation ensures that disabled people achieve social inclusion, increased confidence and financial stability. For the wider community, DASH provides education and training to raise awareness of disability.				£98,000 Core staff salaries	
				Recommendation: £98K	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
1,500	35	3,750	Met	£85,000	£425,000
<i>Officer Comment</i> DASH are firmly established in the borough as the key disability support organisation. The group, celebrating its 30 th Anniversary, is very much a user led organisation. This year has seen some significant expansion on the back of several successful funding bids and DASH has been highly innovative and responsive to their clients and the external environment. Three major new projects starting this year: <ol style="list-style-type: none"> 1. Support to families with a disabled child to transfer from SEN (special educational needs) to the new disability assessment system 2. A transitions project to assist disabled young people move to employment and social inclusion 3. Expanding sporting provision These projects mark a new direction in terms of working with young people (DASH originally worked with adults only) which has arisen from the initial success of activity and sports clubs and demand by parents resulting in recreational activities 6 days per week for 250 clients and aim to expand to 350 by end of next year. As younger people access their services there is more emphasis on employment programmes. A successful Hillingdon Community Trust grant this year will expand a work experience programme with a target of 20 disabled people supported in work placements. In order to meet the demand for benefits advice due to the change in benefits, and the start of several new projects the organisation is focusing on high quality training for volunteers, particularly those from their client group who will gain relevant work experience as well as create role models and mentors for other clients. DASH has good relationships with the Council and run youth clubs and sporting activities from their premises. It sits on a number of boards and has a number of active voluntary sector partnerships including Hillingdon for All consortium and Hillingdon Advice Partnership. <i>Value for Money</i> The corporate grant represents 20% of their total spend in 14-15. DASH are in receipt of £150K Hillingdon Council contracts via Adult Social Care and raise the rest from external sources. DASH have been very successful this year in drawing down external funding for specific projects and contracts such as City Bridge, Hillingdon Community Trust, and the Council for Disabled Children in addition to LBH contracts in advocacy and personalisation. This is in contrast to the previous year when DASH made a deficit of £63K. Their funding base is diverse and their overhead costs are low ensuring that funding spent goes towards actual					

projects and activities.

Being user led not only results in optimal use of resources as DASH know that the services are wanted, but also efficient use as user groups also monitor the services. They access in-kind support from businesses for free meeting space, and expertise in return for volunteer opportunities or facilitated staff away days.

DASH had committed a portion of their reserves towards providing benefit advice as the new welfare reforms start to affect disabled people who will now have to claim Personal Independence Payment. They are operating a 2 week waiting list and are anticipating a steep rise in demand next year as more people are moved over to the new system. The extra request of £13K would be used to expand advice provision from 3.5 days per week to 5 days. As there is little leeway now in their reserves, it is recommended that DASH are awarded the increase to assist the transition of disabled people onto the new benefit system.

Comments by Corporate Finance

The charity has achieved a surplus for the last 3 years but suffered a loss in 2013-14. They have successfully delivered the LBH contract at a reduced rate and the lottery funding awarded in 2012-13 was a one-off payment. The organisation expects to breakeven for 2014-15 but to suffer a further loss in 2015-16.

The grant received in 2014-15 represents 23% of the organisation's income in 2013-14. They have requested a further £13k for 2015-16. The policy of the organisation is to aim to keep 3 months running costs in unrestricted reserves, but these have been reduced by about 40% in 2013-14. The loss of the LBH grant would further diminish the charity's reserves, rendering them unable to provide the services currently offered and to develop new initiatives planned for the future.

Category Manager Universal Services supports this bid

<i>Organisation:</i> EACH - Pukaar				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> Based outside the borough in Ealing, EACH specialises in supporting ethnic minority groups through counselling, advice and information. In Hillingdon their work covers domestic violence counselling for BME women, mental health counselling specific to the Tamil community and a Khat project in the Somali community. The Khat project includes counselling to individual and families affected by Khat substance misuse.</p> <p>As part of the ASCENT consortium, EACH are delivering a violence against women counselling service in the borough for 25 residents p.a, funded through the London Councils grants scheme.</p> <p>The grant request is to continue to offer specific domestic violence counselling and culturally appropriate support to primarily BME women in their own language.</p>				£30,000	
				Salary for part time counsellor and project related costs	
				Recommendation: £30,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
184 (all projects)	1	202 for pukaar	Met	£30,000	£83,800
<i>Officer Comment</i>					
<p>This specialised project ran well this year delivering services to 68 women engaged in counselling. Next year the project is seeking to deliver similar targets with a minor change to the programme consisting of replacing the planned training of professionals in DV awareness with extra group support sessions for women affected by domestic violence.</p> <p>The project will aim to deliver initial assessments (inc risk assessments) for 75 women and of those 60 women to attend counselling based on individual care plans. Sessions run from 6 - 21 weeks from satellite locations that are easily accessible from most parts of the borough. Risk assessments aim to minimise the risk to the personal safety of the individual and her children. All assessed women will receive information, advice and referrals to other agencies where appropriate. EACH will also provide 4 x 6 weekly group sessions for between 8-10 women each to explore issues relating to domestic violence. They will be facilitated by a counsellor and include professionals in various fields.</p> <p>EACH provides a professional accredited counselling service with managerial and clinical supervision, client feedback and monitoring. It is regulated by British Association of Counselling and Psychotherapy and follows the Department of Health's National Institute of Clinical Excellence guidelines. It is represented on various violence and drug and alcohol forums in the borough.</p>					
<i>Value for Money</i>					
<p>The grant represents 36% of their total spend in the borough. EACH access £45K from the CCG for the Tamil and Khat projects and approximately £9,000 from London Councils as part of a consortium project providing counselling to women affected by sexual and domestic violence in LBH. This complements the Pukaar project, being a generic service for all women suffering domestic violence.</p> <p>The project achieves value for money through delivering free services in low or no cost locations, volunteer placements, and providing expertise and intelligence to professionals. Their participation on DV forums promotes a joined up and effective response to needs of individual women.</p> <p>The domestic violence project meets the borough's priorities for reducing repeat victimisation, early intervention and prevention.</p>					

Finance Comments

This organisation first applied for a grant for 2012-13 to support local activities following a cut in funding from London Councils.

This organisation has made a surplus over the past two years, increasing by 63% between 2012-13 and 2013-14. The income received from grants and contracts has increased at a slight higher rate than expenditure on charitable activities.

The grant requested this year represents less than 2% of all income received. The organisation's balances are sufficient to fund the grant request, however this is an out of borough service and LBH is in effect buying the services it receives.

Organisation: HAVS (Hillingdon Association of Voluntary Services)				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The local Council for Voluntary Services provides infrastructure and capacity building in the borough to local Voluntary and Community Sector groups. This includes funding support, training and development, volunteering, ICT support and voluntary sector leadership and co-ordination.				£92,000 Core staff salaries and participation fund	
HAVS occupies and manages Key House, a voluntary sector resource providing hot desking opportunities & rentals.				Recommendation: £0	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
Not given	8	1,500	Partially Met	£47,000	£404,600
<i>Officer Comment</i> HAVS is the only voluntary sector infrastructure organisation in the borough. It plays a role in maintaining links between the statutory and voluntary sector as well as providing leadership for the sector. It runs the Volunteer Centre and as well as providing training and development to groups and 1-1 support to individual groups. They administer a website advertising current information, funding and training opportunities for their members. HAVS participates on a number of boards and forums, representing the sector locally and regionally. The organisation has had a difficult year having undergone a restructure during the summer period which replaced 5 managerial posts with 2 excluding the CEO. There are now 3 staff to deliver the organisations proposals and 1.5 delivering the Hillingdon Advice project (HARP) for next year. The bid reflects much of officers' experience with the organisation during the year, being vague and lacking in realistic and tangible outputs. Officers have been encouraging the organisation to consolidate its resources and steer a consistent, if reduced, direction. However, these attempts have been frustrated by a lack of a business or financial plan, monitoring form, nor any significant income beyond HARP generated. Thus it has been difficult to assess HAVS achievements or the realism of the proposals for the forthcoming year. However, the Management Board has recently been strengthened and instigated significant changes to personnel. Trustees have been working closely with Council officers in Children's Services and Policy and Partnerships. Officers envisage that the terms and conditions of grant aid for 14/15 will now be met in full, including audited accounts, business plan and a bid completed for the Children's sector development contract with the Council. A recently returned monitoring form, indicates that the majority of specific aims were met and a strategy and operational plan are expected imminently. In addition, HAVS are now actively working with the Council's transformation team to deliver a diagnostic review of the sector in Hillingdon. <i>Value for Money</i> The corporate grant makes up 12% of the organisation's total expected expenditure this year. Going on the information supplied in the application form, the organisation is expecting a deficit this year, which will use up all their unrestricted reserves. This potentially leaves them vulnerable in 15-16 which is also looking to be challenging financially as their main income stream - HARP - finishes in December next year. The bid does not record any significant attempts to secure replacement funding or to address the organisation's financial viability beyond using their once healthy reserves. Without the audited accounts it is not possible to assess HAVS financial viability, however, the new team have been responsive and working with officers to ensure that draft accounts will be available. They received discretionary rate relief of £1,238 this year. However, despite the recent turnaround, it should not be ignored that HAVS performance over the last 2-3 years has been lacking despite encouragement from Cabinet that additional funds were available if they delivered on Council's stated requirements. Officers will continue to support the organisation and encourage them to sustain the positive turnaround					

Finance Comments

Accounts have yet to be received.

Children and Young People's Commissioning concur with the assessment and recommend continuing support and revisiting the decision if the turnaround is sustained.

<i>Organisation:</i> Heathrow Travel Care (HTC)				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides crisis social work at Heathrow Airport for anyone coming in or out of the airport. It runs a number of additional specific programmes such as rough sleepers, emergency planning, and advice to British nationals in need. The organisation co-ordinates and provides initial Humanitarian Assistance following any major incident or disaster affecting Heathrow Airport. It hosts the Liaison group for voluntary and public sector partners including the Council for ongoing emergency planning. HTC assists LBH to discharge their Emergency Planning duties as a Category 1 responder under Civil Contingencies Act.				£30,000 Contribute to core salary costs	
				Recommendation: £30,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
1,700	2 + 25 emergency response as and when	1,300+	Met	£30,000	£355,008
<i>Officer Comment</i> HTC provides the first port of call for vulnerable travellers in and out of the airport, providing general crisis social work support and taking referrals from various agencies in the airport. In addition it runs a number of specific projects relating to social care issues in the airport. In partnership with the Council the organisation co-ordinates Emergency planning for Hillingdon at the airport and HTC are recruiting, training and co-ordinating the core team, which includes chaplains and 25 volunteers in preparedness for a major incident involving the airport. HTC manage specific projects to meet the various day to day airport challenges including a rough sleepers project, a responsible adult project (supports unaccompanied minors), special needs assistance and a social work advice project in partnership with the foreign office. The latter provides advice for consular workers in the UK and abroad to resolve problems any British national may face abroad. This can include cases of forced marriage, ex-pat elders, and ex-prisoners returning home. A crucial part of all these projects from the Local authorities point of view is to establish connections in other parts of the UK and take the strain off local services. Next year HTC estimates it will reconnect at least 300 clients to other authorities. The organisation's work assists an enormous enterprise like Heathrow to run smoothly. While most people will not have heard of the organisation, the absence of any of its projects would be felt not just by the clients its serves but the local authority and beyond. Its invisibility can be viewed as a result of its success.					
<i>Value for Money</i> The grant represents 8% of their expenditure, with the majority coming from British Airport Authority and the Foreign and Commonwealth Office of £159K and £123K respectively. The organisation relies on a large pool of volunteers who can be called upon as part of the emergency response. It has links with many council departments, participates in various forums and works collaboratively with statutory and VCS agencies such as hospitals and drug services. This has reduced costs where training or resources are shared. The funding for ThamesReach partnership project for Rough Sleepers is due to end in March 2015 but HTC will continue to conduct terminal sweeps at night with police to maintain the work. It provides an out of hours service for very vulnerable clients and operates an on-call service for emergency response to major incidents as part of its day to day work. HTC save the Council considerable money through signposting the majority of clients to more appropriate areas and services outside the borough, preventing homelessness and crime and carrying out robust preparatory work for the referrals that are directed to the Council. Their reports indicate that 30% of clients are directed away from the borough, broken down as 12.5% directed to other ports before they arrive from abroad, 12.5% directed to other boroughs and 5% directed back to their country of origin. This adds up to					

approximately 300 individuals who would otherwise require LBH assistance.

Comments by Corporate Finance

Having suffered a loss in 2012-13, the organisation has achieved a surplus in 2013-14 due to a substantial increase in Foreign and Commonwealth Office funding. They are however expecting a funding reduction in 2014-15 and 2015-16 so expect to suffer a further loss.

The grant received in 2014-15 represents less than 10% of the organisation's income in 2013-14. The value of the grant, which is used towards salary costs, could be covered by reserves which represent 6 months operating costs. The charity considers the high restricted reserves to be necessary to continue operating in the event of any major streams of funding being withdrawn. Since HTC is now an embedded part of Heathrow's emergency response process, they need to ensure they can uphold their responsibilities to stakeholders whilst securing alternative funding.

Civil Protection department support the application from the Emergency Planning perspective

<i>Organisation:</i> Hillingdon AIDS Response Trust (HART)				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> HART are the only community based HIV specific organisation in North West London. They provide a range of practical, emotional, and legal advice to people affected by HIV/AIDS. They aim to prevent transmission, and improve the lives of those already infected.</p> <p>Activities include befriending, peer support groups, socialising, welfare and benefits advice, transport, treatment information, assistance in the home, family activities, social care and housing support. Access is provided to grant making charities, food banks, free baby milk, and a hardship fund as well as to visiting healthcare practitioners. Specific groups are run regularly alongside complementary therapies and a weekly lunch club.</p>				£15,000	
				Contributes to core salary and running costs	
				Recommendation: £15,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
210 in LBH	11	1,500	Met	£15,000	£125,650
<p><i>Officer Comment</i> HART work with an extremely vulnerable client group that is marginalised in a number of ways; through ill-health, disability, sexuality, ethnicity, and stigma. The drugs used in the management of the illness require management in themselves and it is not surprising that poverty is often the upshot of living with the illness. HART provides direct services to their clients to deal with issues arising from their illness and marginalisation but equally as importantly gives them an opportunity to mix, learn, support and share experiences with other HIV sufferers and thus reduces isolation.</p> <p>Poverty and welfare issues have been at the fore this year, with a significant number of clients affected by the social welfare reforms. As a result there has been a greater demand for hardship grants, food banks, welfare benefits and housing advice and advocacy for rejected claims. Home visits are arranged where the client has mobility issues. Last year the organisation provided:</p> <ul style="list-style-type: none"> • 189 benefits advice and 292 advocacy sessions • 1,344 drop in visits, and 289 home visits, • 121 sessions listening/emotional support • 512 complementary therapy sessions at centre and 276 at clients homes • Various workshops and group support meetings, 8 social events, weekly lunches <p>HART network with local and national groups to maintain the profile of HIV/AIDS and lobby around prevention, education and hardship issues. It currently has a partnership project working with young people on HIV awareness training as part of a peer education programme.</p> <p><i>Value for Money</i> The corporate grant provides 12% of the group's total expected expenditure. They are anticipating the largest proportion of their funding for 14-15 – approx £97K – from the Council through a Public Health contract. They received discretionary rate relief of £1,469 pa.</p> <p>The support provided by HART reduces the cost to statutory services as they assist clients to manage a long term condition and prevent the need for statutory intervention. They work with single mothers and families which has a direct influence on the health of their children. They deliver a full range of support to people affected by HIV/AIDS on a small budget effectively.</p> <p>Unrestricted reserves are over 6 months and while this would normally be considered higher than necessary, the organisation is primarily reliant on one statutory contract which would be hard to replace if lost so officers recommend that they receive the grant requested.</p>					

Comments by Corporate Finance

The organisation has achieved a surplus for the past 2 years and they anticipate a breakeven position in the next 2 years

The organisation receives 9% of its income from the LB Hillingdon VS grant. It also receives just under 60% of its income from LBH Public Health and Social Care contract funding and 14% from LB Harrow. The remainder is primarily from fundraising. The financial policy is to retain sufficient unrestricted balances to continue providing services for 6 months in the event of delay in receiving grants. A reduction in any of the grants would impact on the services already provided and any new initiatives planned for the future

Public Health support the bid

<i>Organisation:</i> Hillingdon Carers				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provide a range of activities and services for carers under 5 broad categories: <ul style="list-style-type: none"> • Information, advice and support • Health and well being services • Young carers services • Education, awareness and outreach • Carers Assessments Client groups includes all ages, whole families, with specialist projects for carers of people with mental health issues and child carers of people with substance misuse issues. Advice can be provided in five languages. . The service works with professionals across disciplines to improve their recognition and response to carers needs and is represented on a number of strategic partnership forums.				£115,000 Core salaries, premises and administration costs	
				Recommendation: £105,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon</i>
5,229	30	4,000	Met	£105,000	£516,896
<i>Officer Comment</i> This is a strong application, demonstrating their continuous performance and growth, in spite of what can prove a destabilising time with a new CEO and new trustees in post during the year. The bid clearly shows how the organisation will build on past strengths, and deliver improved outcomes with quantifiable outputs with the grant for next year. Further, the new CEO has been proactive in forging partnerships, and preparedness for the policy changes around the Care Act 2014 and Children and Families Act 2014, to establish Hillingdon Carers as a key player in their delivery in the borough. Key targets for 15 -16 include: <ul style="list-style-type: none"> • 2,000 carers offered benefits checks and support with their claims • 1,000 carers will gain increase in household income – target £500K • Launch of programme of 20 training workshops for carers - Caring with Confidence • Support 175 new carers via work with GP practices with aim to develop a Carers Health programme • 100% of young carers assessed as needing 1-1 counselling will get access to it As mentioned above the organisation is keen to work with the authority to implement the Care Act. In preparation for this all advisers are being trained to carry out Carers Assessments and discussions are being held with relevant departments on how best they can assist in delivery. They are also developing a training programme for health and social care staff. Hillingdon Carers are contributing towards the new LA's All Age Carers' strategy and will be aligning their new strategic plan to it, in order to ensure a more consistent and cohesive approach which is informed by their extensive carers consultation. The plan will also ensure readiness to respond to the Care Act and the Children and Families Act. In terms of the latter, Carers will be formalising and extending their 'whole family approach' to support multiple generations in one family to make sure young carers are identified. They are also seeking resources to start a young adult carer's transition programme. Other developments on the horizon include a new young carers club in Northwood and an end of caring and bereavement collaboration project with Macmillan and Harlington Hospice. Another emerging issue they have identified is mutual caring situations in older people, which they believe will be an area for future service development. <i>Value for Money</i> The corporate grant is 20% of total expected spend. The majority of the rest comes from an Adult Social Care contract which also includes an element for young carers. Pending bids are with Lloyds Bank and the Carers Trust. It receives £1,366 in discretionary rate relief.					

Through voluntary donations, they fund a free counselling service, a Carers Café in Northwood and physical activity sessions for young carers.

The organisation supports 18% of carers in the borough which is significantly higher than the 10% of local carer population supported on average in other London boroughs. Carers are estimated to save Hillingdon £18,000 per head, therefore supporting them to remain healthy and able to continue in their roles is critical.

The organisation is run efficiently from a small office base and shares service delivery venues with partners or corporate sponsors to avoid high rental costs. It benefits from being part of the Carers Trust and is piloting an outcomes tool 'Carers Star' which was purchased with training at reduced rates as a member of Carers Trust.

The organisation is holding 4 months unrestricted reserves and is requesting an uplift of £10K. However of the £200K in restricted funds only £100K is earmarked for use and includes restricted corporate grant. If this was unrestricted, there would be 5 months running costs available. Therefore it is not recommended to increase the grant this year.

Comments by Corporate Finance

The organisation has managed to obtain a further surplus in 13-14, due to an increase in income from Hillingdon Community Trust and Carers Trust, plus donations. They are also in receipt of income from LBH for contracted services.

The grant received in 2014-15 represents 20% of the organisation's income in 2013-14 and they are requesting a further £10k. The organisation has large balances of unrestricted reserves which represent 4 months' running costs. The restricted balances of over £200k only appear to be earmarked for £109k worth of activities. They also consider the £105k grant from LBH as being restricted income which would seem to be incorrect. If this discrepancy was addressed, the unrestricted balances would be considerable and would not merit an increase in LBH grant.

Category Management comment

The Carers Support Service contract will be retendered in 2015/16. The organisation is extremely good at providing carer support.

CORPORATE GRANTS 2015/16 - ADULT SOCIAL CARE

<i>Organisation: Hillingdon & Ealing Citizens Advice Ltd (CAB)</i>				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides qualified face to face generalist advice, with casework where necessary at 3 bureaux, covering the borough. Clients now access a telephone helpline and website for call back service, appointments and assessments. Personal callers to the bureaux can also access 'assisted self help' advice through information kiosks. To ensure accessibility to vulnerable groups, it also has a number of outreach projects targeting mental health, money management and offers mortgage/debt advice services. Drop-in is open for 39 hours per week with advice by appointment available 5 days per week at Uxbridge, and 3 days at Hayes and 2 days at Ruislip. Telephone gateway advice and appointments is available 4 days per week x 5 hours each.				£284,760 Contributes to core staff salaries and running costs	
				Recommendation: £280,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
12,828 actual clients	44	16,000 p.a	Met	£280,000 +£25,000 for money advice	£508,461
<i>Officer Comment</i> The CAB continues to provide the only generic advice services in Hillingdon and covers 16 enquiry areas. Advice is quality marked and the organisation is run tightly and to a high standard. During 13 -14 staff dealt with 26,845 enquiry issues, maintained client satisfaction rates at 96.1%, and gained additional income for clients of £1.6M. 560 non-financial positive outcomes were achieved and 331 Social Policy evidence forms were submitted. While availability in pro bono legal advice has been reducing, CAB were still able to access 1,205 appointments for clients. The CAB has reported back on yr 1 of the Money Smarter programme (runs Oct 13 - Sept 15) which was matched funded by Hillingdon Community Trust to respond to needs arising from welfare reforms. The joint project supported a total of 679 clients during the year and brought in £433K in additional income to them. Sixty four positive non financial outcomes were achieved. This programme will end in Sept 2015 when it might be prudent to review the need and consequences of welfare reform. CAB takes a strategic approach with its focus on social policy work which it estimates improves the situation of 4 times as many people as they could deal with on a 1-1 basis. This gives them insight they can share with the Council on the Welfare Support Scheme. It also serves to mediate on behalf of public services as a neutral adviser as they can explain the rationale behind policies and reduce frustration and alienation of people affected. CAB works in active partnership with a number of Council teams including Housing, Revenues, LBH Energy Efficiency Co-ordinator; to provide training to front line workers on financial capability and work with our Policy team on assessing the potential impact of changes to benefits or new policy. Future targets for 15-16 include: <ul style="list-style-type: none"> • Advice and information to 12,000 clients • 1,800 advice sessions held • £1m financial and 500 non financial gains • 30 volunteers recruited and trained • 250 social policy evidence forms submitted (Targets are reduced to reflect a reduction in income following projects coming to an end and changes in welfare entitlements) Future initiatives under consideration include expanding the money management programme, trialling new media channels for delivery of debt advice and they are keen to contribute towards Local Support Services Framework by bringing their experience of client needs with Universal Credit.					

Value for Money

The corporate grant (inc £25K money advice grant) is the largest grant for CAB and represents 61% of their expected expenditure in 14-15. While overall income has reduced due to loss of children's centre contracts, external income has increased.

While 40 volunteers were active at any one time, during the year, they trained and supervised 75 in total. Trained volunteers are now responsible for a large proportion of reception and gateway services and the training provided improves skills and employment prospects. Reception and telephone gateway assessments have significantly increased the efficiency of the organisation with the latter also saving the public unnecessary visits to the bureaux. Outreach projects have also benefited from using gateway services leading to a 30-40% increase in the number of client contacts they have been able to deal with the same amount of money.

The CAB benefit from rent free premises and accommodation costs paid by the Council for the three bureaux and discretionary rate relief of £4,501

CAB are requesting a modest increase of £4,760 which would be the first increase in core funding since 2011-12. However, they have for the last few years made a surplus which could cover the increase requested.

Comments by Corporate Finance

The organisation has achieved a surplus for the last 2 years, but despite this, anticipates losses in both 2014-15 and 2015-16.

The reserves policy is to hold balances equal to 3 months running costs. The organisation states that it has achieved this, but the figures look as though it is holding almost 3 times this value. Officers are seeking further clarification regarding the way in which the organisation's accounts reflect the pension scheme deficit. This has not been included in the figures entered onto this worksheet due to the way in which they present an overall deficit.

The grant represents 50% of the organisation's total income in 13-14 and would significantly curtail their activities if cut.

Category Manager Universal Services supports this bid

<i>Organisation:</i> Hillingdon Mind				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Provides a range of support to people with mental health issues. These include social activities; out of hours clubs and support, advice and guidance, counselling, training, advocacy for individuals in police custody and an employment project. The aim is to support individuals with mental health issues to integrate effectively and prevent escalations of crises. It assists clients to access appropriate support, prevents hospitalisations, reduces isolation, improves employment prospects, confidence and self-esteem. It provides services 7 days per week.				£84,361 Contribution to director and office manager salary and rent	
				Recommendation: £70,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
886	167	16,000	Exceeded	£70,000	£437,000
<i>Officer Comment</i> Mind's new director has established the group's work firmly in the centre of mental health services in the borough. It is a member of the Joint Hillingdon Mental Health Transformation Group and the 'Shifting Settings of Care' subgroup. Networking with VCS organisations is also good and it is part of Hillingdon for All consortium. The year has seen the organisation undertake a staged strategic planning process with its service users at the heart of activities. It was kicked off with service users engagement activities and consultation conference, and is continuing with various stakeholder consultations and planning events. Themes beginning to emerge include working with children and young people, local employers, BME, refugee and migrant groups as well as expansion of fee paying counselling, social enterprise development and awareness training. Work is underway with Healthwatch to scope the needs of children in preparation for submitting a bid to BBC Children in Need and Comic Relief. It won the social care contract for Mental Health Social Inclusion Services which started in April 2014 and is delivering a range of social clubs and activities as part of this. Currently they run 3 clubs a week each at Mead House, and Aston House and twice weekly at the Pembroke Centre and a weekly out and about club. This supports a total of 550 clients on a weekly basis and at weekends. The contract also delivers an appropriate adult service which supported 308 clients last year, a befriending service for 28 clients, an East African and Asian specific projects for approx 80 clients. The counselling service delivers 75 hours of counselling per week and is funded by the CCG. Café Mind continues to provide work experience for clients, operating as a social enterprise. This provides volunteering opportunities for clients and skills to improve their employment prospects. Mind is currently in the process of securing Lottery funding for 3 years to further develop their employment programme to include mentoring, job search skills etc. Weekly yoga sessions are funded by Hillingdon Community Trust (HCT) and it provides space for 3 peer support groups. A new Lesbian, Gay, Bisexual and Transgender support group has also been started which complements their focus on ensuring access to services from 'seldom heard' groups including different BME groups. Other projects include One Step Forward project which provides mental health training and awareness courses which are funded jointly by the CCG, income from statutory purchasers and HCT. The training has been delivered in statutory and community settings, raising awareness and reducing stigma of mental health. Hillingdon was chosen as a site by National Mind this year for their campaign 'Time to Change'. Mind delivered the event in Uxbridge High Street to the general public, primarily through face to face discussions with service users. <i>Value for Money</i> The corporate grant is 16% of MIND's expected expenditure for 14-15. The Adult Services contract is valued at £121K and it has secured income of £60K from CCG. Other income comes from trusts, earned income					

and local fundraising. It received £840.84 in discretionary rate relief. There is high volunteer input and the group estimates the benefit in monetary value of £150K. Counselling and befriending services are particularly reliant on volunteers.

Mind's interaction with clients enables them to support and refer them if required to prevent escalations in ill health resulting in costly in-patient psychiatric support. The group works closely with the CCG, LBH Public Health and GP practices to promote care and support at primary care and community health levels. Early intervention support lies at the heart of Council policy and there lies Mind's particular expertise.

The organisation's finances have suffered a deficit over the past two years but have had healthy unrestricted reserves to cover it. This year and next they are also predicting shortfalls although fundraising is ongoing and there are pending and planned bids for new work. The request is for an increase to strengthen the core function of the organisation so it can adequately support the development of new areas and directions of work. Officers do not recommend increasing the grant yet recognising that this could be reconsidered if and when the organisation successfully moves into new areas of work.

Comments by Corporate Finance

The organisation has suffered losses in the last two years and the application anticipates it will make further deficits of around £37k in 2014-15 and £34k in 2015-16, which will further eat into the reserves. The value of the current reserves represents almost 5 months running costs and could cover a one-off decrease in grant without effect upon the services provided, but this would not be sustainable in the long term.

The organisation has requested an increase in grant to cover salary costs for the Director and Office Manager and rent on the Aston House office.

Category Manager Universal Services supports this bid

<i>Organisation:</i> Hillingdon Shopmobility				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Shopmobility provide mobility aids such as wheelchairs for in and around Uxbridge Town Centre. They also hire manual and powered scooters for periods outside the town centre. They hold individual events such as assisted shopping at Christmas and provide scooters at the local auto show and sell small mobility items. The service is available 6 days per week from 9.15am - 4.45pm				£22,000 Towards two part time co-ordinator salaries	
				Recommendation: £22,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
3,980 visits	16	1,612	Met	£22,000	£59,979
<i>Officer Comment</i> Shopmobility is affiliated with the National Federation of Shopmobility and adhere to their standards and practices. In addition to enabling customers access to independent shopping, some customers use the service to attend clubs, do voluntary work and access other facilities in the town centre. Wheelchairs are available for hire on a weekly basis for registered customers. They publicise their services via Monorep and Barclays Bank and aim to attend 3 outside events to promote the service to new customers during the year. Loans of wheelchairs and scooters for shopping visits averaged at 15 per day. The holiday hire service was used 65 times and 70 clients benefited from the assisted shopping event at Christmas. Plans for 15-16 are to continue what they do and increase the usage of the scheme. Next year they hope to increase overall visits, register 250 new customers, and provide holiday hire 70 times. This practical service aims to ensure integration of disabled and isolated clients and promote their independence and access to the normal range of recreational activities available to able bodied people. Carers can also potentially benefit from the opportunity for respite. <i>Value for Money</i> The corporate grant makes up 37% of the groups total anticipated spend. Other income is derived from the shopping centres, local fundraising and customer fees and membership. The group received a £2K Council transport grant last year. Membership is charged at £12 per annum with donations accumulating approximately £15K. Four part time staff are supported by 16 volunteers, who provide 32 hours cover per week in the office. This has enabled the organisation to reduce paid staffing by 1 day per week. A recent survey showed that Shopmobility customers spent around £238K at the Pavilions, therefore the service benefits traders as well. The group made a surplus again this year and is holding over 6 months running costs in unrestricted reserves. This is high but recognises the need and costs involved in maintaining and replacing equipment.					
<i>Comments by Corporate Finance</i> The organisation has managed to maintain a surplus despite reduced income, by curbing expenditure. The grant represents a third of the organisation's income. Its unrestricted reserves are to cover 3 months' running expenses, to provide cash flow in the event of late funding payments and to cover unplanned repairs to the vehicle fleet. If the grant is withdrawn it will impact on the services provided.					

CORPORATE GRANTS 2015/16 – ADULT SOCIAL CARE

<i>Organisation:</i> Hillingdon Women's Centre				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> HWC provide a women only space for information advice and guidance, signposting, drop-in and support, domestic violence interventions, low cost legal advice, health and social related activities and training opportunities. It provides interpretation where needed and opportunities for volunteering for women seeking to build their skills and experience in the workplace. The organisation plays a key role in the Women in Community Network which aims to identify key concerns across different women's groups and pool resources to meet the needs.				£35,000 Core salary costs and partnership building	
				Recommendation: £25,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
Estimated 3,000+	20	8,400	Met	£25,000	£47,289
<i>Officer Comment</i> The Centre has had a busy year and following a restructure now have 3 full time staff and a management committee replacing the previous collective structure. The restructure is a result of the deliberations of the new management board which recognises the role of the Centre as the lead women's agency in the borough. It has also been refurbished with a modern professional exterior that is welcoming and reflects confidence. It continues to deliver much needed domestic violence support in a women only setting, providing information, signposting, legal advice, risk assessments and emotional support. It networks with a range of statutory and non statutory agencies and forums such as the Domestic Violence Advocacy Project, Multi-agency Risk Assessment Conference, Law Centre, Women's Resource Centre etc. It is also a member of the steering group of the Women in Community Network, responsible for the planning of its activities. It provides free or low cost legal advice via affiliated qualified solicitors, guidance on benefits claims, and is developing an employment project based on training and volunteering. The organisation works in partnership with REAP to provide interpretation services so that the Centre is accessible to as many women as possible. A Lottery funded volunteer programme is delivering on provision of volunteering opportunities for long term unemployed women assisting their confidence and developing skills that will enable them to gain employment. Next year the Centre aims to provide: <ul style="list-style-type: none"> • Over 500 legal sessions • Assist 180 women through employment sessions with 50 going on into work placements or volunteering • Assist 60 women with benefit issues • A community well being club to improve health for women on low incomes 					
<i>Value for Money</i> The grant represents 53% of total spend. They receive a Lottery grant of £42K which will be coming to an end in May 15. A number of applications for grants are planned for submission in 2015 and one staff post is contingent on successful fundraising. It received £924 in discretionary rate relief. The Centre for a large part relies on the work of volunteers including qualified solicitors, therapists, drop-in advisers representing good value for money. The volunteers in the training programme contribute towards the running of the Centre and in turn are upskilled themselves to increase their employment prospects. The					

Centre owns the freehold to their premises which ensures that their overhead costs are low.

HWC is requesting an increase of £10,000 for 15-16. This would increase reliance of the group on Council funding which already stands at over 50% and is therefore not recommended.

Comments by Corporate Finance

The organisation suffered a small deficit in 2013-14, due to increased fundraising/trading expenditure.

They have requested a £10k increase in grant for 2015-16 to fund a DV & Abuse Related Support Worker and to establish partnerships to support other women's groups in Hillingdon.

In addition to the above, the grant required is mainly towards the cost of the Centre Manager's salary and expenses. Currently there is insufficient cash and unrestricted reserves to fund this without the LBH grant. The grant awarded in 2014-15 represents 34% of the organisation's income and its withdrawal would impact severely on the ability to provide the current level of service.

CORPORATE GRANTS 2015/16 – ADULT SOCIAL CARE

<i>Organisation: Mencap Hillingdon South – Jubilee Pool</i>				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The hydrotherapy pool is heated to a high degree, thereby providing the ideal environment for recuperation for patients who have received hospital treatment. It is also used for Mencap's own disabled clients and for young children in the wider community to receive swimming lessons. It receives referrals from Hillingdon Hospital for post operative patients and arthritis sufferers.				£5,000 Running costs of hydrotherapy pool	
				Recommendation: £5,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
1,200	10	N/R	N/A	£5,000	£97,786
<i>Officer Comment/Value for Money</i> This is the only warm water pool (33 degrees) in the borough which is used for leisure and learning to swim by Mencap's members as well as the wider community. Work has been ongoing to refurbish the roof which they estimate will be finished late summer. As it is a large project they are expecting more costs to arise for snagging etc. The group successfully raised £100K to replace the pool roof from the City Bridge Trust and some funds from Hillingdon Community Trust. A new pool cover is being fitted which will reduce heating costs and they are also actively fundraising for solar panels to further reduce electricity costs. The pool is run solely by volunteers and the majority of income for running costs comes from swimming pool fees. The grant makes up 5% of the total anticipated spend for 2014-15. Apart from the refurbishment the pool's, main expenditure is costly utility bills for heating, and maintenance and repairs. These average at £35K p.a.					
<i>Comments by Corporate Finance</i> The organisation suffered a loss in 2013-14 as expenditure on the pool refurbishment has eaten into the reserves set aside for this purpose. It has however applied for a £100k grant from the City Bridge Trust.. Although it holds unrestricted funds of a value that could cover the loss of the LBH grant, this balance is to be spent on further refurbishment, which is now underway.					

<i>Organisation:</i> MHA Northwood Live At Home Scheme				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> MHA provides much needed support to elderly people in Northwood Hills and Northwood to enable them to remain living independently. Activities are all provided with the assistance of volunteers and include befriending, assisted shopping, lunch and social clubs, exercise classes, transport and information.				£15,000 Contribution to core salaries and costs	
Northwood Live At Home Scheme (MHA) works in compliance with Methodist Homes National quality standards.				Recommendation: £15,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
140	47	N/R	Met	£15,000	£80,200
<i>Officer Comment</i> MHA provides a preventative service that helps their clients, the majority of whom are aged between 80-90 to maintain their health and well being through social activities with an emphasis on healthy eating and exercise. Activities include a weekly social group, assisted shopping groups, weekly lunch clubs, exercise clubs and yoga classes, a monthly brunch club, a befriending service for those unable to come to the venues, information and signposting to other agencies. Targets for next year include: <ul style="list-style-type: none"> • Weekly befriending for 10 members • Weekly yoga and exercise classes for 20 members each • Weekly lunch club for 30 members and weekly social group for 20 members • Monthly brunch club, quarterly pub lunches, quarterly trips/outings and quarterly weekend activities • 4 assisted shopping trips for 14 members The organisation is supported by a high volume of volunteers, both students and adults and all volunteers are trained in Food Hygiene, Safeguarding Vulnerable Adults, Dementia Awareness, Moving and Handling and First Aid. Volunteer drivers can escort clients to hospital appointments as well as trips. Once a year a group of boys from a local school carry out some gardening and household chores in members homes. <i>Value for Money</i> The corporate grant is 19% of the group's total spend in Hillingdon. The group receive a dining centre grant of £3,500 from the Council and a core grant from Methodist Homes of £21K. A further £13K was raised from trusts and the remaining came from earned and local fundraising. The organisation provides an efficient service with the help of volunteers, managing to support 140 members on a weekly basis for under £50K pa salary cost. The group is holding 9 months unrestricted reserves of which £49,000 is designated for project development, expansion of staffing, as well as lease agreements, consultation etc in the event of dissolution. Officers still believe that this is unnecessarily cautious and will be encouraging the group to expand their membership to enable more elderly people to benefit from the scheme.					
<i>Comments by Corporate Finance</i> The organisation has achieved a higher surplus for year ended 31 Dec 2013. The application form states that they are expecting to reduce their surplus in 2014 and suffer a loss in 2015 due to increase in expenditure against reduced income levels. The grant represents a large proportion of the income of the organisation. However it appears that the organisation holds approximately nine months running costs in reserves and if the grant was reduced or stopped it is unclear whether it would impact on the activities that they carry out.					

<i>Organisation:</i> RELATE London North West				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Relate North West provides counselling support to families in 8 boroughs including Hillingdon. Counselling services in the borough include family, sexual, family mediation and relationship counselling. This assists clients to strengthen their marriages and/or families, avoid separations, support children and enables divorcing couples to go through the process without court intervention. They provide back office support to the Uxbridge Contact Centre who support relationship building between separated parents and their children, in a safe neutral environment.				£13,800 Counselling in Hillingdon	
				Recommendation: £12,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
1,240 sessions	1	100	Met	£12,000	£160,600
<i>Officer Comment</i> Relate have had a constant steady presence in the borough for a number of years and is a solid and respected agency. Their core activities cover a far broader range than the perceived 'marriage counselling' with support packages offered to schools, training and family mediation as a result of divorce. Relate expect to deliver in Hillingdon next year: <ul style="list-style-type: none"> • 803 counselling sessions • 209 initial consultations • 88 psychosexual sessions The Family Mediation service holds a Legal Services Commission Quality Mark and is paid for via self funders and legal aid. The service conducted 348 sessions last year. <i>Value for Money</i> The grant represents 8% of the total spend in Hillingdon. The majority of funding comes from client contributions and the LBH grant assists clients that cannot afford to pay all or part of the cost as clients are charged on a sliding scale based on what they can afford. The loss of a grant from the local authority would force Relate to only continue to see those clients who could afford to pay the full cost. Relate have the free use of rooms at Uxbridge Civic Centre, and with local groups across the borough, which helps keep their costs low and gives them access to potential clients. Relate provides the back office support for the Uxbridge Child Contact Centre project which enabled 46 children maintain a relationship with a separated parent last year. The request for an increase is for inflation, however despite making a small deficit this year, the organisation's balances overall are healthy and officers do not recommend the increase.					
<i>Comments by Corporate Finance</i> The organisation suffered a loss in 2013-14 due to a reduction in grant income from other agencies. They have large balances of cash and unrestricted reserves which could be used to fund the grant request. The grant only makes up a small proportion of their total income - 1.7%, but the organisation is an out of borough service and without the grant they may not be able to subsidise the costs of the service for those who cannot afford to pay. Children & Young People's Commissioning support the bid					

CORPORATE GRANTS 2015/16 – ADULT SOCIAL CARE

<i>Organisation:</i> Samaritans Hillingdon				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The Samaritans core service provides 24 hour emotional support by phone, email and text message, 7 days a week. Clients can also access the Centre at specific drop-in times. In addition, they support removal centres in Colnbrook and Harmondsworth and partners in West Drayton and Hayes and Harlington train stations. They also provide listening training for Street Angels and undertake postvention work after a suicide in schools. They are also happy to engage with local organisations, medical centres etc who require information about their approaches/services and support offered. The organisation is entirely run by volunteers with 6 week training scheduled 3 times a year to maintain numbers.				£5,000 Core revenue costs and outreach work	
				Recommendation: £3,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
19,132 contacts	70	13,000+	Met	£3,000	£16,678
<i>Officer Comment</i> The Samaritans continue to provide over and above the core service that might be expected from a purely volunteer organisation. Their core service which is accessible through a number of means, runs 24 hours per day, 7 days per week. This means that not only do volunteers undergo a significant training they also give considerable commitment, undertaking to maintain a 3 hour shift once per week, and 8 overnight watches per year. They are accredited by the National Association of Helplines. Further to the core service last year, the group carried out a number of outreach activities including: <ul style="list-style-type: none"> • Support to 3 secondary and 1 primary schools following suicides • Provided volunteers at Hayes and West Drayton railway stations • Provided regular listening training for the boroughs Street Angels initiative • Provided volunteers to support the immigration centres • Promoted service to Uxbridge Town Centres, community policing teams, general public, and local groups, libraries, medical centres, schools etc • Provided training and talks to local churches and various other community groups • They participate on the suicide prevention working party for Hillingdon. 					
<i>Value for Money</i> The grant makes up 18% of total estimated spend in Hillingdon for 14-15. Other income is secured from local fundraising. The group receives £640 discretionary rate relief. Given the outputs that this organisation achieves with a totally voluntary workforce, the grant represents excellent value for money in supporting the boroughs priorities. However, the organisation is carrying unrestricted reserves higher than their policy requires and therefore the increased request is not considered to be required. Officer's recommendation is made purely on a needs basis and should not be taken as a reflection on the scope, achievement and quality of the services provided, which is extremely high given the level of investment.					

Comments by Corporate Finance

The organisation achieved a higher surplus in 2013 by increased grant income and a reduction on fundraising and publicity expenditure. It expects to make a small loss in 2014 & 2015, even if the grant requested is received. The grant represents 11% of the income received in 2013.

The organisation's policy is to hold reserves equivalent to 18 months running costs, however they are currently holding 20 months forecast expenditure. It does not therefore appear to be necessary to increase the grant.

Category Management Comment: Samaritans Hillingdon attended both the Carer Fair and the Older People Fair in 2014. At both events they recruited volunteers and delivered services to the public.

CORPORATE GRANTS 2015/16 – ADULT SOCIAL CARE

<i>Organisation: Victim Support Hillingdon</i>				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> Victim Support provides free practical and emotional support to anyone affected by crime in the borough. It is independent of the police but works collaboratively with them. They assist victims whether the crime has been reported or not and regardless of when it happened. Their aim is to reduce the effects of crime on the victims.</p> <p>Volunteers are trained to provide support and will liaise on behalf of the victim with agencies such as police, housing, etc and support witnesses attending court. They operate a drop in service at Uxbridge and are developing other sites to improve accessibility. They also provide home visits and a witness service in Uxbridge Magistrates Court. They provide a national telephone help line 365 days a year and assistance claiming Criminal Injury Compensation.</p>				£14,000 Volunteer training and core running costs	
				Recommendation: £10,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
8,823 clients contacted	24	2,410	Met	£10,000	£55,190
<p><i>Officer Comment</i> Last year, Victim Support contacted over 8,800 victims of crime and supported over 1,500. They supported 1,359 witnesses at Uxbridge Magistrates court and maintained a group of over 20 volunteers to carry out the service. Volunteers conduct home visits from 8am – 8pm mon-sat and the national call centre which is advertised on television is open 364 days a year and refers callers to local Victim support services.</p> <p>The total spend refers to the spending of the Local Support Service and not the Witness Service. Victim support provides 1 f/t and 2 p/t workers to manage the service in Hillingdon. The grant is used to recruit volunteers to support both services.</p> <p>Volunteers come from the local community and so are aware of local issues, fear of crime specific to the area etc. They provide emotional and practical support such as financial assistance, information and advice on staying safe and have trusted trades services for lock fitting etc. They will signpost to appropriate agencies for further interventions and support through the criminal justice system if required. Volunteers have a comprehensive training including a mandatory 2 day equalities session and receive monthly supervision.</p> <p>The group support the borough's White Ribbon Day, and engages with the Domestic Violence Forum, MARAC, Youth Offending Service Management board and Hillingdon Community and Police consultative group among others. The group is aiming to set up a permanent satellite office at the police station in Uxbridge to train volunteers.</p> <p><i>Value for Money</i> The application form gives the local picture of the finances and indicates that the spend for the borough is in the region of £55K, however, Victim Support's funding has been moved from Ministry of Justice to MOPAC, who have yet to finalise their contract. As national accounts have not been submitted, there is little information to judge the need for an increase in grant. Previously, the spend has been around £60K with the majority coming from the Ministry of Justice, but the amount of the MOPAC award has not been announced.</p> <p>The core grant is spent on recruiting volunteers and the in-kind value of volunteers to support staff is high. The organisation has merged into a single central office in London to reduce running costs. It aims to use only free premises in the borough to keep local costs low. These include the Civic Centre, Botwell Leisure Centre, Hillingdon Women's Centre, Yiewsley Cornerstone Community Centre and Uxbridge Police Station (the last pending)</p>					

Corporate Finance Comments

Accounts from the national organisation have not yet been received

<i>Organisation:</i> Royal Voluntary Services (RVS)				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> RVS has set up a befriending and signposting service to people with dementia and their carers to improve their quality of life. They recruit, train and allocate volunteers as regular befrienders who will visit clients, socialise, do small tasks etc. This improves the quality of life of the client, particularly those in early stages who are not receiving services but are at risk of harming themselves.				£40,000 Salary and project costs	
				Recommendation: £40,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
178 inc signposting	28	2,400	Partially Met	£40,000	£41,000
<i>Officer Comment</i> RVS estimate that there are 2,500 people in Hillingdon with dementia and this is set to rise by 3-6% by 2015. Their aim is to ensure early identification in order to prevent the need for hospitalisation and enable those affected to remain independent for as long as possible. The service has been active for 2.5 yrs and has 28 trained volunteers including 3 providing administrative support. Last year 36 clients were visited on a weekly basis by a befriender who socialises and engages in activities to help memory and cognitive function from a total 76 referred clients. The volunteer can also escort them to hospital appointments, thus giving carers a break or ensure that the client is maintaining their health checks and keeping on top of managing their lives. They can also signpost clients to other agencies depending on need. The average befriending time is 5-6 months and volunteers are all ages with many sourced from Brunel University. The project also provides a signposting/information service to callers and supported 142 clients with one off interventions, ranging from directing people to community activities to more in-depth information about financial support or other organisations/services that clients will benefit from. The organisation is aiming in 15-16 to provide: <ul style="list-style-type: none"> • 60 people with dementia with a befriender • 40 active volunteers providing 3,400 volunteer hours • Support 200 people with one off information and support The project has partnered with Age UKH and Alzheimers Society to run a Living Well project for people with dementia 1 day per week funded by Hillingdon Community Trust. It is also supporting the Dementia Friends campaign and the Hillingdon service manager is a Dementia Champion. The organisation has worked hard to meet its targets which over the last two and half years have been revised down to more realistic figures. Working with clients on a 1-1 basis is resource intensive and is only able to reach a small number of those in need. Officers will be exploring with RVS opportunities for extending this reach and ensuring that more clients benefit. <i>Value for Money</i> The service is almost 100% reliant on the core grant but project receives significant contribution from the central office support, thus providing value for money. This includes back office functions provided by RVS nationally such as IT, human resources, bulk DSB checks, volunteer recruitment and training, management, finance etc. Funding supports 1 service manager who manages the whole project and all the volunteers and is in turn supported by the regional manager. Officers recommend the award and will work with RVS to increase the numbers of clients benefiting.					

Comments by Corporate Finance

Accounts not yet received from the national organisation

Category Management Comment: It is important that all organisations working with and for people who are living with dementia deliver the best possible cost effective service.

<i>Organisation:</i> Michael Sobell House Hospice (MSH)				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Based in Northwood, the hospice provides a short stay in-patient unit for patients with life limiting illnesses. A Day Therapies unit offers patients access to specialist palliative care on a weekly basis to maximise well being and independence. Emotional support is also provided for patients, families and carers through counselling provided by the Patient and Family support Team. A key aim is to enable patients to prepare children involved. Care can be accessed at any stage of an illness depending on need. It can include symptom relief, pain management, financial advice, and various therapies. 40% of patients who used the service in 2013-14 and 70% of clients accessing counselling came from Hillingdon.				£36,800 as 43% core costs of the rehabilitation team.	
				Recommendation: £0	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-5 for Hillingdon benefit</i>
600 LBH residents	280 LBH residents	32,000	N/A	£0	£644,000 (43% of the total £1,498,000)
<i>Officer Comment</i> Michael Sobell House has two distinct operations – the hospice itself and the hospices fundraising arm. The Hospice is a NHS designated specialist care unit and funded by the NHS. The Friends of Michael Sobell House is a registered charity which funds 40% of the patient care spent by the hospice. This application request is for the rehabilitation team and represents the percentage used by Hillingdon residents for this service. The team (a physiotherapist and occupational therapist) work across the in and out-patient units, in patients homes and other out-patient clinics with the aim to support people living independently at home for as long as possible. This includes fitting adaptations, accessing equipment as well as physical interventions and advice, and education. The Friends function provided in 13 -14: <ul style="list-style-type: none"> • 248 patient admissions to the MSB hospice • 142 attendances in Day Unit • 446 clients using patient and family support team • 113 out patients seen • 236 Mount Vernon Cancer Centre patients supported <i>Value for Money Assessment</i> The corporate grant would make up 2% of the Charities total expected income. The hospice has a very high number of volunteers who contribute significantly to the organisation. Local fundraising and events is expected to raise £700K+ in 14 -15. Earned income stands about £300K and bequests at £150K. So while the charity relies for a large proportion of their income on local fundraising and bequests which are by nature unreliable, this nevertheless places them in a unique position amongst the voluntary sector in ability to draw down this sort of funding. While sympathetic to the charity's request as it is clearly a worthy and valuable service, it is not considered that the local authority corporate grants programme is an appropriate funding stream for a hospice service. The charities reserve policy is 12 months running costs and although it is only holding 9.5 months of unrestricted reserves, it is still in a better position than many of the organisations funded through this portfolio. The organisation benefited this year from being the Mayor's chosen charity and also from the Leader's Recycling Initiative (£30,000) which in total came to more than the amount requested. For these reasons, officers are not recommending the award. The charity benefited from discretionary rate relief of £5,275 in 14 -15.					

Comments by Corporate Finance

This is the second time they have applied for a grant from LBH. They were unsuccessful in their bid for 2014 -15 and the organisation suffered a loss both in 2012 -13 and 2013 -14 .

As a significant portion of income is in the form of bequests outside their control, the organisation's policy is to retain a reserve to cover running costs for 12 months. As the grant would represent under 3% of the income received, it is questionable as to whether this amount would affect the activities of the organisation.

<i>Organisation:</i> Bell Farm Christian Centre (BFCC)				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i></p> <p>BFCC provide a range of support and activities for families in a particularly deprived community. A strong community development approach has achieved significant benefits in the area that once saw high levels of crime and anti-social behaviour. The organisation targets hard to reach groups such as housebound elderly and the traveller community.</p> <p>Activities target older people, children and families, and young people and include advice, advocacy, a dining centre, parenting courses, educational support, employment activities, playschemes etc.</p> <p>While most of its activities are held where it is based, it has also expanded its community development work to neighbouring Sipson, and delivers various courses in other parts of the borough.</p>				£50,000 for core salaries including a new Operations manager.	
				Recommendation: £50,000 core salary costs	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
2,708	23	5,720	Met	£25,216	£334,718
<p><i>Officer Comment</i></p> <p>The impact of the Centre is evidenced in the high rates of participation by the local community in its activities and the change brought about in the local area. The community development strategies adopted are aimed at prevention by addressing the underlying causes of crime and anti-social behaviour. Thus much of the focus is on the family; children, young people and parents aiming to improve their access to resources and develop their skills socially and economically. It is a trusted agency used by the traveller community and works hard to integrate them into the wider community.</p> <p>Projected outputs for 2015 - 16 include:</p> <ul style="list-style-type: none"> • 75 older people benefit from weekly lunch and social club and a further 25 receive regular outreach support • 750 clients supported through advice (BFCC holds a Matrix mark for advice) • 180 parents attend a parenting course • 40 women and 15 men benefit from gender specific training • 180 traveller children receive support to either access schools, or support to stay in school or given the opportunity for short educational courses. <p>The Centre has seen demand for its services increase (partly from the new development at Porters Way) as well as identifying new services that need to be developed. It is currently updating its business plan and vision document which outline its plans but it lacks the capacity, funding and space to deliver it. Priority plans are for an employment and training project, a traveller education service, formalised volunteer workforce and an extension to the premises for additional office space. This is in addition to building an extension to their older people's dining centre that was funded from the Leaders Initiative. A small grant was obtained from BBC Children In Need to provide vocational courses for Traveller children not in education. It is a one year pilot and if successful will pave the way for a more substantial education provision.</p> <p>In order to deliver on these new plans while continuing to support their core work, BFCC needs to increase both its physical and personnel capacity. Hence the request for an increase to part-fund an Operations Manager to deliver on a number of outstanding projects. It is hoped that BFCC will be able to secure match funding for the other half of the post to make it full time in 15-16. The post would include delivery and design, fundraising, partnership working, implementation and evaluation of the new projects described above.</p> <p><i>Value for Money</i></p> <p>The corporate grant is 8% of BFCC's estimated spend for 2014 -15. In addition the Centre receives a total of £137K for other services provided on behalf of the Council. This year it was successful in securing £80K</p>					

from the Leaders Initiative to extend the premises for the dining club. The rest of funds are made up from trusts and foundations. It is active in the pursuit of funding and has a number of outstanding bids including City Bridge for an extra adviser, Shine Trust for the Education project, and Garfield Weston.

BFCC's preventative approach reflects the Council strategy to support for children and families, to deal with long term entrenched social problems, which reduces statutory intervention as well as significantly improving lives of residents.

Bell Farm's low unrestricted reserves are one indication of how this organisation is currently over-stretched. Officers believe that there is an opportunity to realise some significant gains from increasing support that will outweigh the investment. The danger in not doing so may undermine much of the good work already undertaken as the organisation weakens, which could lead to a return to the estate's more turbulent days in the 1990's.

Corporate Finance Comments

The organisation has suffered a deficit for the past 2 years. This was due mainly to higher expenditure on charitable activities. It is forecasting a further deficit in 14-15 and break even by 15-16.

The increase in grant would go towards staffing and associated project costs. The unrestricted reserves equate to a smaller amount than the grant requested and is the minimum amount required to keep the organisation afloat for 1 to 2 months in case of a significant drop in funding.

The bid is supported by Early Intervention and Prevention Services

CORPORATE GRANTS 2015/16 – CHILDREN & YOUNG PEOPLE’S SERVICE

<i>Organisation:</i> Hestia Housing and Support				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Hestia provide a number of supported housing and floating support schemes in the borough primarily through Council contracts. Their clients include people with mental illness, victims of domestic violence and trafficked people. This request is to fund a support worker for children affected by domestic violence from the refuge and wider community including Hestia's floating support project. Within the refuge, activities include a homework club, 1-1's, stay and play, and parent support. The community project is a 12 week programme for children and mothers.				£48,722 Salary and costs associated with the Children's DV Support worker	
				Recommendation: £45,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
73 children Plus parents	4	270	Met	£45,000	£396,000
<i>Office Comment</i> This is the third year of this project which combines support for children and parents at the Hestia run refuge with a programme of courses for non refuge families run in the wider community. The courses are 12 weeks long run during term time for an hour a week, covering self esteem, understanding abuse, conflict resolution etc. During 2013 - 14, 31 children attended the age specific programmes of which a total of 6 courses were run. Two optional mothers groups were run for 10 mothers to assist them in understanding their child's experience. The work at the refuge with children aims to help them regain their confidence having experienced traumatic events, develop relationships and re-focus on educational achievement. Activities are fluid depending on the age and number of children at the refuge at any one time and include 1-1 sessions, group meetings, homework club etc. The children's worker has developed relationships with Children's Centres, schools, health visitors and a number of agencies to ensure that support for the children is sustained after they leave the refuge. Of the 22 school age children accessing the refuge, 20 were supported into new educational facilities, many within 10 days of arrival. The worker also provides parenting support to mothers. Hestia plays an active role in achieving Hillingdon's Domestic Violence Strategy. <i>Value for Money</i> The corporate grant makes up 11 % of their total spend on domestic violence services in Hillingdon. Council contracts make up £236K with £65K receivable in rents. It is anticipating a £50K deficit this year. It is currently renegotiating the domestic violence contract funding for 15-16, presumably to meet the shortfall. An additional service Hestia facilitates is the Butterfly project which is run by and for service users as a peer support group for women survivors of domestic violence and their children. It is open and free to all residents. This is a confidential support group and, therefore, we have no data on its use. Work with children who have witnessed or experienced domestic violence is critical in its long term prevention, avoiding them becoming perpetrators themselves or failing generally through long term emotional distress. Hestia Housing and Support covers 19 boroughs in London. It therefore benefits from economies of scale in terms of infrastructure, policies, procedures and financial management. Hestia is operating a 6 month unrestricted reserve policy due to anticipated reductions in government funding. Officers do not recommend the uplift, considering £45K sufficient to cover the staff post.					

Comments by Corporate Finance

The organisation has achieved a surplus for the last 3 years.

The organisation operates across 21 London Boroughs, so although the grant applied for represents less than 1% of total income, it actually represents 13% of the income that relates to the services performed in the LB Hillingdon. This income is made up of statutory income from contracts/SLA's with LBH, rents and the LBH grant.

Its balances are considerable, and the organisation as a whole could sustain the grant funding being cut, however as this is an out of borough organisation, LB Hillingdon may not be able to access such a wide range of services without awarding grant.

CORPORATE GRANTS 2015/16 – CHILDREN & YOUNG PEOPLE’S SERVICE

<i>Organisation:</i> Hillingdon Autistic Care & Support				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Supports young people with autism and their families through activities including recreational clubs, training and 1-1 drop-in support for employment, information, advocacy, and benefits advice. They provide a telephone helpline and home visits when required. In addition they provide respite for family members and training for mainstream organisations on people with autistic spectrum needs.				£70,000 contribution to core salary costs including a business development officer	
				Recommendation: £70,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
1335	25	1,500	Met	£70,000 + £31K extra one off	£244,408
<i>Officer Comment</i> HACS is the only autism-specific service provider in the borough. The activities and support results in increased independence, integration and self esteem and well being to those with autism and a much needed support for their families. HACS are partners in the Autism Strategy and Operation group for Hillingdon and the Autistic Spectrum Disorder task and finish group. As a result they have input into the Autism Action Plan for Hillingdon. HACS services include advocacy at SENDIT and DWP tribunals, individual casework and family support groups. For people with autism, they provide a 5 regular clubs in the north and south of the borough as well as affordable holiday playschemes. For professionals they provide training from basic autism awareness to bespoke training for schools, children's centres and frontline youth club staff. They have established an employment programme which aims to support young people to become work ready and to work with 10 employers to become autism friendly. Targets include 60 young people gaining money management, interview and life skills training. They work in partnership with Hillingdon Adult Education, Hillingdon Training and the youth service targeting autistic NEET young people. In addition, they are managing the Rural Activities Garden Centre Cafe as an employment training resource in collaboration with the Council. <i>Value for Money</i> The corporate grant represents 41% of total expected income. Other income is derived from trusts such as Hillingdon Community Trust, People's Health Trust and BBC Children in Need and local fundraising and 14% from earned income. It received £1,813 in discretionary rate relief. Services provided by HACS are preventative and reduce the need for statutory intervention in schools, social care, and for community policing. Early intervention contributes to the prevention of family breakdown and high quality low cost recreation services support residents. The organisations finances are more stable and reserves are in a healthier position following the increase in corporate grant and extra one off grant this year. The business development officer has secured two new funding streams and a 1 st stage Big Lottery bid has been submitted for a £50K p.a for the employability project, which will go some way to strengthen their position. Given that not all the funds required have been secured yet, it is unlikely they would be able to continue on the £40K originally estimated for in 15-16. Instead it is recommended to award them the more realistic £70k they have requested.					
<i>Comments by Corporate Finance</i> This organisation has suffered a deficit for the past 4 years. This year it has reduced by £11k. The grant awarded in 2014 -15 represents over 48% of income in 2013 -14 which includes £31k one-off grant just for 2014 -15. The application requests the grant as a contribution towards staffing costs. Funding received in previous years to cover particular project workers came to an end last year and part of this application is to continue to be able to provide a Business Development Officer/Recreation Manager which was previously part funded					

by Lloyds TSB Foundation. There are currently insufficient unrestricted reserves to cover the value of the grant applied for.

Youth and Connections Manager

LBH Early Intervention Services has worked in partnership with HACS for a number of years, to deliver Level 2 programmes targeted at the needs of children and young people who have Autistic Spectrum Disorders and their families. These programmes include term-provision at Harlington and South Ruislip young people's centres, and holiday-time programmes at Charville Young People's Centre. HACS are also an affiliate member of the new Family-centred Network (South), and are exploring the development of additional ASD-related services in partnership with other affiliated service providers.

On this basis, I would be happy to support the proposed corporate grant.

CORPORATE GRANTS 2015/16 – RESIDENTS SERVICES

<i>Organisation: Hillingdon Federation of Community Association – Play schemes</i>				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The Federation have organised summer play schemes on behalf of the Council for the past 20 years. There are currently 10 separate schemes on offer across the borough, mainly based in community centres. Prices are set at an affordable rate to target low income families. Total provision runs 14 weeks concurrently, and all staff and volunteers are qualified in play work.				£24,000 provision of 10 playschemes and a sports club including £1,000 training budget	
In addition, a term time weekly after school sports club, A4K, is run in partnership with Brunel which introduces children to a wide range of sporting activities and outings. This is a low cost club run by Federation volunteers.				Recommendation: £23,500	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
508 children	28	750	Met	£23,500	£22,379
<i>Officer Comment</i> The Federation aim to run 10 playschemes again next year and expand one scheme from a half day to a full day for 5 days. The playschemes aim to reach 475 children against a total of 431 this year. In addition, the Activities for Kids club - A4K - aims to provide a full term time programme to over 100 children against a total of 77 last year. The Federation will seek to retain and recruit and train over 25 volunteers to assist with the schemes, particularly through encouraging young people who previously attended the schemes to get involved. A request to use £1K for a training budget will enable 25 playscheme staff and volunteers to access training throughout the year including Makaton Sign Language, Epi-pen training and asthma awareness courses. Schemes adhere to good practice guidelines and OFSTED regulations with 2 schemes being OFSTED registered. The other schemes and A4K have a training programme to meet the Quality Framework which is guided by the playscheme co-ordinator and the Councils Childcare Development Adviser. All volunteers and staff are DBS checked and verified. The Playscheme co-ordinator works closely with the Council on referrals of children with additional needs aiming to include their siblings where relevant. They aim to reach Level 5 Quality Framework for most of the schemes by next year.					
<i>Value for Money</i> The Federation which manages the playschemes, is run by volunteers. A small stipend is given to the playscheme organiser who is also responsible for quality and evaluation of the schemes, organising the training and establishing new schemes. Individual playscheme budgets have not increased for many years, representing good value for money. A small contribution is made by parents for the week which is recycled directly back into the scheme for extra activities or materials. So although the scheme relies solely on the LBH grant, it is run very efficiently and is the only affordable generic play provision in the borough. The playscheme co-ordinator is requesting an extra £500 to put towards a £1K training budget for staff and volunteers. However, as the surplus c/f from last year is over £1K we recommend that they use that to formalise their training programme for next year.					
<i>Corporate Finance Comment</i> The organisation has suffered a small loss in 2013 due to increased expenditure on Playscheme grants, Activity for Kids and Admin costs. The accounts for the Hillingdon Federation of Community Associations covers a wider remit than the Playschemes to which this application refers. The playscheme grant from LBH constitutes 56% of the organisation's total income and its unrestricted reserves are insufficient to supply services if the grant is cut. 100% of the grant awarded specifically for playschemes is spent on the running of constituent local community playschemes in LB Hillingdon.					

The bid is supported by Early Intervention and Prevention Services

CORPORATE GRANTS 2015/16 - RESIDENTS SERVICES

<i>Organisation:</i> Homestart Hillingdon				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> Through trained volunteers, Homestart provides 1-1 weekly support to families with young children, experiencing difficulties and at risk of family breakdown.</p> <p>Assistance is tailored to the needs identified and aims to provide both practical and emotional support. Three types of support are offered - weekly home visiting, occasional co-ordinator support due to very specific needs, and Family Support Worker who provides economic and housing support.</p>				£120,000	
				Salary and running costs	
				Recommendation: £120,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14 -15</i>	<i>Total spend 14 -15 for Hillingdon benefit</i>
71 families 159 children	25	1,478	Met	£120,000	£142,000
<p><i>Officer Comment</i> Homestart specialises in working with hard to reach families who do not meet the threshold for statutory service but nevertheless face significant and complex challenges including mental illness, physical disability, children with additional needs, poverty and inadequate housing. Multiple issues and needs are common. They work with children who are designated "in Need" or who have a child protection plan. Referrals typically come from health visitors and children's centres. Once they have been assessed by the co-ordinator and a plan of support is agreed, a trained volunteer with parenting experience provides at least 2.5 hours per week to deliver the plan.</p> <p>Volunteers receive thorough training including safeguarding, understanding depression, listening skills, play and ongoing supervision. They have access to further training throughout their time volunteering. The group secured funding for a new project this year from Comic relief for a dedicated worker who can provide assistance with poverty and housing issues. Following the referral to the service, the worker provides a combination of face to face, telephone support, peer support for accessing local services as well as home visits. Homestart are a voucher holding partner with Hillingdon Foodbank.</p> <p>Homestart has joined a consortium of London Homestarts to increase their profile and ability to tender for contracts.</p> <p><i>Value for Money</i> The grant is 83% of the groups total spend, which is unusually high in comparison to most of the corporate grants. Since its financial difficulties two years ago the reduced service is nevertheless maintaining solid progress and achieving beyond its targets. Despite the small team, it has managed to participate in two family centred networks, build a consortium with other organisations and secure external funds on top of its day to day delivery.</p> <p>It is anticipated that they will continue to meet demand increasing volunteer face to face support to 1,600 hours for 70-80 families with around 60 of them receiving weekly home-visits. Last year of 17 volunteers that left the scheme 8 went on to further education or employment.</p> <p>Despite its reliance on Council funding, the preventative nature of the scheme and the cost to the Council of those families declining until they do meet the threshold for statutory intervention, it represents good value for money. Further, the organisation is gradually building its capacity, profile and income, which is a good indicator of its recovery.</p>					
<p><i>Comments by Corporate Finance</i> The organisation has maintained a surplus in 2013-14, due mainly to an increase in income from charitable activities. They are however anticipating small losses in 2014-15 and 2015-16, which will eat into their reserves.</p> <p>The LBH grant constitutes 74% of its total income, so the organisation is heavily dependent on receiving the</p>					

grant in order to continue its services to the community. The unrestricted reserves are not enough to cover the loss of the grant and are currently held in order to pay staff redundancy and termination of contracts and to leave the organisation debt free, in event of the scheme being forced to close.

The bid is supported by Early Intervention and Prevention services

CORPORATE GRANTS 2015/16 – Children's & Young People's Services

<i>Organisation: People Potential Possibilities - P3</i>				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> This group provides wrap around support to vulnerable young people who are at risk of or are homeless. They run 3 supported housing schemes, 2 move on accommodation, floating housing support, a young person's advice centre and a job shop within the borough. It conducts outreach work and projects in schools and the community targeted at young people to prevent homelessness, unemployment and exclusion. A sexual health service operates from its advice centre.				£42,000 Core staff salaries and costs associated for Hillingdon activities	
				Recommendation: £42,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
1069	0	0	Met	£42,000	£1,032,000
<i>Officer Comment</i> P3 work successfully with a typically hard to engage group. They support young people in crisis or at risk, providing services to achieve their independence, while engaging in a range of activities to prevent crisis and risk in the first place. For instance, they provide mentoring support to 10 young people to maintain attendance at school. P3 work hard to ensure that young people participate in the design and running of services, thus improving ownership and responsibility for addressing their issues and problems. Taking it a step further, they run an accredited peer education scheme for clients who no longer require support, giving them employment skills and enabling them to engage other excluded individuals. Some of these peer educators are now employed by P3 and working directly with young adults. This is a strong indication of the success of their work and ability to maintain relevance amongst the clients they support. The organisation has continued to grow in Hillingdon primarily through new LBH contracts including family advice in children's centres which started this autumn. They are expanding their move on units to 9 this year as well as starting a new supporting Housing scheme in Bedwell Gardens in partnership with LBH and a Floating Support service. Next year they aim to deliver: <ul style="list-style-type: none"> • 336 drop in advice sessions across the borough in children's centres • Provide floating support to 40 young people at any one time • Facilitate 33 units of supported housing • To mentor 10 14-16 yr olds at risk of school exclusion • Provide advice and information to 600 young people, including preventing homelessness P3 has been successful in delivering Not in Education, Employment or Training (NEET) programmes to young people and can evidence sustainable EET in their local delivery. Their Jobshop works with local employers and unemployed clients to assist them back into work and they secured Flexible Support Funding from the DWP for this in Hillingdon. This year P3 started delivering the Hillingdon element of a pan London NEET project targeting young parents and care leavers. This is subcontracted from Prospects/European Social Fund. They have acquired a number of quality standards including AQS and Matrix for Advice services, and A levels in Supporting People quality framework. P3 sit on a number of statutory boards and forums and play an active part in their delivery. They deliver on 6 of the 10 priority areas identified in the Safer Hillingdon Partnership Plan. <i>Value for Money</i> P3's corporate grant makes up approx 4% of the estimated total spend in 14 -15. The organisation has won over £0.5m in LBH contracts which is the largest income stream. The other main source is housing benefit at £325K. It has secured a total of £125K from 4 employment contracts from DWP, and ESF. Despite the high proportion of LBH contracts that make up their funding, there is enough external funding and added value to justify the corporate grant. It receives £2,393 discretionary rate relief from the Council. Their success in getting ex-clients into their own labour force is testament to their approach. They operate					

out of hours support and a no closure policy meaning that clients can always return for support after they have left the service. The secondary benefits of preventing homelessness, crisis and NEET issues to the wider community and the Council are clear and therefore it is recommended to award the request.

Corporate Finance Comment

The national organisation has achieved surpluses in the past 2 years.

The grant requested is primarily for local staffing and associated admin costs and as it represents less than 0.5% of the income of the whole organisation, the costs could be funded from existing balances. However, the accounts do not contain any Hillingdon specific information that reflects the financial position locally. The grant does appear to be integral to the plans for local expenditure during 2015-16 in order to maintain delivery of the service.

Category Management Comment: I agree in regards to the added value they bring and therefore would support the grant.

CORPORATE GRANTS 2015/16 – Children’s & Young People’s Services

<i>Organisation:</i> Uxbridge Child Contact Centre (UCCC)				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> UCCC provide a safe place for separated non resident parents to spend time with their children and start to rebuild relationships. The aim is that they will eventually facilitate meetings outside of the contact centre.</p> <p>Meetings are held on a Saturday twice monthly in Uxbridge.</p>				<p>£2,950</p> <p>Rent and running costs</p>	
				Recommendation: £2,950	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
45 Families 92 Adults 59 Children	11	946	Met	£2,990	£5,050
<p><i>Officer Comment</i> The Centre provides a way for estranged parents and children to rebuild their relationships, after a family break up or divorce. Clients are referred from family courts, mediation services or self refer and the centre provides a supervised place for meetings. Last year it supported a total of 45 families which included 59 children. Of these 21 new families joined the programme and 25 families move on. Of those who moved on 23 went on to arrange their own contact independently.</p> <p>There was a slight drop in figures from the previous year as a result of changes to the legal aid system. However, the number of referrals is now increasing and the expectation is that this will continue into 2015. Due to demand it operates a waiting list.</p> <p>The Centre is affiliated to the National Association of Child Contact Centres (NACCC) and is run by their standards and guidelines. Management and supervision is provided by Relate London North West who also handle the finances. The Contact Centre is a valuable part of the borough’s work with children and families, which can often alleviate the need for expensive court hearings.</p> <p><i>Value for Money</i> The grant represents 59% of their total spend. The Centre costs are already at a minimum as they only use volunteers, donated toys and NACCC training materials. CAFCASS provide an annual grant of £2,000 which makes up their total income.</p> <p>While independent, UCCC operates under the umbrella of RELATE London North West which further reduces its expenditure.</p> <p>This is the only service dedicated to estranged families and bringing together parents and children in the borough.</p>					
<p><i>Comments by Corporate Finance</i> This organisation works in alliance with Relate London North West and it is their accounts that have been presented. They contain no specific information regarding the Uxbridge Child Contract Centre.</p> <p>Relate NWL holds large balances of cash and unrestricted reserves and the grant requested is only a very small proportion of this organisation's total income. The Contract Centre however does not have access to these funds and is mainly funded from the grants received. It would therefore be very difficult to carry on providing the service in Hillingdon if the grant was reduced or withdrawn.</p>					

CORPORATE GRANTS 2015/16 - RESIDENTS SERVICES

<i>Organisation: The Groundwork South Trust Ltd (GS)</i>				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> GS provides support to disadvantaged communities to encourage sustainable regeneration. They manage the Colne Valley Regional Park, and run a number of cross borough environmental projects. GS's diverse projects in Hillingdon, range from community café, a regeneration project in Heathrow Villages, horticultural education and a gardening maintenance service run by volunteers.</p> <p>They have established a successful social enterprise called Blue Sky Development that employs ex-offenders including borough residents, which have secured Hillingdon Council contracts.</p>				£33,000	
				For core costs plus contribution to Healing Gardens Project	
				Recommendation: £33,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14 -15</i>	<i>Total spend 14 -15 for Hillingdon benefit</i>
13,000 estimated	35	5,000	Met	£33,000	£548,000
<p><i>Officer Comment</i> Groundwork South (GS) has been successfully delivering a new school programme funded by the Skills Funding Agency called Achievement Coaches. It works in 3 LBH schools targeting students at risk of becoming NEET and encouraging them to remain in education, through mentoring and 1-1 coaching. Community development in Heathrow villages and Com Cafe continues to have a high profile. Environment and regeneration projects include the Colne Valley Park, the rural development forum, energy and waste projects, and a project to encourage schools to grow their own food.</p> <p>Approximately £7K is put towards the operational costs of Healing Gardens project in Hillingdon. The project is made up of a team of vulnerable volunteers who go out on a weekly basis to maintain the gardens of elderly people. This improves the safety of elderly home owners premises as well as improving well being.</p> <p>Outputs for 15-16 include:</p> <ul style="list-style-type: none"> • 100+ students supported to stay in education over 2 years • 150 adults and children accessing Com Cafe activities • Support 8 small businesses in Heathrow villages • Provide employment for 10 ex-offenders in Hillingdon • 60 gardens are maintained for elderly people • Preserve the Colne Valley landscape and enhance economic development of farmers in area <p>New projects to start in 2015 are a vocational training initiative at Com Cafe which will provide skills to young people on the estate. They aim to provide 32 training places a year in hospitality and catering. The organisation has secured a lease on Violet Avenue for a charity shop which will provide opportunities for volunteering, and accredited training programmes.</p> <p><i>Value for Money</i> The grant represents 6% of total spend estimated in Hillingdon. GWS has secured external funding from Hillingdon Community Trust, City Bridge, the Heritage Lottery and BA. It has a large waste disposal contract with the Council through Blue Sky. Including the Council's waste contracts, the organisation draws down £15 for every £1 invested through the grant. It has a number of planned applications for the continuation of Hillingdon projects and can use its position within the Groundwork Federation to access further funds from national Groundwork programmes.</p> <p>Groundwork has a number of active partnership projects with specialist organisations, helping them to deliver support to their clients in an environmentally and sustainably aware manner. For instance, it works with DASH to develop an allotment project for disabled clients to grow their own food and encourages schools to create allotments and sell their produce.</p>					

The organisation has achieved efficiencies in core services as part of the transition to Groundwork South. The former Thames Valley group is accredited in Environmental Management and this will be rolled out across the whole of Groundwork South.

Comments by Corporate Finance

Accounts, which are for the regional group, have not yet been received.

CORPORATE GRANTS 2015/16 - RESIDENTS SERVICES

<i>Organisation: Herts and Middlesex Wildlife Trust (HMWT)</i>				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Grant supports a programme of habitat management and conservation work at 4 Council owned nature reserves. They provide a range of volunteering opportunities for Hillingdon residents as well as leading on a number of wildlife activities at the reserves.				£2,500	
				Contribution to Reserve Officer Salary	
				Recommendation: £2,500	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
N/R but 426 residents are members	334 (total for organisation)	19,000+ (total for organisation)	Met	£2,500	£8,233
<i>Officer Comment</i> HMWT activities supports Hillingdon's Local Plan to improve quality and accessibility of green spaces, protect and enhance biodiversity and promote healthier lifestyles. It works actively with other local groups and the Council to achieve the plan. It delivers a programme of habitat management and conservation works in 4 reserves, two of which are designated SSSI's. A third reserve represents one of the Trusts flagship reserves because of the large number of water birds attracted to the area. The Trust's work supports the priorities in Hillingdon Sustainable Development Strategy to protect and enhance the environment, support health and wellbeing of residents and promote strong active communities. Targets include delivery of 6 volunteer work parties consisting of average 16 volunteers each, 2 talks to local groups, and 2 guided walks. <i>Value for Money</i> The corporate grant represents 30% of the total spend in LBH. The Reserve Officer averages 40 days working for Hillingdon benefit equating to £5,500 and a reserve manager for 4 days equating to £787. The organisation has established a volunteer trainee work programme which aims to develop reserve officers. The trainees work 3 days per week each carrying out a wide range of practical conservation tasks. This enables them to deliver their core work cost effectively.					
<i>Comments by Corporate Finance</i> This organisation, which covers a wider area than LB Hillingdon, has suffered a loss in 2013-14, mainly due to a reduction in grant income from various sources. The value of unrestricted reserves is higher than required by the organisation's financial reserves policy (3-6 month's running costs), but the Finance & Resources Committee made a decision to hold at least 6 months running costs to protect the organisation in a climate of changing membership and variable grant funding. They have also set aside reserves for the expansion of Glebe House offices. The grant required is to help fund a post to manage nature reserves within the borough. This could be funded from existing unrestricted balances, but as an out of borough organisation, Herts & Middx Wildlife Trust may not be able to provide the required level of service without the grant.					

CORPORATE GRANTS 2015/16 - RESIDENTS SERVICES

<i>Organisation: Hillingdon Community Transport (HCT)</i>				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> HCT provide affordable accessible transport and drivers for local community groups and statutory agencies, who can book vehicles in advance to support their activities. It uses volunteer and paid drivers and provides training for staff and external partners. It also provides expert advice and practical support with purchasing and maintenance of vehicles by Hillingdon groups and schools. Core activities include a Shoppa Bus service.				£32,000	
				Contribution to General Manager and Bookings Co-ordinator salaries	
				Recommendation: £32,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
36,180 passengers of which 19% were disabled	24	5,500	Met	£32,000	£215,800
<i>Officer Comment</i>					
<p>HCT operates a community transport service for community and voluntary groups at a low cost using volunteer drivers. It also maintains a pool of paid drivers who amongst other tasks fulfil 7 school contracts. The organisation works with the Council, youth service, day centres as well as local schools. Most of their fleet of 14 minibuses are fully accessible meaning that disabled residents are given the opportunity to participate in local community groups/shopping/functions etc. They participate on the Access and Mobility Forum.</p> <p>The Shoppa bus continues to run two services, one weekly and one fortnightly. The fully accessible minibuses enable residents to shop at a low transport cost, door to door in places where traditionally there is limited public transport.</p> <p>Following a successful year this year, the organisation aims to consolidate their outputs next year with targets including:</p> <ul style="list-style-type: none"> • 20,000+ passengers of which 1,500 will be wheelchair users • Expand Shoppa Bus with a target of 500+ passengers • Maintain minibus pooling arrangements with 4 partners • Train 150 people in Midas driving training 					
<i>Value for Money</i>					
<p>The grant represents 15% of their total anticipated spend. Other income is mainly derived from school contracts (£100K), and group hire (£100K) and training fees.</p> <p>The Council provide the accommodation at Harlington Road for the fleet at a low rent. The use of volunteer drivers for non-contract work ensures that costs are kept low to enable as many people as possible access to the service. HCT maintains a minibus 'pooling' arrangement with four organisations that own their own buses. They maintain and manage the vehicles and in return can use the bus when its not booked.</p> <p>The groups unrestricted reserve levels are high (approx 6 months running costs) but this should be seen in the context of the constant maintenance costs and need to upgrade vehicles.</p> <p>The seven school contracts were won from competitive tenders (e-auction) therefore ensuring quality and value for money.</p>					
<i>Comments by Corporate Finance</i>					
<p>This organisation has achieved a healthy surplus this year. This has been achieved primarily by lower group transport costs. They forecast that they will achieve a similar surplus for 2014-15 and 2015-16. Without the grant from LBH, they would still have a small surplus.</p> <p>The organisation has a policy whereby it is required to maintain an unrestricted reserve of at least £60k (previously £30k) due to the fact that the notice period for a cut in grant has been shortened from 6 to 3 months. This would enable them to continue providing a service whilst seeking alternative funding. Although</p>					

the balance of unrestricted reserves over £60k could be used to fund their activities in 2015-16, this would not be sustainable in the longer term.

The Councils Transport Services recommend and support this application.

CORPORATE GRANTS 2015/16 – RESIDENTS SERVICES

<i>Organisation: Hillingdon Federation of Community Associations (HFCA)</i>				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The Federation uses the grant to distribute small grants to its membership of 18 community associations (CA's) to assist them in the maintenance and running of community buildings and activities. The majority of buildings are owned and leased from the Council. The Federation provides umbrella support to CA's through regular meetings to give advice and guidance to members. Issues covered include legal, employment, funding, lease renewal and health and safety. They liaise with external organisations such as Community Matters who support associations. The Federation are responsible for delivery of playschemes funded by Council (see separate report)				£16,500 Small grants to 18 community associations inc £1.5K secretarial costs for running the Federation	
				Recommendation: £15,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
150,000 community association users - estimate	4 (in HFCA, more in CA's)	340	Met	£15,000	£16,560 excluding playschemes expenditure
<i>Officer Comment</i> The Federation has grown from 8 established centres in 1967 to 18 in the current year serving Hillingdon residents. It provides a focal point for the community associations to engage with the Council, the Police, local trusts etc. The Federation is guided by Community Matters, the national body representing Community Associations and the Federation is working towards the Quality management standard. It gives help and advice on a range of subjects including legal, employment, funding, licensing, health and safety, fire protection and insurance. The grant scheme which is managed and delivered by the Federation, provides a mechanism for community associations to access small amounts of funding for capital items, repairs, equipment etc. The Federation have experienced a greater number of applications as the buildings and contents age and need replacements. The Federation holds four forums per annum plus an AGM and fundraising quiz night, in addition to 4 annual management meetings. Occasional meetings are held for administrators/managers to discuss best practice and exchange information or collaborate to achieve efficiencies in procuring etc. In order to manage the administration of these 9 + meetings, the organisation is seeking an increase of £1.5K so they can pay someone to commit to the work. Previously this function was carried out by a paid worker until funding ran out and then for a time by a volunteer who has returned to full time employment. Since then they have been unable to secure a new volunteer despite requests made to all CA's, HAVS and the usual forums.					
<i>Value for Money</i> The Federation provide a low cost alternative to the Council providing a small grants scheme to community associations. It is run by volunteers and the funding is an essential support to CA's to ensure they maintain their buildings to standards, many of which are leased from the Council. The Federation add considerable value in terms of support, training and advice, liaison with Community Matters etc, beyond just the delivery of the grants scheme and it is difficult to envisage that this would be cost effective delivered in any other way. The Federation also oversees the delivery of the Council funded playschemes efficiently and effectively. The Community Associations provide a wide range of low cost community based recreational, social and sporting activities which a large number of residents utilise. They host many of the summer playschemes, in less affluent areas of the borough. Officers support the request for a small stipend to reduce some of the burden on the existing volunteers of					

managing the various CA forums, administrators meetings and AGM. However it is felt that this could come out of unrestricted reserves this year rather than an increase. Officers therefore recommend that £1.5K of the surplus is designated by the Federation for this purpose.

Comments by Corporate Finance

The organisation has suffered a small loss in 2013 due to increased expenditure on Playscheme grants, Activity for Kids and Admin costs.

The grant from LBH constitutes 38% of the organisation's income including playschemes grant and its unrestricted reserves are insufficient to fund the running of constituent local community associations in Hillingdon.

CORPORATE GRANTS 2015/16 - RESIDENTS SERVICES

<i>Organisation:</i> Hillingdon Natural History Society				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> The Society manages the north and south nature reserves at Harefield Place. These are run on behalf of and in accordance with management plans and license from LBH. In addition to the practical reserve management, the group organises a winter and summer programme of events for the public and works with other local conservation groups.				£1,000 For insurance and running costs	
				Recommendation: £1,000	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
N/R	12 (excl committee)	1,150	Met	£1,000	£1,730
<i>Officer Comment</i> A dedicated complement of volunteers maintains the reserves, and wildlife habitats and collects records of species as the reserves provide a habitat for some endangered species. The organisation aims to maintain a functioning reserve, kept in good order, and in a way that is suitable for its biodiversity while maintaining accessibility for the general public. Much of the work is practical, like maintaining footpaths, bridges, hides etc and the local habitat and this is all undertaken by volunteers. The society promotes and encourages people to record and study natural history, and implements local and national biodiversity plans such as monitoring water vole populations. It provides summer walks and meetings and guided leaflets for self guided trails and in the winter holds indoor meetings. Their work and the reserves are promoted through leaflets in libraries and other public places. The society participates in local strategic forums and works informally with other local and regional groups on biodiversity. The society has responded to an invitation from local beekeepers to visit the aparies to get their members interested. <i>Value for Money</i> The grant represents 58% of its total anticipated spend for 14-15 with the rest coming mainly from subscriptions. The group undertakes in-kind or reciprocal work in return for herbicides or other materials and keeps down costs by sharing resources and tools with other groups. This group provides excellent VFM being totally run by volunteers, who diligently manage the reserves and encourage the general public to participate and enjoy them. Volunteers are significantly cheaper than having to employ contractors to carry out the function. This is in addition to the extra income they bring in which is used for the reserves. The Society hold relatively large reserves for the replacement of tools (from a previous theft), in case of a loss of borough funding and as match funding for specific projects. However, reserves are self generated by local fundraising, not by the grant.					
<i>Comments by Corporate Finance</i> The organisation broke even in 2013-14. It maintains it's unrestricted reserves to cover 3 years running costs in view of a previous equipment theft and to cover costs in the event of the LBH grant being withdrawn. The grant represents 53% of the organisation's income. It could be covered from existing balances, but a reduction in grant could limit the organisation's activities and would not be sustainable in future.					

CORPORATE GRANTS 2015/16 - RESIDENTS SERVICES

<i>Organisation:</i> London Wildlife Trust Hillingdon (LWT)				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> LWT manage 200 acres of reserves on behalf of the Council, this covering 11 nature reserves. The group aims to: <ul style="list-style-type: none"> • increase public access • use the reserves as an educational tool • enhance wildlife in the areas. <p>LWT encourage local communities to get involved and participate in the reserves through improving access, information and awareness raising and recruitment of volunteers.</p>				£10,000	
				For direct management of 11 Council owned reserves	
				Recommendation: £10,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 13-14</i>	<i>Total spend 13-14 for Hillingdon benefit</i>
N/R	35	2,200+	Met	£10,000	£210,300
<i>Officer Comment</i>					
<p>The grant is used for machinery maintenance, volunteer support and funding local projects. The LWT has successfully applied for higher level stewardship from DEFRA and gained a subsidy for 6 of the 11 sites. This ensures that the sites are managed to Natural England standards. The grant acts as match funding for the 10 year period. The primary aim of the organisation is to preserve London's green spaces for the enjoyment of people and benefit of wildlife. In addition, the two sites of special scientific interest – Denham Lock Wood and Frays Farm Meadows are benefiting from further improvements through grazing schemes in partnership with local farmers.</p> <p>LWT run weekly volunteer activity days throughout the year and carry out educational and community events such as practical volunteer sessions, guided walks and talks. They also carry out site surveys which are important in establishing the effectiveness of ongoing site management techniques. It currently has a pool of 12 regular Hillingdon volunteers plus recruits of approx 23 from the wider organisation, for individual or occasional projects.</p> <p>Three staff work full time on Hillingdon projects in addition to the Hillingdon volunteer group. Three other staff input into Hillingdon sites as part of their work. LWT works closely with the Council on management advisory groups and is active on the Biodiversity Partnership. It has successfully fundraised for a new project in Cranfield Park to deliver environmental education projects.</p>					
<i>Value for Money</i>					
<p>The grant makes up less than 5% of their total spend in the borough this year but income is expected to decrease in 2015-16. The grant is essential for accessing the Higher Level Stewardship funding of £32K this year.</p> <p>LBH gets a lot of attention due to its many and special sites of interest such as those which come under the Crane River project. LWT has continued to be successful in raising external funding offering a good return on LBH grant, including an additional £120K from various trusts and awards.</p> <p>It has increased its volunteer workforce and provided staff supervision on volunteer work parties and thus reduced the use of external contractors.</p>					
<i>Comments by Corporate Finance</i>					
<p>The trust has achieved a surplus in 2013-14. Although income levels have decreased by 17% since last year but due to ending one-off charitable funding to GIGL and reduced charitable activities, expenditure has decreased by 22% hence generating a surplus. The application states that the trust has significantly increased the number of volunteers to reduce staffing costs, obtained higher subsidy from DEFRA and have applied for £147k additional funding.</p> <p>The grant requested represents less than 0.4% of the organisation's income and could be funded from existing balances, however London Wildlife Trust operates across the whole of Greater London and will be unlikely to continue to provide services to LB Hillingdon without financial support.</p>					

CORPORATE GRANTS 2015/16 - RESIDENTS SERVICES

<i>Organisation: Pinner & Ruislip Beekeepers Association</i>				<i>Amount Requested and Proposed Use</i>	
<i>Description/Activities</i> Promotes safe and responsible beekeeping, responds to enquiries from Council, and general public regarding swarms of bees and provides a swarm collection and re-housing service for the borough. The Association provides training in beekeeping and speakers for community and school groups. It encourages and supports beekeepers and raises awareness of the importance of bees as pollinators. The presence of the Association ensures local pollination and local honey. Honey bees cannot survive without human intervention for very long in the UK, and they are the most active pollinators so the Association is instrumental for good pollination in the borough.				£750 Contribution towards a new gazebo and trailer	
				Recommendation: £750	
<i>No. of Service Users</i>	<i>Active. Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
1,000+	70	5,000	Met	£750	£7,350
<i>Officer Comment</i> During the summer months the Association responded to approximately 400 calls and requests to deal with swarms of bees and wasps from the Council and general public free of charge. The Association trained 10 new beekeepers, provides local honey to approximately 200 customers and gave regular talks to promote responsible beekeeping which they estimate reached a further 150 people. Members attend fairs and events every weekend throughout the summer, selling honey and encouraging public involvement and raising awareness. The Association is keenly aware of the dwindling population of bees worldwide and so strives to maintain the local population by keeping an active membership of beekeepers. This is crucial as it is no longer possible for honey bees to survive in the wild without human intervention due to loss of habitat and human introduction of bee diseases. <i>Value for Money</i> The grant represents 10% of the group's expected expenditure. The rest of its income is self generated through honey sales, member subscriptions and training. The grant last year was spent on renovating the out apiary. While the Association can now meet its running costs through sales of bee products and subscriptions, the grant is essential for the maintenance of the buildings and equipment. The group holds approximately a year's running costs in unrestricted reserves but this needs to be set against the maintenance costs of running a practical Association. The Association is run entirely by volunteers. All services the association delivers are provided without charge. This represents a significant cost saving to the Council in terms of swarm collection.					
<i>Comments by Corporate Finance</i> The organisation has achieved small surpluses for the past two years and has been successfully covering its running costs from members subscriptions, the sale of honey and other bee related products. The grant represents 8% of the Association's income and it would be difficult for the organisation to continue if it had to replace or repair any of its buildings or equipment.					

CORPORATE GRANTS 2015/16 - RESIDENTS SERVICES - NEW BID

<i>Organisation: The Friends of the 11(F) Group Operations Room</i>				<i>Amount Requested and Proposed Use</i>	
<p><i>Description/Activities</i> The Friends group is a registered charity, working in partnership with the RAF to advance the education of the public in this national heritage site.</p> <p>The Friends work closely with the RAF who own the site in Uxbridge, to maintain access to the historically important Battle of Britain Bunker, one of the key buildings in the second world war. Their volunteers assist in providing tours of the bunker for organised groups.</p>				£12K contribution to core staffing and running costs	
				Recommendation: £6,000	
<i>No. of Service Users</i>	<i>Active Volunteers</i>	<i>Est Volunteer Hours p.a.</i>	<i>Specific Aims</i>	<i>Corporate Grant 14-15</i>	<i>Total spend 14-15 for Hillingdon benefit</i>
9,968	30	5,000+	N/A	N/A	£19,000
<p><i>Officer Comment</i> The Friends Group Operations room have a full committee which includes a representative from the Council. The service is delivered by 3 paid staff; a Reserve Officer provided by the RAF, a joint Curator funded by LBH and an administrator and a pool of 30 volunteer guides. Their role is to act as hosts during organised visits, undertake basic maintenance work to the Bunker and cataloguing the Bunkers extensive collection of historic artefacts.</p> <p>A total of 499 organised group visits were held last year for a total of 9,980 people, including schools, cadets and reserve forces.</p> <p>The group has been raising funds to support the establishment of a new Visitors Centre opening in September 2015/16. The Uxbridge operations room is currently not fully accessible to people with disabilities and the group is keen to improve visitor experience and ensure that the new Visitors Centre will be fully accessible. The above ground facility will offer interactive displays and information boards. The RAF and the Council are joint funding the project. The Friends group anticipate that the new Centre will attract and enable a significant increase in numbers of visitors, with target figures of 100% increase by 2016/17.</p> <p><i>Value for Money</i> The grant requested would represent 63% of the groups estimated expenditure for 2014/15, however it is likely to be much less in 2015/16 as expenditure is forecast to increase substantially with the visitor centre build.</p> <p>The Friends are holding £81K in unrestricted reserves to furnish the new build. They have been successful in generating funds through visitor donations which average £24K pa. Their running costs are low as they rely on volunteers to host visits and staff are paid for by RAF and the Council.</p> <p>The Friends group works closely with the Council on heritage events across the borough. The Bunker extension is linked to the development of a new borough museum at St Andrews Park, Uxbridge and will benefit from a joint curator overseeing both sites. The funding will enable the Bunker to be open to residents outside office hours to include weekends and bank holidays.</p> <p>It is recommended that a grant is awarded not only because of the site's historic importance but also because it plays a key role in the Council's delivery of its local heritage plans. However, officers recommend an award of £6K this year, while the costs of delivering the Visitor Centre have not yet been incurred.</p>					
<p><i>Comments by Corporate Finance</i> This is the first time the organisation has applied for a grant. They achieved a surplus in 2013-14 and forecast a smaller surplus for 2014-15, as 2013-14 included a one-off legacy. The grant requested equates to just over 20% of the income achieved in 2013-14 and if awarded will assist with expenditure on staffing, admin and service improvements. There are no restrictions on reserves but it is planned that they will be used to equip the new Visitors Centre.</p>					

The application does not include forecast expenditure for 2015-16, it is therefore difficult to assess whether or not they need the grant.



Impact Assessment

STEP A) Description of what is to be assessed and its relevance to equality

What is being assessed?

Withdrawal of corporate grant funding of £47K to Hillingdon Association of Voluntary Services (HAVS) for 2015/16

Who is accountable? E.g. Head of Service or Corporate Director

Kevin Byrne - Head of Policy and Partnerships
Fran Beasley - Chief Executive

Date assessment completed and approved by accountable person

4th December 2014

Names and job titles of people carrying out the assessment

Sarah Johnstone, Voluntary Sector Development Officer
Vicky Trott, Senior Policy Officer, Equality and Diversity

A.1) What are the main aims and intended benefits of what you are assessing?

Over the past 20 years the Council has committed various amounts of core grant funding to HAVS on an annual basis. The amount awarded last year 2014/15, was £47,000 as a contribution to CEO and Community Operations Manager salaries, and including £2k towards participation activities.

Core grants are awarded to key voluntary sector organisations that contribute to the work of the Council in improving lives of residents. They are an investment into organisations that will assist them in delivering services to residents, drawing down external funding for further services, increase their competitiveness in the market place and maintain their sustainability.

The core grant made to HAVS is to ensure that the Borough's voluntary sector is supported, that volunteering is promoted for the benefit of both volunteer residents and the sector itself and that the Council has a lead partner to engage with the

sector.

A.2) Who are the service users or staff affected by what you are assessing? What is their equality profile?

The primary service users are voluntary sector and community groups in Hillingdon.

The nature of the not for profit sector means that it often addresses inequalities in society and assists and supports minority, disadvantaged and vulnerable client groups. Therefore many groups will have an equality profile.

HAVS has a membership of approximately 400 groups in Hillingdon. The equality profile covered in the membership as taken from the HAVS Directory is:

- Women
- Children and Families
- Faith/Religious groups
- Ethnic minorities
- Older People
- Mental Health
- Disability/Medical conditions
- Carers

HAVS has to date supported the sector in a number of ways. Some examples include:

1. Hillingdon Advice Partnership - HAVS secured £200K funding and lead on the delivery for a joint advice project to strengthen and improve advice in the Borough. Partners include Hillingdon Women's Centre, Hillingdon Carers, Hillingdon MIND, Age UK Hillingdon, Hillingdon CAB and Disability Association Hillingdon. This project includes some of the major equality groups i.e. Age, disability, race and gender.
2. Management of Key House: Current tenants include Hillingdon CAB, Hillingdon Refugee Support Group, Refugees in Effective Action Partnership, and Rethink Carers Mental Health.
3. Running a volunteer centre and supporting development new volunteering roles
In 13-14 : 76 organisations were supported, 128 positions were advertised, 246 volunteer opportunities available and an estimated 39,000 hrs of volunteering were recruited to the sector
4. Support for small groups. In 14-15 so far - 62 groups supported of which 14 were BMER, 1 faith, 4 disability, 1 older, 2 women, young 6 and raised over £300K for the sector. 12 training workshops were delivered. However, this post was funded part of the year by City Bridge Trust which has now ended..
5. Support to Children and Families groups including safeguarding training etc.
6. ICT and funding and development support include a specific focus on reaching BMER groups.

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A.3) Who are the stakeholders in this assessment and what is their interest in it?

Stakeholders	Interest
Leader of the Council	Overall responsibility for grant funding decisions to ensure that the Council is getting value for money and a good standard of service from the grants that it provides
Cabinet Member for Community, Commerce and Regeneration	Responsibility for grant funding decisions to ensure that the Council is getting value for money and a good standard of service from the grants that it provides
Cabinet member for Social Services, Health and Housing	To ensure that the Council is getting value for money and a good standard of service from the grants that it provides
Cabinet member for Education and Children's Services	To ensure that the Council is getting value for money and a good standard of service from the grants that it provides
Children and Families Category Manager	To ensure that the Council is getting value for money and a good standard of service from the grants that it provides
HAVS users and members	To ensure that appropriate support and advice is provided to Hillingdon Community Services
HAVS Community Operations Manager and other staff	Employment: Contribution to their salaries
Hillingdon Advice for Residents Partnership (HARP)	To ensure the continuation of the HARP programme
Key House Trust	To ensure the building is managed appropriately and for the purposes of the voluntary sector
London Councils funded programmes	To ensure that London Councils funded programmes benefit Hillingdon groups and that the information is disseminated to the right people.

A.4) Which protected characteristics or community issues are relevant to the assessment? in the box.

Age		Religion or belief	
Disability		Sex	

Gender reassignment		Sexual Orientation	
Marriage or civil partnership		Community Cohesion	
Pregnancy or maternity		Community Safety	
Race/Ethnicity		Other – please state	

STEP B) Consideration of information; data, research, consultation, engagement

B.1) Consideration of information and data - what have you got and what is it telling you?

The information in section A2 shows that HAVS supports a wide variety of community groups that support people with protected characteristics.

If HAVS no longer receive funding from the Council then this may have a potentially negative impact on these groups of people.

Consultation

B.2) Did you carry out any consultation or engagement as part of this assessment?

Please tick NO

YES

It was not relevant or appropriate to carry out any consultation or engagement as part of this assessment.

B.3) Provide any other information to consider as part of the assessment

About HAVS

The main aims of HAVS are:

- To build the capacity of third sector organisations and provide them with the necessary support, information and services to enable them to pursue or contribute to any charitable purpose
- To promote, organise and facilitate cooperation and partnership working between the third sector, statutory and other relevant bodies

HAVS acts as the local development and infrastructure agency for the voluntary and community sector. It supports voluntary action and aims to maximise the effectiveness and sustainability of the sector.

Activities include:

- Developing partnerships within the sector and between private and public sector stakeholders
- Communicating and information sharing between voluntary sector groups
- Building capacity of voluntary sector groups
- Promoting, co-ordinating and improving volunteer practices and experience
- Providing advice and back office support to groups depending on availability
- Managing Key House as a voluntary sector resource for renting, hire etc

HAVS is a member of Hillingdon Partners Executive, the management structure that oversees the overall work of the Hillingdon Partners.

Background to the decision to withdraw funding

In January 2012, Cabinet agreed a reduction of 50% to the grant award to HAVS (£50,750) for the 2012/13 financial year. This decision was in line with the commitment to prioritising investment in front line voluntary services which directly benefit residents and to withdraw support from organisations offering help to other organisations or “Tier 2” bodies. In taking the decision Cabinet acknowledged that the 'Council particularly valued some of the services HAVS provided and that officers would be looking to work with the HAVS management board and provide support whilst the organisation refocused and transformed to incorporate the change in finance'.

The report later in the year, to Cabinet in December 2012 which considered funding applications for the 2013-14 financial year, noted that 'whilst progress in refocusing and re-evaluating priorities was initially slower than we would have expected, there has been some significant recent progress' and on this basis it was agreed that if the organisation continues to make progress an increase in this level might be merited. It was therefore, also recommended that 'the Cabinet Member for Community Commerce and Regeneration be delegated authority to agree additional funding should the situation warrant and further progress is demonstrated.'

The report to Cabinet in December 2013 for 2014-15 grants offered further encouragement to HAVS to develop a business plan that would deliver the services the Council particularly valued in relation to supporting small groups and increasing volunteering, and again the Cabinet Member for Community Commerce and Regeneration was given delegated authority to agree additional funding should the situation warrant and further progress demonstrated.

It is disappointing to note that despite being given considerable encouragement and offers of support, HAVS failed to produce a credible or viable business plan, upon which future service provision could be planned. Officers were not close to being able to recommend any additional funding despite the commitment from the Council to look at increasing funding if progress warranted it.

Since the submission of the application for the 2015/16 financial year there have been some important changes at HAVS relating to personnel and the organisational structure. The Management Committee has increased and shown itself as taking a

stronger lead. The organisation is also addressing the challenges in relation to performance over the past year.

At this stage, based on the information contained in the 2015/16 application and experiences over the last two years it is not possible to recommend core funding for the 2015/16 financial year. The organisation has failed to meet Council's expectations, has been unable to satisfactorily evidence impact or convinced officers of its financial viability.

However officers will continue to work with HAVS, and if the early signs of improvement in the strategic direction with demonstrable benefits to Hillingdon residents in terms of volunteering and small group support continue, it is suggested that a further report is brought to Cabinet over the coming months.

Legal context

The council has a public duty to pay due regard to the need to eliminate discrimination, advance equality of opportunity and foster good relations (Equality Act 2010) in the decisions that it makes.

C) Assessment

C.1) Describe any **NEGATIVE** impacts (actual or potential):

Equality Groups	Impact on this group and actions you need to take
As outlined in section A2	<p>The impact on HAVS if the grant is not awarded is expected to be negative as HAVS have said in previous years that withdrawal of grant would lead to closure. However, it is not possible to know with certainty whether the organisation would wish to close or whether recent efficiency measures would enable HAVS to continue in some way, given other income and projects.</p> <p>If HAVS no longer receives funding from the Council then this is likely to have a consequential negative impact on member groups as outlined in section A2. However, it is unclear at this time the extent of such an impact.</p> <p>The proposed targets to be delivered in the application for 15/16 and the lack of firm evidence provided and track record of delivery in the past couple of years do not yet provide confidence of impact. The application is also predicated on "growth" in core grant</p> <p>We can project that without the grant from the Council in 15/16, the organisation may well discontinue activities. Potential impacts of this could be the threat of loss of</p>

	premises to 5 organisations, representing disability and ethnic minority groups. An additional impact could be on small groups, often representing groups with protected characteristics, who would not have local development support to further their activities.
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C.2) Describe any **POSITIVE** impacts

Equality Group	Impact on this group and actions you need to take
All	There are no potentially positive impacts of this proposal, other than it would protect best value in providing support for the voluntary sector

D) Conclusions

The purpose of the assessment is to review the impact of HAVS not receiving their core grant for 2015-16.

The withdrawal of core grant to HAVS is likely to lead to reduced activities and potentially closure.

It is not possible at this time to identify the consequential impact that this may have on the groups that support those residents with protected characteristics for a number of reasons. In summary these are:

- Lack of confidence in the targets given in the 15-16 application
- Lack of numerical evidence submitted in monitoring forms,,
- Lack of accounts to verify the financial viability of the organisation with or without the requested grant
- Lack of information relating to other income drawn down.

Officers are therefore committed to monitoring any impact of this decision and to respond appropriately. This could include supporting volunteering or considering alternative support.

Signed and dated:.....

Name and position:.....

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ADDITIONAL NEEDS STRATEGY

Cabinet Member	Councillor David Simmonds
Cabinet Portfolio	Deputy Leader of the Council Education and Children's Services
Officer Contact	Jackie Wright, Adult Social Care / Children's & Young People's Venetia Rogers, Residents Services
Papers with report	Additional Needs Strategy: <i>Developing Local Provision for Children and Young People with Additional Needs in Hillingdon</i>

HEADLINE INFORMATION

Purpose of report	The report sets out a strategy to develop local educational provision to meet the predicted needs of children and young people with special educational needs and disabilities and avoid out of area placements.
Contribution to our plans and strategies	Putting our Residents First: Our People; Our Built Environment; Financial Management This report contributes to the School Place Planning Strategy, the Accessibility Strategy for Schools and the Council's Special Educational Needs Policy.
Financial Cost	This report does not in itself recommend any commitment to any financial cost to the Council. The strategy recommends further detailed work is undertaken to identify options to meet predicted need and costs will be worked up at that stage. The revenue cost of any new provision would be met from the Dedicated Schools Grant (DSG) for specialist placements. Where Home to School Transport costs arise, these will be met from the Council's base budget.
Relevant Policy Overview Committee	Children, Young People and Learning.
Ward(s) affected	All.

RECOMMENDATION

That the Cabinet approves the Additional Needs Strategy.

INFORMATION

Reasons for recommendation

The overall number of pupils with additional needs will increase over the next 5 years based on the increasing pupil population. Existing education provision is full. The Council has a higher than average number of pupils placed in out of Borough schools increasing the costs to the schools budget and core budgets. Whilst a special free school is opening in January and there is a policy to open specialist resourced provision (SRPs) at new schools or rebuilds wherever possible, it is clear from the data that there remain significant gaps in the local provision. The Council responsibility for young people with special educational needs and disabilities (SEND) has increased to include those up to age 25 and through the all age Disability Service there is scope to focus on enabling people with SEND to live at home and be educated as close to home as possible throughout their lives. This will have a positive impact on outcomes for residents and provide greater value for money.

Alternative options considered / risk management

The Additional Needs Strategy sets out gaps in local provision and if approved will lead to detailed options being explored to address these gaps.

Comments of Policy Overview Committee(s)

The Children's & Young People's Policy Overview Committee has been monitoring the issues outlined in this report, aware of the change in legislation and the focus on creating local provision for residents. The Committee may consider this as a potential review topic in 2015.

Supporting Information

1. Background

- 1.1 There is a significant increase in the school age population in the Borough estimated at 11.8% over a 5 year period and a corresponding increase in the number of pupils with SEND requiring specialist provision. In January 2014 there were 1503 Hillingdon pupils with statements of special educational needs in the Borough and this is predicted to rise to 1680 by 2020. The implementation of the Children and Families Act 2014 is also likely to have an impact on these figures as the age range increases from 2 – 19 to 0 – 25. There has also been a change in the profile of need over the last few years with a significant rise in the number of children being diagnosed with autism and children with profound and multiple learning difficulties living for longer. This has been reported previously to Cabinet linked to updates on school places planning.
- 1.2 In recognition of the rising numbers of pupils with SEND, in 2012 the Council supported two special free school applications. One of these was successful and will open in January 2015. The Cabinet also approved in principle that all new schools should include a specialist resourced provision (SRP) and three SRPs are due to open in 2015. This new provision will assist with meeting the rising needs but gaps remain and there are also approximately 143 pupils educated in independent or non-maintained schools, the majority being placed out of the Borough.

2. Forecast Need

- 2.1 In January 2014 there were 1,503 pupils with a statement of SEN and 427 of these had a primary need of autism. The current state funded special schools for pupils with learning difficulties in the Borough are all over capacity and numbers have risen significantly since January 2014.
- 2.2 Based on the current predicted increase in population, there are likely to be an additional 180 pupils with statements or Education, Health and Care (EHC) Plans by 2020. It is acknowledged that there are probably too many pupils with statements in the Borough based on benchmarking data (2.9% of school population in Hillingdon against a national average of 1.85%), but it is the pupils with the lowest level of additional need who should have their needs met in mainstream schools from existing school resources. Therefore this will not have a significant impact on the need for additional specialist provision.
- 2.3 The Additional Needs Strategy sets out more detailed local data and national benchmarking.

3. Overview

- 3.1 The Additional Needs Strategy aims to set out priorities and proposals to develop local educational provision to meet the predicted needs of children and young people (CYP) living in the Borough. It builds on work undertaken over a number of years in developing Specialist Resourced Provision (SRPs) in mainstream schools. The aim is to enable as many CYP as possible to have their needs met in a local school and avoid them having to travel long distances. The Strategy aims to set out a framework and overview for this development from 2014 to 2020.
- 3.2 The Strategy sets out a proposal to draw up detailed plans to:
 - a) address the shortage of special school places generally and those for pupils with autism and consider all age approaches where possible;
 - b) ensure pupils with the lowest level of need are included in mainstream schools without the need for a statement or EHC Plan i.e. supported from existing school funding;
 - c) address the rising number of pupils at Key Stage 1 exhibiting behaviours that can be challenging through early intervention where possible;
 - d) review the pathway for young people aged 16 to 25 to ensure a real focus on preparing for adulthood including employment and local options;
 - e) address the current bulge year of pupils in year 6 with profound hearing impairments at they move to secondary school in September 2015; options are currently being explored;
 - f) analyse the impact of the new special free school and SRPs in future planning;
 - g) undertake more detailed geographical analysis to reduce the need for home to school transport;
 - h) investigate the data in relation to pupils with physical disabilities in more detail and draw up plans to meet the identified needs in the right areas of the Borough;
 - i) create opportunities for more detailed assessment places enabling greater early intervention and reducing reliance on EHC Plans, including those with speech, language and communication needs;
 - j) work with the local independent and non-maintained schools with the aim of filling identified gaps in local provision and ensuring good outcomes;

- k) improve the process for children with significant needs moving in to the Borough to avoid them being out of school;
- l) review the outreach provision required to avoid home and school breakdowns;
- m) design and implement a banded funding model for high needs top up funding (DSG) to support inclusion of pupils with the most complex needs;
- n) update criteria for admission to the SRPs and develop a service level agreement with each school;
- o) support the wider school place planning process.

Financial Implications

This report and Strategy in themselves do not have any direct financial implications. However, once proposals are drawn up there are likely to be financial implications for each and every project, which will require both revenue and capital funding. In terms of revenue funding, the cost of placements will be met from the Dedicated Schools Grant (DSG), with the cost of Home to School Transport being met from the Council's base budget. It seems likely therefore that new buildings works would be required, elements of which would be contained within the existing schools expansion capital programme as SRP provision is to be provided within the current programme. However, any further requirements would depend upon an agreed funding strategy.

As with any new school building, there is no guarantee that all of the places created will be taken up by Hillingdon children, although in general, the use of special school and SRP places in Hillingdon is predominantly Hillingdon children.

The delivery of educational provision is funded through the DSG. The development of local provision will provide an opportunity to reduce the number of children placed out of borough in much higher cost placements, which over time will release funding back into the general DSG funding block and by implication potentially increase the amount of funding delegated to schools.

The cost of Home to School Transport is funded from the Council's base budget. The development of local provision will also provide opportunities to reduce the cost of Home to School Transport, which will contribute to making the best use of existing resources for local residents.

Specific details for these costs or savings will be considered as part of the options appraisals for individual developments as they arise.

EFFECT ON RESIDENTS, SERVICE USERS & COMMUNITIES

What will be the effect of the recommendation?

The aim of the Additional Needs Strategy is to provide local good quality education for children and young people with special educational needs and disabilities (SEND) enabling them to remain living at home and educated as close to home as possible so avoiding extensive travelling or need for residential provision.

This will have a positive impact on keeping children and young people with SEND safe and will improve their health and well-being. The current children and young people with statements or

EHC Plans and their families will benefit from this Strategy although there will be more impact on the younger age groups.

This Strategy will also have a positive impact on the environment by reducing the home to school transport requirement. With higher numbers of young people remaining in local provision this will have a benefit, albeit small, on local businesses.

The strategy will also reduce the need for staff to visit and review provision for children and young people. It will also support greater partnership with residents as there will be an improved local offer for families. Providing a greater range of local provision will also provide better value for money for the DSG and core budgets. The cost of provision out of the Borough and in the independent and non-maintained sector is generally more expensive for equivalent provision and also incurs additional transport costs.

Consultation Carried Out or Required

The Additional Needs Strategy was drawn up through a task and finish group with schools and has been sent to all schools for consultation. This includes the three independent and non-maintained special schools within the Borough boundary. The Strategy has also been shared with the Parents Forum. Positive feedback was received from schools offering to work in partnership with the Council to implement elements of the Strategy. Internal consultation has included those with responsibility for planning school places, Finance, and members of the Disability Service.

CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and notes that while the adoption of the Additional Needs Strategy has no direct cost implications, funding for the wide ranging financial implications of specific projects will need to be captured through an agreed budget strategy. In addition to benefits for SEND children and their families, the approach of keeping children closer to home is expected to impact favourably on the Council's cost base for both education placements and transport, potentially providing resource for reinvestment in services.

Legal

Pursuant to section 14 of the Education Act 1996 the Council has a statutory duty to ensure that sufficient school places are available in its area for providing primary, secondary and special education. Under the Council's Constitution, the Cabinet Member has the appropriate powers to agree the recommendations proposed in the report and that there are no other significant legal implications arising out of this report to bring to the Cabinet Member's attention.

Corporate Property

Corporate Property will be consulted as necessary in the development of more detailed action plans subject to approval of this Strategy.

BACKGROUND PAPERS

NIL

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HILLINGDON

LONDON

ADDITIONAL NEEDS STRATEGY DEVELOPING LOCAL PROVISION FOR CHILDREN AND YOUNG PEOPLE WITH ADDITIONAL NEEDS IN HILLINGDON

1. EXECUTIVE SUMMARY

1.1 Purpose

- 1.1.1 The purpose of this Additional Needs Strategy is to set out London Borough of Hillingdon's (LBH) priorities and proposals to develop local educational provision to meet predicted needs of children and young people (CYP) living in Hillingdon.
- 1.1.2 This Additional Needs Strategy builds on work undertaken over a number of years in developing a range of local provision within mainstream schools e.g. Specialist Resource Provision (SRPs) as well as more specialist provision together with the work on developing the capacity of mainstream settings to include children with a range of additional needs.

1.2 Scope

- 1.2.1 The LBH is committed to the ongoing development of local provision to enable as many CYP as possible to have their additional needs met locally, supporting inclusion in the local community and avoiding the need to travel long distances to school.
- 1.2.2 The Local Authority (LA) aims to extend the local provision to meet the predicted increase in demand due to the general population increase and other factors such as increased levels of disability and greater inclusion leading to an increase in the number of CYP with additional educational needs living in Hillingdon.
- 1.2.3 The LA also aims to increase the ability of local mainstream schools to successfully include a greater range of CYP with additional needs and to enable them achieve good outcomes.
- 1.2.4 This Additional Needs Strategy is intended to provide a framework for the development of local provision and inclusive practice from 2014 to 2020 and will provide evidence to support any building programmes to facilitate expansion. *(It should be read in conjunction with the Accessibility Strategy, Inclusion Policy and Special Educational Needs Policy in particular).*

1.3 Strategy Overview

- 1.3.1 This Strategy offers an overview of the provision required to support predicted needs over the next 5 years and the support that is required to develop the inclusive practices within mainstream settings.

1.3.2 It also offers an overview of the support that will be required by the LA, the specialist schools and partner agencies if implementation is to be successful in increasing access to local provision in Hillingdon.

1.4 References to Legal, Central Government and Other External Documents, including Research

- Special Educational Needs and Disability Code of Practice: 0-25 years
- Planning and Developing Special Educational Provision: A Guide for Local Authorities and Other Proposers - www.dcsf.gov.uk/schoolorg
- Equalities Act 2010
- Reasonable Adjustments for Disabled Pupils (2012)
- Children and Families Act 2014
- Inclusive Schooling - Children with Special Educational Needs
<https://www.gov.uk/government/publications/inclusive-schooling-children-with-special-educational-needs>

1.5 London Borough of Hillingdon References

- SEND Local Offer (to be published in September)
- Family Information Service
- Children and Young People's Plan
- *Accessibility Strategy & Action Plan 2009-2011(to be updated)*
- *Special Educational Needs Policy 2012 (to be updated)*

1.6 Definitions

1.6.1 The Code of Practice 2014 provides a definition of a special educational need (SEN) as: *"A child or young person has SEN if they have a learning difficulty which calls for special educational provision to be made for him or her.*

A child of compulsory school age or a young person has a learning difficulty or disability if he or she:

- has a significantly greater difficulty in learning than the majority of others of the same age; or*
- has a disability which prevents or hinders him or her from making use of educational facilities of a kind generally provided for others of the same age in mainstream schools or mainstream post 16.*

A child under compulsory school age has SEN if he or she is likely to fall within the definition above when they reach compulsory school age or would do so if the special educational provision was not made for them (s20 Children & Families Act)."

1.6.2 The Equality Act 2010 defines disability as *"...a physical or mental impairment which has a long term and substantial adverse effect on their ability to carry out normal day-to-day activities".* Long term is defined as a year or more and substantial is defined as more than minor or trivial.

1.7 Roles

- 1.7.1 It is the duty of all those working within schools and the LA on areas associated with this Strategy to ensure it is implemented and adhered to.

2. BACKGROUND

- 2.1 Over a long period, it has been acknowledged that there is a need to review and develop provision for pupils with additional needs. A programme to establish new specialist provision in mainstream schools took place as far back as the early 2000s. Provision has evolved over time, with some of the key drivers for development of provision being the principle of provision within mainstream schools, the greater and more complex needs being met by local special schools, changes in the profile of need (including increases in the numbers of pupils with complex health needs and pupils assessed as being within the autistic spectrum) and the general increase in overall pupil numbers of recent years.
- 2.2 The large increase in the school age population mainly reflects the large and sustained increase in birth-rates from 2008, which also means that there is expected to be at least a commensurate increase in the number of pupils with additional needs. Hence, there will also be an increase in the number of pupils who will need specialist provision. Increasing this provision in all phases of education has to be part of the overall school place planning strategy for the LA.
- 2.3 There is also a need for local provision to better meet the needs of children and families, to make the most effective use of resources in the interests of all children and to reduce the need for pupils to travel long distances.
- 2.4 Proposals for additional provision for pupils with special educational needs in the secondary sector were developed and agreed with schools within planning for the national Building Schools for the Future Programme (BSF) programme in 2009. The proposals included additional SRP provision and the re-provision of a special school within a reconfigured all-age campus. The 2008 Primary Strategy for Change (Primary Capital Programme) identified the need for additional provision in the primary phase, in particular to meet the needs of increasing numbers of children with complex needs and increasing numbers of pupils identified as within the autistic spectrum. However, the national investment programmes were cancelled before these plans could be implemented. In recent years, the main focus of capital investment has, of necessity, been to provide additional primary mainstream places to meet the significant growth in the school-age population.
- 2.5 Historically, improvements to access were supported through the national Schools Access Initiative programme. Funding provided through this programme enabled smaller-scale development of provision (e.g. soundfield systems) and building adaptations to enable specific pupils to remain in mainstream schools. In terms of physical accessibility, the age of the school building stock means that relatively few schools are fully accessible. However, in recent years, there has been huge investment in additional primary school places. The additional and replacement accommodation provided through this programme has also increased the number of accessible school buildings. Some additional accommodation has also been provided at special schools.
- 2.6 In 2012, a review of provision for pupils within the autistic spectrum took place, which confirmed the need for additional provision and which also identified options for development.
- 2.7 The 'Inclusion of Pupils with Additional Needs in Hillingdon Strategic Plan 2009-2013' identified eight strategic principles that would underpin the development of provision in Hillingdon. These principles included education in mainstream wherever this is possible and appropriate and early intervention and support. The report also analysed local needs and future trends.

2.8 An important aspect of the overall policy landscape is the greater freedoms of individual schools and, in particular, the conversion of schools to academy status and the establishment of new academies and free schools. Hence, in 2012, the LA gave its support to two applications to the DfE for new special free schools, one of which was successful. The new special free school, which is due to open in January 2015, will ultimately provide 140 places for pupils of all ages with moderate to severe learning difficulties and autism. Under the 'Academy presumption', generally, it is no longer possible for LAs to establish new maintained community schools. However, in its role of strategic commissioner of school places, a LA can invite academy proposals and determine the specification for the educational provision. The Council's Cabinet agreed in principle that new mainstream schools should have SRP provision. Hence, when academy proposals were invited in 2012 for three new primary schools, the specification for two of these schools included SRPs (at the third site this was not possible due to site constraints). Looking further ahead, within the next three years, there will be a need for additional secondary school places, as the larger primary cohorts reach secondary age. Planning for the secondary phase will include consideration of specialist provision.

3. CURRENT POSITION IN SPRING 2014

3.1 Children and Young People with Statements of SEN

3.1.1 As at January 2014 there were 1,503 children with a statement of SEN who were the responsibility of London Borough of Hillingdon. Of these children:

- 693 attended mainstream schools
- 79 attended resourced provision (SRPs) within mainstream schools
- 563 attended state funded special schools
- 143 attended non-maintained or independent special schools
- 1 attended a pupil referral unit
- 15 were awaiting provision
- 5 were educated otherwise than at school (by parents)
- 4 attended Early Years settings

3.1.2 Of these children with statements they are recorded as having their primary need as:

- Autism Spectrum Disorder = 427
- Hearing Impairment = 42
- Visual Impairment = 26
- Physical Disability = 90
- Moderate learning difficulties = 297
- Severe learning difficulties = 116
- Profound and multiple learning difficulties = 29
- Specific learning difficulties = 33
- Speech, language and communication needs = 265

- Behavioural, emotional and social difficulties (now classified as social, emotional and mental health difficulties) = 129
- Multi-sensory impairment = 6
- Medical needs = 38
- Blank = 5

3.1.3 The current SRP and state funded special school provision in LBH for pupils with statements

School	Primary Need	Capacity	Number on roll at January 2014	Number on roll at September 2014	Estimated number on roll at January 2015
Hedgewood	Moderate learning difficulties and autism	120	123	135	137
Meadow High	Moderate learning difficulties and autism	225	204	239	247
Grangewood	Severe and profound learning difficulties	90	96	93	97
Moorcroft	Severe and profound learning difficulties	70	65	73	75
Pentland Field (opening January 2015)	Moderate and severe learning difficulties and autism	32 in Jan 2015 70 in Sept 2015 140 in Sept 2016	n/a	n/a	32
The Willows	Social, emotional and mental health	38	30	18	21
Chantry	Social, emotional and mental health	60	43	48	54
Hayes Park Primary SRP	Autistic Spectrum Disorder	12	13	12	13
Abbotsfield SRP	Autistic Spectrum Disorder	4	1	3	5
Coteford Infants SRP	Physical disabilities	10	10	10	11
Coteford Juniors SRP	Physical disabilities	13	10	8	9
Harlington School SRP	Physical disabilities	7	7	5	5
Deanesfield Primary SRP	Speech, language and communication needs	8 and 3 assessment places	8	6	7
Pinkwell Primary SRP	Speech, language and communication	12	10	11	12
Northwood SRP	Speech, language and communication	12	8	8	12
Glebe Primary SRP	Hearing Impaired	10	10	11	11
Vyners SRP	Hearing Impaired	16	16	9	9

Cherry Lane SRP (opening April 2015)	Autism and complex needs	12 (gradual build up)	n/a	n/a	n/a
Lake Farm Park SRP (opening January 2015)	Autism and complex needs	12 (gradual build up)	n/a	n/a	3
St Martin's Primary SRP (opening September 2015)	Autism and complex needs	12 (gradual build up) and 3 assessment places	n/a	n/a	n/a

3.1.4 The current independent or non-maintained special school provision in LBH for pupils with Statements

School	Primary Need	Number of LBH pupils on roll as at September 2014	Average Placement Cost
Sunshine House	Visual impairment & complex needs	19	£36,185
Field Heath	Complex needs and learning difficulties	13	£39,553
Hillingdon Manor	Autism	36	£39,562

3.1.5 Young people with high needs attending college. Figures relate to academic years.

FE Providers/Colleges	LBH students 13/14	Commissioned places 14/15	Actual students 14/15	Costs in 14/15	Average cost per placement
Independent specialist placements	10	3	8	£647,444	£80,930
Oaklands	5	5	9	£302,131	£33,570
Willesden	0	0	1	£19,783	£19,783
Uxbridge College	12	12	17	£141,744	£8,337
Adult Education	3	3	2	£18,308	£9,154
BCA	0	1	1	£13,000	£13,000
West Herts	5	5	6	£45,184	£7,530
Choices for All	2	2	2	£12,000	£6,000
East Berks	9	9	4	£43,732	£10,933
Ealing Hammersmith & West London	5	6	8	£152,520	£19,065
West Thames	7	7	8	£68,862	£8,607
Harrow	5	5	6	£89,220	£14,870
Totals	63	58	72	£1,553,929	£21,582

3.1.6 All state funded mainstream schools in LBH include pupils at School Action, School Action Plus and with Statements of SEN. School Action and School Action Plus are being replaced by a single category of SEN Support from September 2014. Statements will be replaced by Education, Health and Care (EHC) Plans from September 2014 and within 3.5 years. The majority of pupil needs can be met from within schools' own resources with advice from external agencies using integrated working processes including a team around the child/family and an identified lead professional or key worker. School budgets include up to £6k per pupil with additional needs.

- See Appendix 1 for a list of all London Borough of Hillingdon state funded mainstream schools showing the number on roll, number of statemented children, number at School Action, number at School Action Plus as at January 2014.

- 3.1.7 In LBH 46.11% of children with statements attend state funded schools whereas the national average is 52.9%. In LBH 16.2 children with statements per 10,000 attend a resource base in a mainstream school whereas the national average is 26.3 per 10,000.
- 3.1.8 In LBH there are 29.4 children with statements per 10,000 attending independent or non-maintained special schools whereas the national average is 10 per 10,000.
- 3.1.9 The current **school** population in LBH is 48,642. The percentage with a statement is 2.9%, whereas the national average is 1.85%. LBH is reviewing the threshold for a statutory assessment to encompass the 0 to 25 age range and incorporate the changes that were made to school funding from April 2013.
- 3.1.10 It is predicted that the **child** population (up to and including age 18) in LBH will rise to 80,366 by 2020 (from 71,877 estimated in 2014 - ONS data using 2011 as the base data) i.e. an increase of 11.8%. If no changes are made to the number of Statements/EHC Plans issued it is likely that there will be 1,680 children with Statements/EHC Plans at that time. This is without factoring in the increased age range from September 2014 as the statutory framework extends to age 25. The number of primary children attending a Hillingdon school has increased by 15% between 2009 and 2014, reflecting higher birth rates, new house building and in-migration across the Borough during this period.
- 3.1.11 The pupils with Statements attending LBH schools is a different figure as some pupils attend cross border schools. The total attending LBH schools is currently 1,331 and the table at Appendix 2 sets out the current profile of these pupils by year group and primary need. This table also demonstrates the increase in the totals based on the predicted 11.8% rise.
- 3.1.12 It is therefore clear that plans need to be put in place now to ensure that there is provision available to meet this increase in demand for specialist provision, whether this is in special schools or resourced based provision (SRPs) within mainstream schools or outreach support to develop the inclusive practice in all schools. While some pupils will need an EHC Plan to access provision, inclusive practice is best achieved by building capacity and flexibility within all schools without the need for statutory assessment or Statements/EHC Plans.

3.2 Support for Pupils with Autism

- 3.2.1 There is an ASD Advisory Team within the Council's Disability Service, funded by dedicated schools grant (DSG), but currently this team contains significant vacancies. This provision is crucial to enable schools to access the support and advice they require to successfully include pupils with autism. However, the support could be delivered through different models. Some of this funding has been used to commission Hayes Park SRP to provide outreach for mainstream schools but this is on a small scale. The Table at Appendix 2 demonstrates the significant increase in the number of pupils with autism and the Disability Panel has noted that the vast majority of requests for statutory assessment are for pupils who have a diagnosis of autism. The ASD Task and Finish Group which reported its findings in May 2014 recognised the importance of outreach support and opportunities to develop the workforce.
- 3.2.2 The three new SRPs and special free school will provide specialist provision for pupils with autism and other complex needs in response to the rising number of pupils with this diagnosis.

3.3 Support for Pupils with Speech, Language and Communication Needs

- 3.3.1 The approach to addressing speech, language and communication needs is through a combination of workforce training, provision and use of information technology packages, the delivery of specific programmes through children's centres, specialist language advisory teachers from the Learning Support Service, funded by DSG and through the funding of speech and language therapy for specific children.

- 3.3.2 The Council has a core service contract with Central North West London (CNWL) Foundation Trust for school aged pupils, which covers the 'specialist' tier of provision through a team of Speech and Language Therapists. This is funded through the DSG. Demand is growing and the Joint Commissioning Sub-Group will be considering a joint approach to procurement of a more co-ordinated service during 2015. This will be linked to a review of the top up funding for pupils with Statements/EHC Plans.
- 3.3.3 Speech and language therapy for pupils with lower level needs ie those without a Statement or EHC Plan is commissioned by the Clinical Commissioning Group (CCG) and provided by CNWL.
- 3.3.4 The special schools and some of the SRPs make their own arrangements for speech and language therapy. The Council is in the process of identifying the costs of delivering provision including therapies with the SRPs.
- 3.3.5 Work needs to continue to develop the local workforce to meet the majority of speech, language and communication needs without the need for direct therapy as research shows that this approach achieves better outcomes and sustainability for pupils.
- 3.3.6 The SRPs for pupils with speech, language and communication needs have not been well used in recent times. However, it is clear from the outcomes achieved that pupils who are picked up in the early years and provided with the intensive support through the SRP can make significant progress and do not require long term interventions. There needs to be a clear focus on identifying pupils and ensuring this support is available through early intervention. It is understood that there has been a rigid interpretation of the admission criteria which has excluded pupils from accessing this provision when the SRP has not been full.
- 3.3.7 The JSNA refresh has identified speech, language and communication needs as an area of unmet need.

3.4 Support for Pupils with Sensory Needs

- 3.4.1 The Council provides a Sensory Impairment Service working with pupils with hearing and visual impairments. This is part of the Learning Support Service funded by DSG and offers support, advice and training to schools to assist them in meeting the needs of pupils who are experiencing a greater difficulty than their peers in accessing the curriculum both in the early years and school age. Direct teaching of pupils, individual support and small group work is also provided.
- 3.4.2 Pupils with visual impairments are generally included in mainstream schools unless they have other significant learning disabilities or difficulties.
- 3.4.3 The SRPs for pupils with hearing impairments have seen a significant increase in admissions and the data clearly shows a variable profile across the year groups with a particular bulge towards the end of primary years. More pupils now have cochlear implants and this is likely to make a difference to the provision required for pupils in the future. The number of pupils expected to require a secondary SRP in September 2015 is significantly higher than the places available at the current provision and will remain high for at least 4 years.

3.5 Support for Pupils with Physical Disabilities

- 3.5.1 The SRPs for pupils with physical disabilities are generally full. The data indicates that the number of pupils with this primary need is small but there is evidence of 3 bulge years in years 5, 6 and 7 and it seems likely the numbers in primary are increasing generally. This will require further exploration to be certain these pupils are defined appropriately and if so, whether it is possible to meet their ongoing needs within existing resources.

- 3.5.2 Many pupils with physical disabilities attend mainstream schools and staff can access advice on meeting these needs through an outreach agreement delivered by Coteford Junior School.
- 3.5.3 Occupational therapy and physiotherapy services are commissioned through health for pupils in mainstream schools. For pupils in SRPs and special schools this is funded through DSG but there is a lack of consistency in the approach taken. The Joint Commissioning Sub-Group has identified occupational therapy as an area that needs to be reviewed during 2015. This will be linked to a review of the top up funding for pupils with Statements/EHC Plans.

3.6 Support for Pupils with Social, Emotional and Mental Health Difficulties

- 3.6.1 The principal provider of alternative education including that for excluded pupils is Hillingdon Tuition Centre (HTC). This service also includes a Behaviour Support Team and schools can buy into this service.
- 3.6.2 Arrangements are in place between schools for managed moves where this is in the best interests of individual pupils.
- 3.6.3 The special schools for pupils with this profile of need have experienced some challenges in recent years/months but both are improving schools. Due to these challenges there was a period of time when new referrals were not being made and this has resulted in vacancies and financial pressures. It has also resulted in LBH placing more children in independent and non-maintained schools. It is clear that the Council needs to support and use the local special schools. Where appropriate, pupils will be brought back to these schools to support inclusion in the local community.
- 3.6.4 There appears to be a high number of very young pupils being identified with this profile of need. The early intervention services need to be explored including the approach to parenting support which may have an impact on improving the outcomes for these very young pupils.
- 3.6.5 The Behaviour Support Team can support schools through assessment of individual pupil needs, training school staff, running and modelling small group work eg social skills and some individual pupil support for limited periods of time.

3.7 Psychology Service

- 3.7.1 This service provides a core funded statutory element largely linked to pupils requiring statutory assessment and Statements/EHC Plans and a DSG funded element plus trading with individual schools. Educational Psychologists work with staff in pre-school settings and schools. The Council has a statutory duty to assess pupils with special educational needs who may require a Statement or EHC Plan.
- 3.7.2 The service works at a strategic level in settings and schools as well as undertaking individual pupil assessments and supporting schools to implement evidence based strategies aimed at improving pupil outcomes.
- 3.7.3 The service has recently expanded to include a more robust approach to working with children and settings in the pre-school stage. This is funded by DSG.

3.8 Disability Panel and Decision Making

- 3.8.1 The all age Disability Panel meets on a weekly basis to consider requests for provision to meet the education, health and care needs of children, young people and adults with SEN and/or disabilities. The Panel promotes a holistic approach to provision and therefore expects to make decisions about holistic packages where a person has needs within more than one area.

- 3.8.2 The aim is to offer good quality and cost effective local provision for pupils so they can have their needs met and be educated as close to home as possible. Many pupils will remain in their local mainstream school/college. Pupils benefit from attending local schools/colleges for example through maintaining local networks including friendships and reduced time travelling to and from school each day. Decisions focus on provision that can meet the described needs, the parental preference and cost. The LA must use resources efficiently and where more than one school can meet the needs this becomes a particular factor.
- 3.8.3 Where a pupil is eligible for to home to school transport, which is subject to a separate policy, this will only apply to the nearest appropriate school.
- 3.8.4 There are 3 independent/non-maintained special schools within the Borough and these form part of the local offer. Where there is no suitable maintained provision or where there is no cost difference, depending on the needs of the pupil these schools may be approached to make placements.
- 3.8.5 Other independent/non-maintained special schools may be used on occasions when there is no suitable local provision but the intention of this Strategy is to develop local provision to meet the majority of pupil needs in the future.
- 3.8.6 The LA is clear that it has a significant role to play in developing and shaping the local market and in raising standards. Given the broader marketisation of schooling, when making placement and funding decisions the Disability Panel will look to purchase the best available provision to achieve good outcomes for Hillingdon children and young people whilst making the best possible use of public resources.

4 FUNDING

- 4.1 When a pupil has a Statement/EHC Plan they generally require additional funding over and above the resources usually available to mainstream schools. This is called top up funding. For pupils with a Statement/EHC Plan in a mainstream school, the school must also commit £6k of funding to deliver the support package required for the pupil as set out in the Statement/EHC Plan. For SRPs and special schools, the commissioned places are funded at a cost of £10k pa and top up funding is provided to enable the school to deliver the support package. The level of top up in mainstream schools varies according to needs but in SRPs and special schools there are set top up rates for each provision.
- 4.2 Young people in college with an EHC Plan generally require top up funding which is based on the cost of delivering the support package. In future, EHC Plans will only apply for those young people who require top up funding.
- 4.3 The LA is undertaking a review of the model of top up funding in conjunction with the Schools Forum High Needs Bock Sub-Group and it is anticipated that a new banding model based on pupil needs will be implemented in April 2015.
- 4.4 The top up funding is provided through DSG. Where a pupil is eligible for home to school transport this is funded from core council budget.

5 PREDICTED FUTURE NEEDS AND PROVISION

5.1 Overview

- 5.1.1 We acknowledge that the overall numbers of pupils with additional needs will increase over the next 5 years based on the increasing population. This Strategy also needs to consider the wider age range within the statutory SEND processes and the implications for provision for young people with SEN and/or disabilities.
- 5.1.2 We acknowledge research which indicates that the quality of teaching is the main factor in providing a successful placement for pupils with additional needs and whether this is

in a special school, resourced provision or mainstream is not so significant, although it is noted that support within mainstream schools resourced for complex needs can be most effective.

5.1.3 We know that we are required to include pupils in mainstream schools if this is the parental preference and we support the ethos behind inclusion and inclusive practice in mainstream schools. We acknowledge that schools require support to develop inclusive practice and include pupils with a wider range of needs. We will review our approach to supporting inclusive practice in schools.

5.1.4 We are also aware that for pupils with the most complex needs, a placement in a special school may be appropriate as it provides them with a secure and safe environment with small class groups throughout the day. We do not propose to close any special schools as a result of this Strategy.

5.2 We have concluded that we need to:

- a) consider the capacity of our special schools to meet the needs of the increasing population. We will consider whether an all age approach to special schools will provide greater consistency for pupils and avoid the need for a transition process between schools and the resulting statutory process that is required to support this. We will also consider whether there should be a school that focusses primarily on the needs of pupils with autism and complex learning difficulties;
- b) ensure that pupils with moderate or specific learning difficulties are supported to attend mainstream schools and to have their needs met without the need for EHC Plans;
- c) ensure that the majority of pupils with social, emotional and mental health difficulties remain in mainstream schools with appropriate support without the need for EHC Plans;
- d) consider the need for provision for pupils in key stage one exhibiting behaviour that can be challenging and how these can best be met through early intervention and avoiding the need for long term EHC Plans and provision;
- e) review the provision available to support pupils with the most complex needs between the ages of 16 and 25 to ensure local provision is available that supports a pathway to employment and/or volunteering opportunities. This will include working with the local FE colleges and making use of the Preparing for Adulthood data;
- f) increase the number of places available within specialist resourced provision (SRP) for pupils at secondary level with hearing impairments and those with autism and complex needs to ensure there is a pathway from similar provision in the Borough at primary level;
- g) in 2015 analyse the impact of the new SRPs and special free school to clarify the number of additional places that are required; it is acknowledged that some of these new places are likely to be taken up by pupils from out of the Borough;
- h) undertake more detailed analysis of the provision required from a geographical perspective; it is acknowledged that much of the new provision is being established in the south of the Borough so analysis is required based on pupil needs and post code areas to ensure new provision is established where it is most needed;
- i) investigate in more detail the needs of the pupils identified with physical disabilities where higher numbers are shown to explore whether additional provision is required to meet the needs of this bulge;
- j) establish provision to enable young children to attend a setting to support multi-agency assessments and development of strategies where there is a lack of clarity about the most appropriate provision. This should be available as part of the early intervention pathway without the need for EHC Plans on a

- k) develop the early intervention element of the SRP provision for pupils with speech, language and communication needs as the evidence shows this can produce significantly improved outcomes such that pupils can return to local schools without the need for EHC Plans;
- l) work with our in-Borough independent or non-maintained schools to aim to fill identified gaps in local provision and ensure improved outcomes for pupils with clear pathways to local provision and ultimately employment;
- m) ensure there is an agreed protocol in relation to pupils who move in to the Borough and have complex needs to avoid them being out of school for extended periods of time;
- n) review the outreach provision required to avoid school and home breakdowns with a co-ordinated approach including modelling strategies and interventions in home and school and dedicated training/workshops for parents/carers. This will include provision for pupils with sensory needs and those with speech, language and communication needs. Separately we will review our short break offer to families of children with disabilities;
- o) design and implement a banded funding model to support local schools to set up provision to enable them to meet the needs of pupils with more complex needs including those with autism and challenging behaviour;
- p) update the admission criteria for all SRPs in the Borough;
- q) establish SLAs with SRP schools in the Borough so there is clarity about what can be expected and a mechanism for ensuring good outcomes are being achieved and the provision is offering value for money;
- r) use this Strategy to support the wider mainstream school place planning in the Borough.

5.3 By February 2015 we will set out more specifically our plans for developing provision and services for pupils with:

- autism
- physical disabilities
- hearing impairments
- speech, language and communication needs
- needs that require further multi-agency assessment
- social, emotional and mental health difficulties in key stage 1
- a need for outreach provision to avoid their school or home placement breaking down.

6 MAKING IT HAPPEN

6.1 Implementation - Timeline

An action plan(s) will be developed once the principles behind this Strategy have been approved through the appropriate channels.

Appendix 1

Special Educational Needs: Primary Schools

May School Census 2014 Only FT children of compulsory school age are included for SEN, as data is more reliable when children are FT. For all-through schools (Guru Nanak and Rosedale College), only includes pupils of primary school age.

CODE OF
PRACTICE
STAGE

	NOR	No Special Needs Provision (N)		Action (A)		Action+ (P)		Without S'ment (A+P)		State-mented (S)		With SEN (A+P+S)	
Primary School													
Belmore	522	425	81.4%	63	12.1%	23	4.4%	86	16.5%	11	2.1%	97	18.6%
Botwell House	623	583	93.6%	9	1.4%	23	3.7%	32	5.1%	8	1.3%	40	6.4%
Bourne	217	188	86.6%	17	7.8%	12	5.5%	29	13.4%	0	0.0%	29	13.4%
Breakspear	629	549	87.3%	55	8.7%	22	3.5%	77	12.2%	3	0.5%	80	12.7%
Brookside	436	383	87.8%	10	2.3%	39	8.9%	49	11.2%	4	0.9%	53	12.2%
BWI	400	289	72.3%	79	19.8%	28	7.0%	107	26.8%	4	1.0%	111	27.8%
Charville	607	537	88.5%	31	5.1%	33	5.4%	64	10.5%	6	1.0%	70	11.5%
Cherry Lane	498	296	59.4%	152	30.5%	45	9.0%	197	39.6%	5	1.0%	202	40.6%
Colham Manor P	569	484	85.1%	21	3.7%	59	10.4%	80	14.1%	5	0.9%	85	14.9%
Coteford I	246	206	83.7%	19	7.7%	9	3.7%	28	11.4%	12	4.9%	40	16.3%
Coteford J	209	158	75.6%	21	10.0%	12	5.7%	33	15.8%	18	8.6%	51	24.4%
Cowley & St Laurence	400	323	80.8%	43	10.8%	29	7.3%	72	18.0%	5	1.3%	77	19.3%
Cranford Park	748	583	77.9%	107	14.3%	40	5.3%	147	19.7%	18	2.4%	165	22.1%
Deanesfield	528	462	87.5%	25	4.7%	28	5.3%	53	10.0%	13	2.5%	66	12.5%
Dr Triplett's	422	354	83.9%	39	9.2%	16	3.8%	55	13.0%	13	3.1%	68	16.1%
Field End I	299	241	80.6%	37	12.4%	18	6.0%	55	18.4%	3	1.0%	58	19.4%
Field End J	352	296	84.1%	44	12.5%	8	2.3%	52	14.8%	4	1.1%	56	15.9%
Frithwood	417	376	90.2%	16	3.8%	17	4.1%	33	7.9%	8	1.9%	41	9.8%
Glebe	439	399	90.9%	4	0.9%	25	5.7%	29	6.6%	11	2.5%	40	9.1%
Grange Park I	358	299	83.5%	44	12.3%	14	3.9%	58	16.2%	1	0.3%	59	16.5%
Grange Park J	350	301	86.0%	28	8.0%	17	4.9%	45	12.9%	4	1.1%	49	14.0%
Guru Nanak Sikh P	439	427	97.3%	10	2.3%	0	0.0%	10	2.3%	2	0.5%	12	2.7%
Harefield I	244	192	78.7%	26	10.7%	19	7.8%	45	18.4%	7	2.9%	52	21.3%
Harefield J	280	217	77.5%	27	9.6%	30	10.7%	57	20.4%	6	2.1%	63	22.5%
Harlyn	400	315	78.8%	46	11.5%	33	8.3%	79	19.8%	6	1.5%	85	21.3%
Harmondsworth	206	141	68.4%	25	12.1%	37	18.0%	62	30.1%	3	1.5%	65	31.6%
Hayes Park	640	509	79.5%	30	4.7%	76	11.9%	106	16.6%	25	3.9%	131	20.5%
Heathrow	316	261	82.6%	31	9.8%	18	5.7%	49	15.5%	6	1.9%	55	17.4%
Hermitage	251	218	86.9%	16	6.4%	16	6.4%	32	12.7%	1	0.4%	33	13.1%
Hewens Primary	90	82	91.1%	5	5.6%	3	3.3%	8	8.9%	0	0.0%	8	8.9%
Highfield	286	241	84.3%	30	10.5%	11	3.8%	41	14.3%	4	1.4%	45	15.7%
Hillingdon	479	400	83.5%	37	7.7%	38	7.9%	72	15.0%	7	1.5%	79	16.5%

CODE OF PRACTICE STAGE

	NOR	No Special Needs Provision (N)	Action (A)	Action+ (P)	Without S'ment (A+P)	State-mented (S)	With SEN (A+P+S)
Hillside I	174	144 82.8%	15 8.6%	11 6.3%	26 14.9%	4 2.3%	30 17.2%
Hillside J	237	187 78.9%	33 13.9%	12 5.1%	45 19.0%	5 2.1%	50 21.1%
Holy Trinity	207	185 89.4%	9 4.3%	11 5.3%	20 9.7%	2 1.0%	22 10.6%
Lady Bankes I	270	217 80.4%	30 11.1%	22 8.1%	52 19.3%	1 0.4%	53 19.6%
Lady Bankes J	343	263 76.7%	51 14.9%	27 7.9%	78 22.7%	2 0.6%	80 23.3%
Laurel Lane	325	234 72.0%	47 14.5%	41 12.6%	88 27.1%	3 0.9%	91 28.0%
Minet I	356	211 59.3%	89 25.0%	50 14.0%	139 39.0%	6 1.7%	145 40.7%
Minet J	474	336 70.9%	75 15.8%	55 11.6%	130 27.4%	8 1.7%	138 29.1%
Nanaksar	116	108 93.1%	6 5.2%	2 1.7%	8 6.9%	0 0.0%	8 6.9%
Newnham I	271	251 92.6%	4 1.5%	15 5.5%	19 7.0%	1 0.4%	20 7.4%
Newnham J	359	315 87.7%	15 4.2%	27 7.5%	42 11.7%	2 0.6%	44 12.3%
Oak Farm I	271	218 80.4%	24 8.9%	25 9.2%	49 18.1%	4 1.5%	53 19.6%
Oak Farm J	359	301 83.8%	23 6.4%	28 7.8%	51 14.2%	7 1.9%	58 16.2%
Pinkwell	905	671 74.1%	160 17.7%	49 5.4%	209 23.1%	25 2.8%	234 25.9%
Rabbsfarm	458	368 80.3%	24 5.2%	56 12.2%	80 17.5%	10 2.2%	90 19.7%
Rosedale College	173	144 83.2%	19 11.0%	10 5.8%	29 16.8%	0 0.0%	29 16.8%
Ruislip Gardens	357	286 80.1%	49 13.7%	17 4.8%	66 18.5%	5 1.4%	71 19.9%
Ryefield	441	377 85.5%	30 6.8%	22 5.0%	52 11.8%	12 2.7%	64 14.5%
Sacred Heart	622	559 89.9%	27 4.3%	25 4.0%	52 8.4%	11 1.8%	63 10.1%
St Andrew's	209	175 83.7%	14 6.7%	18 8.6%	32 15.3%	2 1.0%	34 16.3%
St Bernadette's	417	382 91.6%	23 5.5%	8 1.9%	31 7.4%	4 1.0%	35 8.4%
St Catherine's	212	177 83.5%	7 3.3%	24 11.3%	31 14.6%	4 1.9%	35 16.5%
St Mary's	208	174 83.7%	9 4.3%	23 11.1%	32 15.4%	2 1.0%	34 16.3%
St Matthew's	415	336 81.0%	37 8.9%	35 8.4%	72 17.3%	7 1.7%	79 19.0%
St Swithun Wells	209	185 88.5%	18 8.6%	2 1.0%	20 9.6%	4 1.9%	24 11.5%
Warrender	211	192 91.0%	12 5.7%	4 1.9%	16 7.6%	3 1.4%	19 9.0%
West Drayton	417	299 71.7%	47 11.3%	59 14.1%	106 25.4%	12 2.9%	118 28.3%
Whitehall I	314	262 83.4%	19 6.1%	27 8.6%	46 14.6%	6 1.9%	52 16.6%
Whitehall J	382	301 78.8%	29 7.6%	46 12.0%	75 19.6%	6 1.6%	81 21.2%
Whiteheath I	271	249 91.9%	3 1.1%	14 5.2%	17 6.3%	5 1.8%	22 8.1%
Whiteheath J	351	316 90.0%	12 3.4%	15 4.3%	27 7.7%	8 2.3%	35 10.0%
William Byrd	522	414 79.3%	33 6.3%	61 11.7%	94 18.0%	14 2.7%	108 20.7%
Wood End Park	879	758 86.2%	55 6.3%	54 6.1%	109 12.4%	12 1.4%	121 13.8%
Yeading I	358	316 88.3%	18 5.0%	21 5.9%	39 10.9%	3 0.8%	42 11.7%
Yeading J	486	392 80.7%	63 13.0%	21 4.3%	84 17.3%	10 2.1%	94 19.3%
LEA PRIMARY	25479	21,038 82.6%	2,273 8.9%	1,735 6.8%	4,008 15.7%	433 1.7%	4,441 17.4%

Special Educational Needs: Secondary Schools

School Census 2014

Only FT children of compulsory school age are included for SEN, as data is more reliable when children are FT.
For all-through schools (Guru Nanak and Rosedale College), only includes pupils of secondary school age.

CODE OF ACTICE STAGE

	NOR	No Special Needs Provision (N)	Action (A)	Action+ (P)	Without S'ment (A+P)	State- mented (S)	With SEN (A+P+S)
Secondary School							
Abbotsfield	400	327 81.8%	50 12.5%	16 4.0%	66 16.5%	7 1.8%	73 18.3%
Barnhill Community	1190	857 72.0%	232 19.5%	83 7.0%	315 26.5%	18 1.5%	333 28.0%
Bishop Ramsey	922	771 83.6%	89 9.7%	40 4.3%	129 14.0%	22 2.4%	151 16.4%
Bishopshalt	928	790 85.1%	75 8.1%	19 2.0%	94 10.1%	44 4.7%	138 14.9%
Douay Martyrs	1098	1,009 91.9%	39 3.6%	43 3.9%	82 7.5%	7 0.6%	89 8.1%
Guru Nanak Academy	785	755 96.2%	4 0.5%	9 1.1%	13 1.7%	17 2.2%	30 3.8%
Harefield Academy	721	579 80.3%	86 11.9%	32 4.4%	118 16.4%	24 3.3%	142 19.7%
Harlington	856	722 84.3%	97 11.3%	22 2.6%	119 13.9%	15 1.8%	134 15.7%
Haydon	1492	1,136 76.1%	220 14.7%	119 8.0%	339 22.7%	17 1.1%	356 23.9%
Mellow Lane	239	219 91.6%	11 4.6%	5 2.1%	16 6.7%	4 1.7%	20 8.4%
Northwood	320	251 78.4%	39 12.2%	21 6.6%	60 18.8%	9 2.8%	69 21.6%
Parkside Studio College	117	94 80.3%	5 4.3%	12 10.3%	17 14.5%	6 5.1%	23 19.7%
Queensmead	1171	953 81.4%	128 10.9%	72 6.1%	200 17.1%	18 1.5%	218 18.6%
Rosedale College	610	530 86.9%	52 8.5%	20 3.3%	72 11.8%	8 1.3%	80 13.1%
Ruislip Community	810	721 89.0%	45 5.6%	23 2.8%	68 8.4%	21 2.6%	89 11.0%
Stockley Academy	868	547 63.0%	209 24.1%	89 10.3%	298 34.3%	23 2.6%	321 37.0%
Swakeleys	869	640 73.6%	185 21.3%	36 4.1%	221 25.4%	8 0.9%	229 26.4%
Uxbridge High	1059	896 84.6%	138 13.0%	15 1.4%	153 14.4%	10 0.9%	163 15.4%
Vyners	911	761 83.5%	91 10.0%	29 3.2%	120 13.2%	30 3.3%	150 16.5%
LEA SECONDARY	15366	12,558 81.7%	1,795 11.7%	705 4.6%	2,500 16.3%	308 2.0%	2,808 18.3%

Appendix 2
Pupils with Statements of SEN in Schools in LBH

Year Group	ASD	BESD	HI	MLD	MSI	OTH	PD	PMLD	SLCN	SLD	SPLD	VI	TOTAL	Total Plus 11.8%
N2	0	0	1	1	0	0	1	2	3	6	0	0	14	16
Reception	22	1	0	2	3	3	5	1	7	22	0	0	66	74
Year 1	29	2	2	1	0	3	8	1	14	13	1	1	75	84
Year 2	36	6	0	5	0	2	2	1	25	18	1	1	97	108
Year 3	33	15	0	11	1	3	7	1	23	9	1	1	105	117
Year 4	35	12	1	4	0	8	3	0	36	14	2	0	115	129
Year 5	30	9	9	11	0	2	10	1	24	11	6	3	116	130
Year 6	20	16	3	12	0	4	10	0	15	10	11	1	102	114
Year 7	20	8	3	19	0	5	10	2	19	8	9	2	105	117
Year 8	16	18	3	18	0	2	3	0	26	7	7	0	100	112
Year 9	9	15	7	29	2	0	3	2	17	7	9	2	102	114
Year 10	13	17	3	37	0	2	8	4	17	9	4	5	119	133
Year 11	14	15	6	41	0	2	4	3	16	6	4	1	112	125
Year 12	3	1	1	23	0	1	2	4	3	7	0	2	47	53
Year 13	4	0	0	1818	0	1	2	3	1	10	0	0	39	44
Year 14	0	0	0	10	0	0	0	0	0	7	0	0	17	19
Total	284	135	39	242	6	38	78	25	246	164	55	19	1331	1488
Total Plus 11.8%	318	151	44	271	7	42	87	28	275	183	61	21	1488	

PLANNING OBLIGATIONS - QUARTERLY FINANCIAL MONITORING REPORT

Cabinet Member	Councillor Keith Burrows
Cabinet Portfolio	Planning, Transportation and Recycling
Officer Contact	Nicola Wyatt, Residents Services
Papers with report	Appendix 1 - attached

1. HEADLINE INFORMATION

Summary	This report provides financial information on s106 and s27 agreements up to 30th September 2014 against respective portfolio areas.
Contribution to our plans and strategies	<p>Putting our Residents First: <i>Our Built Environment;</i></p> <p>Planning obligations are an established delivery mechanism for mitigating the effect of development, making it acceptable in planning terms and achieving the aims of the Community Strategy and other strategic documents that make up the Local Development Framework.</p>
Financial Cost	<p>The Council currently holds £13,079,969 relating to s106 and s278 agreements. Of this £3,999,306 is allocated/earmarked for projects and £3,590,262 relates to funds that the Council holds but is currently unable to spend directly, leaving a residual balance of funds that the Council holds of £5,490,401 that is currently spendable and not yet allocated/earmarked towards specific projects.</p> <p>In Quarter 2, the Council has received additional income of £1,070,566 and spent £139,280.</p>
Relevant Policy Overview Committee	Residents' and Environmental Services
Ward(s) affected	All

2. RECOMMENDATION

That the Cabinet notes the updated financial information attached at Appendix 1.

Reasons for recommendation

Circular 05/05 and the accompanying best practice guidance required local planning authorities to consider how they could inform members and the public of progress in the allocation, provision and implementation of obligations whether they are provided by the developer in kind or through a financial contribution. Although Circular 05/05 has now been replaced by the National Planning Policy Framework (March 2012), this is still considered to be good practice. This report details the financial planning obligations held by the Council and what progress has and is being made in allocating and spending those funds.

Alternative options considered / risk management

The alternative is to not report to Cabinet. However, it is an obvious example of good practice to monitor income and expenditure against specific planning agreements and ensure that expenditure takes place in accordance with the parameters of those agreements.

Policy Overview Committee comments

None at this stage.

3. INFORMATION

Supporting Information

1. Appendix 1 provides a schedule of all agreements on which the Council holds funds. The agreements are listed under Cabinet portfolio headings. The appendix shows the movement of income and expenditure taking place during the financial year; including information at 30 June 2014 (which was subject of the report in September 2014) as well as up to 30 September 2014. Text that is highlighted in bold indicates key changes since the Cabinet report of 25 September 2014. Figures indicated in bold under the column headed 'Total income as at 30/09/14' indicate new income received. (Shaded cells indicate where funds are held in an interest bearing account) The table shows expenditure between 1 July and 30 September 2014 of £139,280 (compared to £168,189 during the previous quarter) and income of £1,070,566 (compared to £526,689 during the previous quarter) within the same period.

2. The balance of s278/106 funds that the Council held at 30 September 2014 is £13,079,969. It should be noted that the 'balance of funds' listed, i.e. the difference between income received and expenditure, is not a surplus. Included in the balance at 30 September 2014 are those s278/106 funds that the Council holds but is unable to spend for a number of reasons, such as cases where the funds are held as a returnable security deposit for works to be undertaken by the developer and those where the expenditure is dependant on other bodies such as transport operators. The column labelled "balance spendable not allocated" shows the residual balance of funds after taking into account funds that the Council is unable to spend and those that it has allocated to projects. The 'balance of funds' at 30 September 2014 also includes funds that relate to projects that are already underway or programmed, but where costs have not been drawn down against the relevant s106 (or s.278) cost centre.

3. In summary, of the 'total balance of funds' that the Council held at 30 September 2014 (£13,079,969) £3,590,262 relates to funds that the Council is unable to spend and £3,999,306 is allocated/earmarked for projects, leaving a residual balance of funds that the Council holds of

£5,490,401 that is currently spendable and not yet earmarked/allocated towards specific projects.

Financial Implications

4. As at 30th September 2014 the s106/278 balance is £13,080k. This is inclusive of £3,590k which the Council holds on behalf of its partners who are responsible for project delivery e.g. NHS Property Services (formerly PCT) and TFL. A further £4,000k has been earmarked to specific projects. The residual balance of £5,490k represents amounts yet to be allocated for any specific use although projects are being put in place to utilise this balance. Table 1 provides additional detail of the s106/278 contributions in accordance to service area.

In quarter 2 additional income received in s106/278 monies was £1,070k whilst expenditure totalling £119k was financed by the contributions.

Table 1 – s106/278 contributions by service area

Service Area	Balance b/f (30/06/14)	Income Received	Total	Spend	Balance c/f (30/09/14)	Earmarked Allocated Balances	Unallocated Balances
	£'000	£'000	£'000	£'000	£'000	£'000	£'000
S278							
Planning & Transportation	1,256	35	1,291	(35)	1,256	1,256	0
S106							
Planning & Transportation	3,184	20	3,204	(8)	3,196	2,013	1,183
Community, Commerce & Regeneration (CSL)	591	16	607	(12)	595	367	228
Community, Commerce & Regeneration (PPR)	1,751	98	1,849	(45)	1,804	1,171	633
Sub-Total - CCR	2,342	114	2,456	(57)	2,399	1,538	861
Education & Children Services	2,989	218	3,207	(0)	3,207	493	2,714
Environment	1,062	28	1,090	(19)	1,071	646	425
Housing, Social Services & Health	1,296	655	1,951	(0)	1,951	1,644	307
Sub-Total (S278/106)	12,129	1,070	13,199	(119)	13,080	7,590	5,490

Less: Sums held on behalf of partners	2,915	675	3,590	(0)	3,590	3,590	0
Total LBH Balances	9,214	395	9,609	(119)	9,490	4,000	5,490

It is expected that the majority of the remaining unallocated Education & Children's Services balances of £2,714k will be utilised to support Phases 2 and 3 of the Primary School Expansions programme, thereby reducing the unallocated total balance to £2,776k. Officers will continue to review the applicability of unallocated balances within existing and proposed capital and revenue budgets in order to minimise the impact on the Council's internal resources.

Contributions which are not spent within the designated time frame may need to be returned to the developer. As at quarter two it has been identified that £282k needs to be spent within twelve months, i.e. 30 September 2015, to prevent the risk of repayment, although £176k of this has been identified for use and is in the process of being formally allocated. In addition, there are balances totalling £109k which are not able to be spent within the terms of the existing agreements before the time limits and may therefore need to be returned.

5. CORPORATE IMPLICATIONS

Corporate Finance

Corporate Finance has reviewed this report and notes that projects are in place to utilise the majority of the £5,490k unallocated contributions highlighted above – with a significant sum from education contributions to be applied to the on-going Primary School Capital Programme. The allocation of further substantial Section 106 contributions to this programme would be expected to reduce the requirement for Prudential Borrowing. The actual income received of £1,030k over this period is as a result of works commencing on developments with s106 agreements in place and therefore elements of the agreed sums have been paid over to the Council. As noted above there remains approximately £109k of Section 106 contributions which may become repayable during 2014/15.

Legal

8. There are no specific legal implications arising from the recommendation which asks the Cabinet to note the current status on the receipt and expenditure of S106 monies. The monies referred to in this report are held by the Council for the purposes specified in each of the relevant legal agreements. Such monies should only be spent in accordance with the terms of those agreements. Where monies are not spent within the time limits prescribed in those agreements, such monies should be returned to the payee. Where officers are unsure whether monies held pursuant to particular agreements can be used for particular purposes, Legal Services should be consulted for advice on a case by case basis

Corporate Property and Construction

9. There are no Corporate Property and Construction implications arising from the recommendation in the report.

6. BACKGROUND PAPERS

Previous Cabinet reports.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
SECTION 278										
PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING										
PT278/2709 (Includes Former PT1/29) *16	Botwell	Stockley Park Phase 3 "Tident Site" 37977/W/96/1447	612,944.11	612,944.11	14,500.00	14,500.00	0.00	598,444.11	0.00	Spend is engineering fees. Development not yet implemented and highways works not started. Funds currently held are for security deposit and fully refundable subject to the due and proper implementation of the Highway works. £2,500 engineering fees transferred from PT278/27. A further £12,500 of Engineering fees needs to be claimed from developer should works commence. Interest added.
PT278/30/115 *22	Heathrow Villages	Terminal 5, Land at Longford Roundabout, Heathrow s278 10 Jan 02 47853/93/246	10,500.00	10,500.00	5,500.00	5,500.00	0.00	5,000.00	0.00	Fees & security (£5,000) associated with Highway Works, to be undertaken by developer. Works consisted of temporary access works from Longford Roundabout to Western Perimeter Road. Access installed & will be removed following completion of Terminal 5. Security to be retained pending outcome of BAA proposals to make this access two-way and permanent for buses and emergency services vehicles as well as cyclists. Two way access implemented. Officers investigating whether all required works have been completed. Works completed, security to be refunded after maintenance period. £5,000 fees claimed by ECU.
PT278/34/86A *18	Brunel	Brunel site3 532/SPP/2001/1858 - Highways Works at Junction Hillingdon Hill / Kingston Lane & Pelican Crossing on Kingston Lane	392,358.87	392,358.87	197,448.22	197,448.22	0.00	194,910.65	0.00	Highway Works - £150k refundable security, £124,637.12 received for highway works at junction of Hillingdon Hill and Kingston Lane, £65,271.32 - received for Kingston Lane Pedestrian Crossing, £20,500 supervision fees. If the supervision fee following final completion exceeds 10% of the costs of the works plus statutory undertakers costs and TTS payment then the excess is to be refunded. Works complete and signals switched on. Officers continue to chase Brunel to perform remedial works to grass verges, and are investigating options for the use of some of the security for the Council to perform the remedial works if necessary. Final certificate sent 30/4/09.
PT278/44/87A *20	Brunel	Brunel s278 16 April 04 532/SPP/2002/2237 - Traffic Calming on Cleveland Road & New Entrance on Kingston Lane	102,018.78	102,018.78	81,080.74	81,080.74	0.00	20,938.04	0.00	Traffic Calming on Cleveland Road & roundabout on Kingston Lane. £30,900 spent on engineering fees. £150k Refundable security deposit, £3,200 for Traffic DC project management costs. £58,962.38 TTS estimate for Pedestrian Crossing on Cleveland Road. Further payments received following receipt of estimate of works to cover security/costs. £10,000 received for improvements to a footpath on the site to be retained a security for Brunel to implement the works and to be transferred to PT84/87B-D. Traffic Calming on Cleveland Road (including new signalised crossing) & roundabout on Kingston Lane at new entrance to Brunel University now complete. TfL invoice paid. Residual on TfL payment due to VAT not claimed - funds to be held on as contingency for extra TfL costs. Interest Accrued. Remedial work completed and signed off in December 2007.
PT278/46/135 *32	Northwood	10A Sandy Lodge Way, Northwood 54871/APP/2002/54	7,458.07	7,458.07	2,458.00	2,458.00	0.00	5,000.07	0.00	Improvement of visibility for junction of Sandy Lodge Way & Woodridge Way. ECU fees have been claimed and £5,000 security remains. Works substantially complete 12 month maintenance period, ended 16 September 2006. Final certificate has been prepared. Security held to part offset outstanding education contribution which is being sought via legal proceedings.
PT278/47	Various	Refunds Various	37,804.67	37,804.67	15,938.10	15,938.10	0.00	21,866.57	0.00	Funds transferred to here as refunds related to the Heinz, Hayes Park and former B1 site, Glencoe Road. Yeading developments, not yet taken up by developer or owners. Also £10.79 from Wimpey Site Beaconsfield Road and £232.58 from Former Magnatex Site Bath Road which is residual interest omitted from refunds related to those schemes. Officers looking into appropriate recipients for refunds.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
PT278/48	Various	No Legal Agreement Various	138,994.55	103,994.55	109,005.55	74,005.55	40,860.00	29,989.00	0.00	No Legal Agreement - consultancy fees. £14,000 to be transferred to a PPR (08/09) for construction training secured from the s106 agreement for Budgens Site, South Ruislip. ECU fees claimed in relation to Bishop Ramsey school S278 works. £5,200 security deposit received for car park at Mount Vernon Hospital. Security deposit returned following completion of highway works at Mount Vernon Hospital. £35,000 received and claimed by ECU this quarter as fees associated with 278 highways works.
PT278/49/117 *23	Yeading	Grand Union Village Southall 327/APP/2000/2106	77,331.55	77,331.55	55,222.89	55,222.89	0.00	22,108.66	0.00	Security deposit (£5K + interest) for highways works involving traffic calming to the junction with Glencoe Rd and a cycleway/footway on Broadmead Rd to Hayes Bypass. £52,363.10 for TIL costs for Broadmead Road Toucan Crossing proposed as part of works. Additional income is £1K of engineering fees. Detailed plans of works and design agreed. Consultation undertaken during February 2007 for traffic calming and toucan crossing. Officers chasing TIL for implementation. Following consultation Cabinet Member agreed to works to be carried out. Works completed Aug 09. Further £11,447 received for LBH fees. £43,775.89 paid towards TIL signal costs.
PT278/57/140 A	Pinkwell	MOD Records Office Stockley Road Hayes 18399/APP/2004/2284	419,128.68	419,128.68	325,719.61	325,719.61	0.00	93,409.07	0.00	£188,737.70 (including £170,027.34 for Transport For London signals unit) for installation of two sets of traffic signals, one at the entrance to the site the other at Lavender Rise on Stockley Road and £190,686.91 received in respect of the Council's costs for supervision of the works (to be carried out by the owner). Works complete. Stage 3 road safety audit now agreed await completion of remedial works. Remedial works completed. Additional item of works being sought by officers who are chasing the developer for this. Council's costs of £205,686.71 claimed. TTS invoice for signals at Lavender Rise paid. Funding for additional items of works (removal of right turn lane) and BT cabling received. Design work and public consultation completed. Removal of right turn lane completed Sept 09. Scheme in maintenance period awaiting financial completion.
PT278/60/147B	West Drayon	DERA Site, Kingston Lane, West Drayon - Highways 45658/APP/2002/3012	56,816.26	56,816.26	0.00	0.00	0.00	56,816.26	0.00	£55,000 was received towards the total cost of highway works for the purchase and installation of traffic signals at Station Road/ Porters Way Junction and any such other incidental work as identified by the Council to support the development. Funds not spent by February 2014 are to be refunded together with interest accrued. These works to be performed by developer of RAF Porters Way (see PT278/62/148A). Funds to be retained as a contingency for these works.
PT278/62/149A *51	Botwell	Hayes Goods Yard 10057/APP/2004/2996&2999	7,000.00	7,000.00	0.00	0.00	0.00	7,000.00	0.00	The Council's costs due upon lodgement of documents by the developer for the design, administration and supervision of the works to the public highways surrounding the site to be performed by the developer. £5,000 received as a security deposit for the due and proper execution of the highways works by the developer.
PT278/63/175A *49	South Ruislip	BFFO, R.A.F Northolt 189/APP/2006/2091	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	£5K received as the security deposit for the due and proper implementation of junction works at the White House Gate entrance to the development. Signals complete and in operation. Currently within 12 month maintenance period. Date of final completion to be confirmed.
PT/278/64/173	Eastcote & East Ruislip	R.A.F. Eastcote 10189/APP/2004/1781	19,200.00	19,200.00	12,201.13	12,201.13	0.00	6,998.87	0.00	Engineers fees paid prior to the execution of an agreement to secure access works associated with this application. Waiting restriction in Lime Grove undertaken. Elm Ave/Lime Grove junction improvement pending. Elm Ave Pedestrian crossing technical approval pending (£5,500) design fees received plus further £6,700 for temporary footpath works carried out by LBH. £7,500 engineering fees claimed. Funds spent towards temporary footpath works. Further £5,000 security deposit for proper execution of highway works.
PT/278/65/182 *52	Heathrow Villages	Longford Roundabout - Fifth Arm, 63369/APP/2007/2294	9,521.00	9,521.00	4,521.00	4,521.00	0.00	5,000.00	0.00	Remaining balance is a security deposit for developer implementation of bus only access to Terminal 5 Heathrow. Spend on supervision costs. Works complete, security to be refunded following maintenance period.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
PT/278/72/231A *66	West Ruislip	R.A.F West Ruislip (Ickenham Park) Design check on S278 Designs 38402/APP/2007/1072	53,986.57	53,986.57	45,486.57	45,486.57	0.00	8,500.00	0.00	Fees received for design checks. Pelican crossing and signals on Long Lane. S278 agreement and technical approval pending. Further £18,000 returnable deposit received to ensure reinstatement of temporary crossover on Aylesham Drive. Further fees received towards inspection fees and traffic orders. Spend towards fees & inspection. Works completed, deposit returned.
PT/278/73	South Ruislip	R.A.F Northolt, South Ruislip Main Gate 189/APP/2007/1321	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00	0.00	Fees received for design checks. Junction improvements at West End Road/ Bridgewater Road. S278 agreement and technical approval pending.
PT/278/74/209C	Yiewsley	Proposed Tesco development, Trout Road, Yiewsley 609/APP/2007/3744	120,300.26	120,300.26	117,300.26	117,300.26	0.00	3,000.00	0.00	Fees received for design checks for proposed junction works and carriageway widening at Trout Road. S278 agreement and technical approval pending. Further fees received & claimed for inspection works.
PT/278/76/198A *60	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as a security deposit for due and proper execution of highways improvements. S278 agreement.
PT/278/77/197 *62	Ruislip Manor	Windmill Hill Public House, Pembroke Road, Ruislip 11924/APP/2632	24,000.00	24,000.00	1,000.00	1,000.00	0.00	23,000.00	0.00	Fees received for design checks (£1,000). £23,000 received as a security deposit to ensure works are carried at to a satisfactory standard. £1,000 engineering fees claimed.
PT/278/78/238G *76	West Ruislip	Fmr Mill Works, Bury Street, Ruislip 6157/APP/2009/2069	19,782.00	19,782.00	14,782.00	14,782.00	0.00	5,000.00	0.00	Fees received for design checks and monitoring & supervision. £5,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring (£14,782).
PT/278/80/242E	West Drayton	Drayton Green Village (former NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	8,009.60	8,009.60	8,009.60	8,009.60	0.00	0.00	0.00	Fees received for design checks and monitoring & supervision of s278 highway works. Fees claimed for design checks & monitoring (£8,009.60). Further fees received & claimed for design checks (Mulberry parade).
PT/278/81/249E *84	Townfield	Fmr Glenister Hall, 119 Minet Drive, Hayes. 40169/APP/2011/243	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	Fees received for design checks and monitoring and supervision. £4,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Fees claimed for design checks & monitoring.
PT/278/82/273A *87	Uxbridge South	Autogild House (Lidl), 121 Cowley Rd, Uxbridge. 7008/APP/2010/2758	99,115.00	99,115.00	7,920.00	7,920.00	0.00	91,195.00	0.00	Fees received and claimed for design checks & monitoring of s278 works. £19,195 received towards upgrading of traffic lights at junction of Cowley Mill Road. £72,000 received as a security deposit to ensure highway works are carried out to a satisfactory standard. £5,920 received & claimed for design checks.
PT/278/83/283A *90	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge 585/APP/2009/2752	167,096.00	167,096.00	135,596.00	135,596.00	94,596.00	31,500.00	0.00	Fees received and claimed for design checks & monitoring of 278 highway works. £31,500 received as a security deposit to ensure highway works are carried out to a satisfactory standard. Further £94,596 received and claimed by ECU towards fees associated with s278 agreement.
PT/278/84/292	Pinkwell	Asda, Unit 3, Millington Road, Hayes 32157/APP/2011/872	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	Fees received and claimed for design checks & monitoring of 278 highway works.
PT/278/85 *93	Yiewsley	GSK Stockley Park, 5 Iron Bridge Road. 3057/APP/2012/2573	6,210.00	6,210.00	1,210.00	1,210.00	0.00	5,000.00	0.00	Fees received and claimed for design checks. £5,000 received as a security deposit to ensure highway works are carried out to an acceptable standard.
PT/278/86/237E	Eastcote & East Ruislip	Bishop Ramsey School (lower site), Eastcote Road, Ruislip - High Grove access 19731/APP/2006/1442	14,146.46	14,146.46	10,421.58	10,421.58	0.00	3,724.88	0.00	Funds received for the completion of remedial highway works and fees associated with the 278 agreements. Further £7,993.58 claimed towards remedial works & fees March quarter.
		SECTION 278 SUB - TOTAL	2,426,722.43	2,391,722.43	1,172,321.25	1,137,321.25	135,456.00	1,254,401.18	0.00	
		SECTION 106								
		PORTFOLIO: PLANNING TRANSPORTATION AND RECYCLING								

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
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PT/05/04a *2	Heathrow Villages	BA World Cargo / 50045A95/1043	339,111.08	339,111.08	212,469.24	212,469.24	0.00	126,641.84	0.00	The balance is for improvements to public transport serving the south side of London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum sought in determining any scheme. No time limits. BAA proposal for upgrade of bus services to the south side of Heathrow. S106 funding (from this case and PT/05/4b) would be used to 'pump prime' these services. £210,000 allocated to enhancements to 350 and 423 bus services (Cabinet Member decision 21/10/09). Enhanced services commenced December 09. £70,084 payment to London Buses (bus service agreement 09/10). Year 2 & 3 payments to London buses (£70,084). £23.5k allocated towards a pedestrian crossing facility on the A4 Colnbrook Bypass (Cabinet Member Decision 29/03/2012). £2,217 paid towards upgrade of crossing facility on A4.
PT/05/04b *2	Heathrow Villages	BA World Cargo / 50045A95/1043	406,331.57	406,331.57	173,645.35	173,645.35	0.00	232,686.22	0.00	The balance is for improvements to public transport serving London Heathrow. Any scheme supported by these funds should provide a significant benefit to BA employees in the vicinity of Heathrow and the views of the Heathrow Transport Forum are to be sought in determining any scheme to be funded. See update to PT/05/04a above regarding the remainder of the balance. No time limits.
PT/24/65 (see E/06) *28	Pinkwell	Former Arlington Hotel, Shepiston Lane, Harlington - Highway Works 382/BH/97/0714	23,639.34	23,639.34	6,052.54	6,052.54	0.00	17,586.80	0.00	Highway Improvement Works according to the 3rd Schedule of the agreement (13.141K). Excess funds are to be refunded to the developer following the date of the Final Account. Conflict between works specified in agreement and works required in association with application for Harlington Community School Sports Centre (see PT/27/8/51). Works (to right hand turn lane) have been carried out as part of the Harlington Community School development. Reasonable time for spend has elapsed. Owners permission obtained to complete any outstanding works as required under the agreement. Funds allocated (Cabinet Member decision 5/01/2011). External highway works completed 31/3/11.
PT/25/66 *24	South Ruislip	J Sainsbury, 11 Long Drive, Ruislip 33667/T/97/0684	37,425.09	37,425.09	0.00	0.00	0.00	37,425.09	0.00	Highway improvements adjacent to the site. Legal advice stated that because of time that has elapsed, it would not be reasonable to proceed without Sainsbury's agreement. Officers investigating the potential to utilise these funds for traffic congestion mitigation at that junction to complement current works that have been commissioned for that location. A portion of land owned by Sainsbury's would need to be dedicated as public highway for the scheme to be feasible. Traffic congestion mitigation scheme is fully funded. Officers investigating whether improvements could be tied into 114 bus route project. Excess funds are to be refunded to the developer following the date of the Final Account.
PT/37/40B-C *53 (see: PPR/29)	Botwell	Land at Thorn EMI Complex - Highways Works & Environmental Improvements 51588/APP/2000/366&1418 (Old Vinyl Factory 5987/APP/2012/1893)	560,281.91	560,281.91	372,015.36	372,015.36	0.00	188,266.55	0.00	Project 40B- Environmental improvements in Blyth Road. Funds committed to highways works on Blyth Road and subway CCTV. Unspent funds at 6 months of occupation to be refunded. New agreement signed 19/04/13. Funds to be used towards public realm improvements in the vicinity of the site and Hayes Town Centre (see agreement for further details). No time limit for spend. £838,48 transferred from PT/37/40F.
PT/37/40E *47	Botwell	Land at Thorn EMI Complex - Parking 51588/APP/2000/366&1418 (Old Vinyl Factory 5987/APP/2012/1838)	32,805.42	32,805.42	0.00	0.00	0.00	32,805.42	0.00	Project 40E - £30,000 received for controlled parking in Blyth Road area. New agreement signed 19/04/13. Funds held to be used towards controlled parking zones in the vicinity of the development or if not required, towards the same purpose as PT/37/40B above. No time limit for spend.
PT/42/41	Heathrow Villages	Temp Stockpiling at Bedford Court. 47853/SPP/2003/113	50,000.00	50,000.00	0.00	0.00	0.00	50,000.00	0.00	£50,000 for landscape enhancement on specified land around the development. Unexpended funds at 19 June 2006 were to be repaid to the developer. Following consultations with BAA it has been agreed to spend the funds as part of the Colne Valley project. Deed of variation has been secured to remove time limits.

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PT/44/03	Various	S278 Surplus	165,367.05	165,367.05	95,545.86	95,545.86	0.00	69,821.19	0.00	Income is from underspends on s278 projects where surplus funds do not have to be refunded. First priority for use of funds is to address otherwise irresolvable deficits from overspent projects. A further £1,391,64 transferred to reconcile overspend on PT278/26/127. £1,945.35 used towards zebra crossing scheme at PT/105/175B. Balance transferred from PT/21/09A (£2,165.41). Spend towards consultants for cycle scheme at PT/103/174A and footpath scheme at PT/88/140B. £500 spent towards Kingsend study at PT/120/241A. Remaining balance transferred from CSL/2/147E (March quarter).
PT/64/21C	Bolwell	Former EMI Site, Dawley Road - Landscaping 6198/BS/98/1343	57,000.00	57,000.00	0.00	0.00	0.00	57,000.00	0.00	£50,000 for Landscaping on adjacent land and £7,000 for maintenance of the landscaping works. Funds to be held for landscaping in accordance with the agreement subject to Crossrail. No time constraints.
PT/61/89B (see: E/35)	West Drayton	LHR Training Centre, Stockley Close / 51458/97/1537	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	£25,000 for improvements at the junction of Stockley Road & Stockley Close / Lavender Rise, West Drayton. Scheme provided using TfL funding. Further improvements to area have been implemented as part of the MOD development. Funds to be held as contingency for any works required to the junction arising out of the MOD development. No time constraints.
PT/65/74A (see EY/40, E/20 & E/21)	Uxbridge North	Land at Johnson's Yard (former street lighting, Redford Way, Uxbridge - 53936/APP/2002/1357	18,893.88	18,893.88	17,871.38	17,871.38	0.00	1,022.50	0.00	Street lighting according to the agreement drawing. No time constraints. Expenditure due to commencement of project for street lighting on Redford Way at Johnson's Yard. Columns & lanterns installed and working. Unable to install column in footpath leading to the high Street. Last column installed. Connection by Southern Electric were programmed for July 07. Columns all connected but require painting. Officers chasing painting contractor to progress. Painting completed - final invoices paid. Final balance to be confirmed after closure of 08/09 financial year accounts.
PT/76/119	Northwood	Land at 64 Ducks Hill Road Northwood/ 26900L/99/1077	35,253.56	35,253.56	28,119.15	28,119.15	0.00	7,134.41	0.00	To provide a speed camera, anti-skid surface and associated road markings in Ducks Hill Road. Speed camera cannot be installed in this location, as the accident rate in this location is below the threshold established by TfL. Deed of variation not required site included in vehicle activated sign (VAS) forward programme. Officers looking into feasibility of 'Driver Feedback Sign'. Implementation due Spring 2007, subject to feasibility. Quotes being sought with the view to possible purchase of signs. Interest accrued. No time constraints. Utilities works completed Nov.08. Scheme programmed for implementation April/May 2010. Spend towards the provision of anti skid and electrical work. VAS signs installed, scheme complete, awaiting invoices.
PT/80/112 (formerly PT/278/005)	Uxbridge South	Grand Union Park, Packet Boat Lane, site ref: 1197 (various applications)	47,774.85	47,774.85	2,228.56	2,228.56	0.00	45,546.29	0.00	No time constraints. Officers looking into project for spend of balance at junction of Packet Boat Lane & Cowley High Street. Cabinet Member for P&T concerned with affect of proposal and blind road bend heading towards Uxbridge. Funds to be held until sight lines are resolved.
PT/82/114 (formerly PT/278/23)	Uxbridge South	Waterloo Road, Uxbridge - Highway Works / 332BD/99/2069	13,169.44	13,169.44	11,577.00	11,577.00	0.00	1,592.44	0.00	Highway Works for alternative traffic management on Waterloo Road. No time limits. Cabinet Member for Planning & Transportation has approved use of funds to extend the Uxbridge South Parking Management Scheme approved. Implementation occurred in the Autumn. £11k spend on Waterloo Road from the Parking Revenue Account to be recharged to this case for next quarter. Recharge completed.

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			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
PT/84/87B-D (Formerly part of PT/278/44)	Brunel	Brunel s106 16 April 04 532/SPP/2002/2237	27,614.47	27,614.47	15,164.48	15,164.48	0.00	12,449.99	0.00	£3,000 + interest for monitoring of landscape management plan (87B), £10,000 + interest for monitoring of green travel and public transport obligations (87D), and £200 + interest initial payment associated with footpath works to be undertaken by Council (87C). Engineers inspected site to ascertain whether works are required & whether further payments are due late Jan 2008. Officers chasing Brunel to provide a disabled ramp from the back of the privately owned footway at Hillingdon Hill. Interest accrued. £10k plus interest received for improvements (including lighting) to the footpath alongside the River Pinn linking 'Site 2' to Uxbridge Road. Footpath works complete, security deposit plus interest returned.
PT/88/140C *38	Pinkwell	MOD Records Office, Stockley Road, Hayes - Prologis Park 18399/APP/2004/2284	754,743.82	754,743.82	321,909.16	321,909.16	0.00	432,834.66	0.00	Funds received as first, second and third instalments of the public transport contribution to enhance the level of public transport to and from the area of the development site. TIL has been approached with regard to extending the U4 bus route. TIL has advised that if feasible a scheme could be implemented once development of the housing units are complete and estate roads are adopted. TMO approved. TIL bus shelter installed on site. Spend towards implementation of yellow lines to allow bus to run. DOV now completed to extend time limit to spend funds to March 2017. Bus extension operational from end of Sept 2012. £24,756 paid towards the provision of bus stop on the Prologis site. Payment to TFL for first year of operation 12/13. £33,513 further TFL costs. Payment to TIL for second year of operation 13/14.
PT/88/140F *46	Pinkwell	MOD Records Office, Stockley Road, Hayes - Parking 18399/APP/2004/2284	73,774.40	73,774.40	0.00	0.00	73,774.40	73,774.40	0.00	Funds received for parking management system in Bourne Avenue and surrounding streets of the new and existing estate roads utilised within the residential part of the development. There are currently no plans to consult with residents of the area on a Parking Management Scheme. However, any resident objections to increases in commuter parking on residential roads generated by the MOD development may give reason to spend these funds. Officers continue to monitor the parking situation. Funds must be spent within 7 years following date of receipt i.e. Dec 2013.
PT/101/170A	Bolwell	11 - 21 Clayton Road, Hayes 56840/APP/2004/630	30,527.21	30,527.21	12,974.24	12,974.24	0.00	17,552.97	17,552.97	Funds received for parking management in the area. Funds held to be used in combination with those at case ref. PT/37/40E should any scheme be required. Funds not spent by 31 August 2014 are to be refunded. £13,000 from this contribution allocated towards the implementation of a parking management scheme in Blyth Road, Clarendon Road & Clayton Road (Cabinet Member Decision 16/03/2012). Scheme complete April 2012.
PT/102/161D	Yiewsley	Honeywell Site, Trout Road Yiewsley 335/APP/2002/2754	77,151.50	77,151.50	8,383.84	0.00	8,383.84	66,767.66	0.00	Funds received towards public transport and community facilities initiatives in the West Drayton area. Funds to be spent by September 2014. Funds allocated towards public transport initiatives in the West Drayton area to include bus stop accessibility and enhancement of the pedestrian link along Tavisstock Road to West Drayton Station and bus interchange (Cabinet Member Decision 22/04/2014). Scheme complete September 2014. Awaiting invoices.
PT/103/174A	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	100,000.00	100,000.00	250.38	250.38	250.38	99,749.62	0.00	Contribution received for the West Drayton to Heathrow Cycle Scheme. Funds not spent by 16 November 2015 are to be repaid. Funds allocated towards the implementation of a traffic calming scheme on Hatch Lane (which forms part of the route). Cabinet Member Decision 11/17/2013. Scheme completed July 2013. Funds reallocated towards the second phase of the scheme in Holloway Lane (Cabinet Member Decision 10/03/2014). Scheme complete August 2014, awaiting invoices.
PT/104/147H	West Drayton	DERA Site, Kingston Lane, West Drayton 45659/APP/2002/3012	10,000.00	10,000.00	0.00	0.00	10,000.00	10,000.00	0.00	Funds received for the installation and maintenance of CCTV cameras on the site as specified in the relevant planning permission. Cameras to be installed by the developer. Funds to be retained as security. No time constraints.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
PT/106/149E	Botwell	Hayes Goods Yard 10057/APP/2005/2996 & 2999	119,402.15	119,402.15	35,919.01	35,919.01	1,357.00	83,483.14	67,082.15	Funds received towards enhancements to the London Cycle Network, route 88A or any other cycle route that is likely to be used by the occupiers of the development. Funds to be spent by Oct 2015. £25k allocated and spent towards cycle access to canal at Hayes Town Centre. (Cabinet Member decision 22/7/2011). £27,320 allocated towards cycle improvements at Dawley Roundabout (Cabinet Member Decision 18/7/2013). Phase 1 complete, phase 2 programmed for 2014/15.
PT/108/155E	West Drayton	Former RAF Porters, West Drayton. 5107/APP/2005/2082	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00	0.00	Funds received to provide a local walking bus scheme. Funds to be spent within 3 years of receipt (Jan 2012). Funds allocated towards the development of a walking bus scheme in association with West Drayton Primary school. (Cabinet Member decision 5/01/2011)
PT/109/194A	Uxbridge	Frays Adult Education Centre, Herefield Road, Uxbridge. 18732/APP/2006/1217	10,000.00	10,000.00	9,057.09	9,057.09	0.00	942.91	0.00	Funds received towards street lighting in the vicinity of the site. No time limits. Funds earmarked towards a lighting scheme for the public footpath which runs adjacent to the site. £5,300 allocated towards footpath scheme. (Cabinet Member decision 5/01/2011). Scheme implemented 31/3/2011. Remaining balance allocated to upgrade lighting in Lancaster Road, Uxbridge. (Cabinet Member decision 31/7/2012). Scheme complete September 2013. Balance to be transferred
PT/110/198B *61	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge - Bond 3114/APP/2008/2497	14,240.00	14,240.00	0.00	0.00	0.00	14,240.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the travel plan. To be refunded after 10 years.
PT/111/204A *63	Uxbridge	106, Oxford Road, Uxbridge. 26198/APP/2008/2338	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel Plan Bond received to ensure compliance by the tenant of its monitoring and reporting obligations in accordance with the travel plan. Returnable.
PT/113/198C	Uxbridge	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge Public Transport 3114/APP/2008/2497	24,410.43	24,410.43	0.00	0.00	0.00	24,410.43	24,410.43	Contribution towards the provision of public transport improvements in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PT/114/209A *67	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Travel Plan Bond received to ensure compliance by the owner for monitoring and reporting in accordance with the Travel Plan. To be refunded five years following first occupation.
PT/115/209B	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	4,850.00	4,850.00	0.00	0.00	0.00	4,850.00	0.00	Contribution received for the purpose of setting up a car club. Funds to be spent within 5 years of receipt (March 2015). Allocated towards setting up Henz car club in Trout Road (Cabinet Member Decision 7/02/2014)
PT/116/210A	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2008/3561	30,140.58	30,140.58	0.00	0.00	0.00	30,140.58	0.00	Contribution received towards the cost of upgrading two bus shelters in the vicinity of the development. Funds to be spent within 5 years of receipt (March 2015). Further £104.58 received as indexation payment.
PT/117/231B	Ruislip	Former RAF West Ruislip (Ickenham Park), High Road, Ickenham. 38402/APP/2007/1072	30,000.00	30,000.00	0.00	0.00	0.00	30,000.00	30,000.00	Funds received towards improvements to cycle route 89/network 93 as part of the London Cycle Network. Funds to be spent within 5 years of receipt (Nov 2015).
PT/119/209D	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	31,874.14	31,874.14	0.00	0.00	0.00	31,874.14	0.00	Funds received for the purpose of the provision of 3 upgraded or replacement bus shelters within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016). Further £874.14 received as indexation payment. £7,665 allocated towards bus stop improvements in Yiewsley High Road (Cabinet Member Decision 7/02/2014). Scheme complete, awaiting invoices.
PT/121/242A	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	34,000.00	34,000.00	0.00	0.00	0.00	34,000.00	0.00	Funds received towards the cost of providing new and improved bus stops/shelters in the vicinity of the development. No time limit on spend.
PT/122/248A	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge. 38074/APP/2008/1418	54,486.29	54,486.29	0.00	0.00	0.00	54,486.29	0.00	Contribution received towards street scene improvements within the vicinity of the land. Funds to be spent within 5 years of receipt (July 2016).
PT/124/261	West Drayton	Land at Stockley Close Estate, West Drayton. 56244/APP/2003/1437	60,000.00	60,000.00	0.00	0.00	0.00	60,000.00	0.00	Contribution received towards providing accessibility improvements including public transport in the vicinity of the land. Funds to be committed within 3 years of receipt (Dec 2014). Funds committed towards accessibility improvements to bus stops on Lavender Rise and West Drayton Station (Cabinet Member Decision 17/10/2014).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/09/14	AS AT 30/09/14	AS AT 30/09/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
PT/125/242C	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	210,000.00	210,000.00	0.00	0.00	0.00	210,000.00	210,000.00	£70,000 received as the phase 2 payment towards improvements and additions to TfL bus services within vicinity of the development (see legal agreement for further details). No time limits for spend. £140,000 received as the Phase 3 payment.
PT/126/242D *82	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way, West Drayton. 5107/APP/2009/2348	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Travel plan bond received to ensure compliance by the owner of its monitoring and reporting obligations. To be refunded after 10 years.
PT/127/238H	West Ruislip	Fmr Mill Works, Bury St. Ruislip. 6157/APP/2009/2069	34,603.50	34,603.50	0.00	0.00	0.00	34,603.50	0.00	Contribution received towards carbon reduction projects in the Ruislip area. Earmarked towards projects to reduce CO2 emissions at Ruislip Early Years Centre. Funds to be spent within 7 years of receipt (Apr 2019).
PT/128/276A	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	22,155.20	22,155.20	0.00	0.00	0.00	22,155.20	22,155.20	Contribution received towards the provision of public transport infrastructure in the vicinity of the site. Measures considered include upgrade to bus stops, improvements to bus services and cycle ways (see agreement for further details). Funds to be spent within 7 years of receipt (9/7/2019).
PT/129/277A	Heathrow Villages	The Portal, Scyla Rd, Heathrow Airport. 50270/APP/2011/1422	20,579.41	20,579.41	0.00	0.00	0.00	20,579.41	0.00	Funds received towards co-ordinating and monitoring the green travel plan associated with the site. No time limits for spend.
PT/130/277B	Heathrow Villages	The Portal, Scyla Rd, Heathrow Airport. 50270/APP/2011/1422	40,965.69	40,965.69	0.00	0.00	0.00	40,965.69	0.00	Contribution received towards off site highway works to the Clock House Roundabout, Heathrow. No time limits for spend. Funds allocated towards a TfL scheme for footpath/cycleway improvements at the Clockhouse Roundabout. (Cabinet Member Decision 5/11/2014).
PT/131/273B	Uxbridge South	Autogild House (Ltd), 121 Cowley Rd, Uxbridge. 7008/APP/2010/2758	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Funds received as the Travel Plan bond to be used by the Council to cover the Council's expenses in monitoring compliance by the owner with the travel Plan for a ten year period. Balance to be refunded after 10 years (2022).
PT/132/149J *88	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	Travel Plan bond received to ensure the completion by the owner of 3 travel surveys. £5,000 to be returned on completion of each survey.
PT/133/149K	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	62,500.00	62,500.00	0.00	0.00	0.00	62,500.00	62,500.00	Contribution received towards the establishment of parking management areas within the area no further than 800m from the boundary of the site. Funds to be spent within 7 years of receipt (Nov 2019).
PT/134/149L	Botwell	Hayes Goods Yard (High Point) 10057/APP/2005/2996 & 2999	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.00	Contribution received towards the maintenance of the towpath directly opposite the site (as defined in the agreement). Funds to be spent within 7 years of receipt (Nov 2019).
PT/135/198E	Uxbridge South	Fmr Gas works, Cowley Mill Road, Uxbridge (Kier Park). 3114/APP/2012/2881	5,000.00	5,000.00	0.00	0.00	0.00	5,000.00	0.00	Contribution received towards the implementation of directional signage on Cowley Mill Road and junction with St John's Road (see agreement for details). Funds to be spent within 7 years of receipt (March 2020).
PT/136/297A	Heathrow Villages	Fmr Technicolor Site, 276 Bath Rd, Sipson, West Drayton. 35293/APP/2009/1938	34,541.66	34,541.66	0.00	0.00	0.00	34,541.66	34,541.66	Contribution received towards the cost of upgrading the bus stops and the installation of drop kerbing/ tactile paving to enable pedestrian access over Bath Road in the vicinity of the site. Funds to be spent within 7 years of receipt (May 2020).
PT/137/300A *101	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13228/APP/2012/2185	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received as the "TfL Feasibility Contribution" to be used by TfL to carry out a feasibility study into capacity and improvement options for the Parkway and Bulls Bridge Roundabout. No time limits for spend.
PT/138/300B *102	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13228/APP/2012/2185	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Contribution received to be used by TfL to carry out required improvement works to the junction at The Parkway and Bulls Bridge Roundabout. No time limits
PT/139/300C	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13228/APP/2012/2185	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	Contribution received towards improvements to the grand Union Canal frontage within the vicinity of Bulls Bridge. No time limits.
PT/140/315A	Pinkwell	Asda Unit 4 Westlands Estate, Millington Road, Hayes 32157/APP/2011/872	458,800.00	458,800.00	0.00	0.00	0.00	458,800.00	458,800.00	Contribution to be used towards (but not limited to) the provision of footway and public realm improvements between the land and Hayes Town Centre. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
PT/141/315B	Pinkwell	Asda Unit 4 Westlands Estate, Millington Road, Hayes 32157/APP/2011/872	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	Contribution received towards the provision of a new bus stop outside the store and "real time" bus travel information (see agreement for details). No time limits for spend.
PT/143/323A	Cavendish	150 Field End Road, (initial House), Eastcote, Pinner 25760/APP/2013/3632	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	20,000.00	Contribution received towards improving town centre facilities in the Authority's Area. No time limits for spend.
PT/144/198H	Uxbridge South	Former Gas Works site (Kier Park) Cowley Mill Road, Uxbridge 3114/APP/2012/2881	40,635.00	40,635.00	0.00	0.00	0.00	40,635.00	40,635.00	Funds received as the "reduced public transport contribution" to be applied towards the hopper bus service or other public transport links relating to the site (see legal agreement). Funds to be spent within 7 years of receipt (May 2021).
PT/145/198J	Uxbridge South	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge 3114/APP/2008/2497	20,317.00	20,317.00	0.00	0.00	0.00	20,317.00	20,317.00	Contribution received towards the provision or improvement of cycling in the vicinity of the site in accordance with the Council's adopted cycleway strategy. Funds to be spent within 7 years of receipt (May 2021).
PT/146/198K	Uxbridge South	Former Gas Works Site (Kier Park) at Cowley Mill Road, Uxbridge 3114/APP/2008/2497	66,031.00	66,031.00	0.00	0.00	0.00	66,031.00	66,031.00	Funds received towards the reconstruction of the footway and kerbing on both sides of Cowley Mill Road between the site access and Cowley Road, together with minor improvements to the footway and kerbing on the eastern side of Waterloo Road. Funds to be spent within 7 years of receipt (May 2021).
PT/148/327 *105	Northwood Hills	Northwood School, Potter Street, Northwood. 12850/APP/2013/1810	20,000.00	0.00	0.00	0.00	0.00	20,000.00	0.00	Contribution received as the travel plan bond to ensure compliance by the owner to its monitoring and reporting obligations. Funds to be returned at the end of the monitoring period (2024).
		PLANNING TRANSPORTATION & RECYCLING SUB - TOTAL	4,518,896.64	4,498,896.64	1,323,182.64	1,314,798.80	9,991.22	3,195,714.00	1,182,799.81	
		PLANNING TRANSPORTATION & RECYCLING TOTAL	6,945,619.07	6,890,619.07	2,495,603.89	2,452,120.05	145,447.22	4,450,115.18	1,182,799.81	
PORTFOLIO: EDUCATION AND CHILDREN'S SERVICES										
EYL/76/163	West Drayton	18a Colham Ave, West Drayton 29679/APP/2006/1048	18,939.00	18,939.00	18,939.00	18,939.00	0.00	0.00	0.00	To be applied towards primary and secondary school places within 3 miles of the development. £10,113.43 is earmarked for West Drayton area primary expansion. No time limits. Remainder to be used at Uxbridge High School modernisation project. Balance spent towards expansion at West Drayton Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014)
EYL/104/194C	Uxbridge	Frays Adult Education Centre, Harefield Road, Uxbridge. 18732/APP/2006/1217	146,131.00	146,131.00	111,971.00	111,971.00	0.00	34,160.00	34,160.00	Funds received towards the cost of providing nursery school place (£34,160). Primary school places (£59,761). Secondary school places (£52,190) in the Borough of Hillingdon. No time limits. Secondary school contribution (£52,190) spent towards Abbotsfield School. (Cabinet Member decision 14/10/2010). Primary component allocated and spent towards phase 1 of the primary expansion at Whitehall school (Cabinet Member decision 6/12/2011).
EYL/107/201A	Barnhill	360, Uxbridge Road, Hayes. 7517/APP/2007/188	77,414.00	77,414.00	42,399.00	42,399.00	0.00	35,015.00	35,015.00	Funds received towards nursery places (£2,291), primary school places (£40,108), and secondary school places (£35,015) within a 3 mile radius of the development. Funds not spent by June 2016 must be returned. Primary and nursery contributions allocated and spent towards Grange Park primary expansion as part of phase 1 of the primary expansion programme (Cabinet Member decision 6/12/2011).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
EYL/110/205C	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	3,755,319.11	3,755,319.11	2,632,285.50	2,632,285.50	0.00	1,123,033.61	708,917.62	Towards educational places or improvements to schools in the North Secondary Planning Area. Nursery (£421,026.76), primary (£750,525.95) and secondary (£658,998.39). Funds to be spent by September 2016. Secondary contribution spent towards expansion at Ruislip High school (Cabinet Member decision 21/10/2010). £342,000 from the Nursery contribution spent towards Deansfield Early Years Centre. (Cabinet Member decision 28/10/2010). Final instalment received. Nursery (£437,000), Primary (£719,000) and secondary (£684,000). £779,000 Primary contribution spent towards expansion of Harlyn and £165,939 to Field End School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/13). Further £20,651 received towards the same purpose. £1,100,612 allocated and £686,496 spent towards expansion at Field End Primary School (Cabinet Member Decision 24/01/2014).
EYL/118/214B	Uxbridge	Hillingdon House Farm. 2543/APP/2005/870	1,090,166.31	1,090,166.31	741,313.09	741,313.09	0.00	348,853.22	348,853.22	£256,399.34 received as first instalment towards the cost of providing nursery (£64,099), primary (£110,251.72) and secondary (£82,047) school places within the London Borough of Hillingdon. First contribution to be spent before April 2017. Primary contribution (£110,251.72) allocated and spent towards expansion at Whitehall School (part of phase 1 of the school expansion programme). Cabinet Member decision 6/12/2011. Second instalment (£288,661.94) received. Second contribution to be spent before Oct 2018. Final instalment (£565,085) received this quarter. Final contribution to be spent before Jan 2019. £631,061 allocated and spent to expansion at Hermitage Primary School (Cabinet Member Decision 24/01/2014).
EYL/119/216	Charville	119 to 137 Charville Lane, Hayes. 38290/APP/2006/2501	56,316.00	56,316.00	27,139.00	27,139.00	0.00	29,177.00	29,177.00	Funds received towards additional or improved education facilities within a 3 mile radius of the site to accommodate nursery, primary and secondary child yield arising from the development. No time limits. Primary and nursery components allocated and spent towards primary school expansion at Grange Park School as part of phase 1 of the school expansion programme (Cabinet Member decision 6/12/2011).
EYL/121/221	Ruislip Manor	2, Windmill Hill, Ruislip. 35698/APP/2008/2951	6,438.00	6,438.00	0.00	0.00	0.00	6,438.00	6,438.00	Funds received towards the provision of additional nursery and primary school places in the vicinity of the site. No time limits.
EYL/132/232	Hillingdon	23, Sweetcroft Lane, Hillingdon. 8816/APP/2004/3045	42,280.88	42,280.88	22,573.00	22,573.00	0.00	19,707.88	19,707.88	Funds to be used towards the costs of providing additional primary school facilities (£22,573) & secondary school facilities (£19,707) relating to the development. Funds to be spent within 7 years of receipt (October 2017). £22,573 allocated and spent towards expansion at The Hermitage Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL/137/237B	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	426,346.97	426,346.97	0.00	0.00	0.00	426,346.97	426,346.97	Funds received towards the costs of providing primary education places to primary schools in Primary Area 3. Funds to be spent by February 2016.
EYL/138/238C	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	512,742.69	512,742.69	298,439.38	298,439.38	0.00	214,303.31	214,304.00	Funds received as 50% of the education contribution towards the cost of providing nursery, primary and secondary facilities in the Borough (See legal agreement). Funds to be spent by February 2018. Further £261,446.35 received as remaining 50% education contribution. £112,742 allocated and spent towards expansion at Ruislip Gardens Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013). Further £185,696 allocated and spent towards expansion at Ruislip Gardens Primary School (Cabinet Member Decision 24/01/2014).
EYL/139/239B	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	64,920.00	64,920.00	0.00	0.00	0.00	64,920.00	0.00	Funds received towards the costs of providing educational improvements or facilities in the Borough. No time limits. Allocated towards expansion at Field End Infant & Primary School (Cabinet Member Decision 24/01/2014).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
EYL/140/209G	Yiewsley	Tesco, Trout Road, Yiewsley 60929/APP/2007/3744	231,454.55	231,454.55	21,923.90	21,923.90	0.00	209,530.65	209,530.65	£107,202 received as 50% of the education contribution towards the cost of providing secondary school places and improvement of existing facilities within a 3 mile radius of the site and primary school places and improvement of existing facilities within 2 miles of the site (see legal agreement for details). Primary school component of contribution allocated and spent towards Colham Manor primary expansion as part of phase 1 of the school expansion programme. (Cabinet Member decision 6/12/2011). Remaining 50% of contribution received (£124,086 including index linking). All contributions to be spent before March 2017. Further £1,671.91 allocated and spent towards expansion at Rabbsfarm Primary School (Cabinet Member Decision 24/01/2014).
EYL/158/242B	West Drayton	West Drayton Village (north site) off Porters Way, West Drayton. 5107/APP/2009/2346	3,000,000.00	3,000,000.00	3,000,000.00	3,000,000.00	0.00	0.00	0.00	Funds received as first and second instalments towards the costs of providing educational improvements in the Authority's area (see legal agreement for details). No time limit for spend. £1,500,000 allocated and spent towards expansion at West Drayton Primary School (Cabinet Member Decision 24/01/2014), third instalment received. Further £1,500,000 spent towards expansion at Rabbsfarm Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014).
EYL/164/270	Eastcote & East Ruislip	103 Park Ave, Ruislip 49273/APP/2011/933	10,885.00	10,885.00	0.00	0.00	0.00	10,885.00	10,885.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/165/267B	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	60,915.00	60,915.00	20,156.00	20,156.00	0.00	40,759.00	40,759.00	Contribution received towards the provision of education facilities and places as detailed in the agreement. Funds to be split as follows; nursery £7,185.; primary £20,156; secondary £33,574. No time limits for spend. £20,156 allocated and spent towards expansion at Wood End Primary School as part of Phase 2 of the Primary Expansion Programme (Cabinet Member Decision 19/3/2013).
EYL/167/275	Eastcote & East Ruislip	Fmr Highgrove Day Nursery, Campbell Close, Ruislip 48552/APP/2009/234	7,102.00	7,102.00	0.00	0.00	0.00	7,102.00	7,102.00	Contribution received towards providing improvements to education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/169/276C	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	762,750.86	762,750.86	762,750.86	762,750.86	0.00	0.00	0.00	Contribution received as the first instalment of the education contribution towards the cost of providing education improvements or facilities to accommodate extra children in the Authority's area (see agreement for details). Funds to be spent within 7 years of receipt (July 2019). Second instalment £387,180 received towards the same purpose (spend July 2020). £375,570 allocated and spent towards expansion at Rosedale Primary School (Cabinet Member Decision 24/01/2014). Balance spent towards expansion at Heathrow Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014).
EYL/171/281	Harefield	Fmr White Horse, Church Hill, Harefield. 38029/APP/2010/2743	13,510.00	13,510.00	6,814.30	6,814.30	0.00	6,695.70	0.00	Contribution received towards the provision of additional or improved educational facilities within a 3 mile radius of the site, to accommodate the child yield arising from the development. No time limits for spend. £13,510 allocated towards additional accommodation at Harefield Primary School (Cabinet Member Decision 24/01/2014). £6,814.30 spent towards the scheme March quarter.
EYL/184/296	Harefield	Fmr Swan PH, Swan Rd, Breakspear Road North, Harefield. 18239/APP/2012/296	7,718.00	7,718.00	0.00	0.00	0.00	7,718.00	0.00	Contribution received towards education improvements or facilities including new school facilities, improvements to existing school facilities to accommodate extra children or improvements to playgrounds (see agreement for details). No time limits. Allocated towards additional accommodation at Harefield Primary School (Cabinet Member Decision 24/01/2014).
EYL/185/298	Brunel	17 Peachey Lane, Cowley. 66644/APP/2009/2784	5,758.00	5,758.00	5,758.00	5,758.00	0.00	0.00	0.00	Contribution received towards additional or improved education facilities in the vicinity of the site arising from the needs of the development. No time limits for spend. Contribution spent towards expansion at Whitehall Primary School 2013/14 closing (Cabinet Member Approval 23/7/2014).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
EYL/186/299A	Cavendish	161 Elliot Ave (mnr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	51,098.24	51,098.24	51,098.24	51,098.24	0.00	0.00	0.00	Contribution received towards providing educational improvements or facilities in the authority's area to include new school facilities; improvements to school facilities to accommodate extra children (see agreement for further details). No time limits for spend. £51,098.24 spent towards expansion at Ruislip Gardens Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014)
EYL/187/301	Northwood	37-45 Ducks Hill Rd, Northwood 59214/APP/2010/1766	130,618.06	130,618.06	130,618.06	130,618.06	0.00	0.00	0.00	Contribution received towards providing educational improvements or facilities in the authority's area to include new school facilities; improvements to school facilities to accommodate extra children (see agreement for further details). Funds to be spent within 5 years of receipt (July 2016). £130,618.06 spent towards expansion at Hillingdon Primary School 2013/14 closing (Cabinet Member Approval 27/07/2014).
EYL/188/302	Barnhill	35-43 Yeading Lane, Hayes 34799/APP/2009/2800	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	15,000.00	Contribution received towards additional or improved education facilities in vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/189/303A	Bolwell	70 Wood End Green Rd, Hayes 5791/APP/2012/408	242,005.14	242,005.14	242,005.14	242,005.14	0.00	0.00	0.00	Contribution received towards providing educational improvements or facilities in the authority's area to include new school facilities; improvements to school facilities to accommodate extra children (see agreement for further details). No time limits. £242,005.14 spent towards Lake Farm Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014).
EYL/190/304A	Yeading	Fmr Tasman House, 111 Maple Road, Hayes 38097/APP/2012/3168	18,295.00	18,295.00	18,295.00	18,295.00	0.00	0.00	0.00	Contribution received towards providing educational improvements or facilities in the authority's area to include new school facilities; improvements to school facilities to accommodate extra children (see agreement for further details). Funds to be spent within 7 years of receipt (August 2020). £18,295 spent towards Lake Farm Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014).
EYL/191/305A	Northwood	London School of Theology, Green Lane, Northwood 10112/APP/2012/2057	39,018.58	39,018.58	39,018.58	39,018.58	0.00	0.00	0.00	Contribution received towards providing educational improvements or facilities in the authority's area to include new school facilities; improvements to school facilities to accommodate extra children (see agreement for further details). No time limits. £39,018.58 spent towards expansion at Hillingdon Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014).
EYL/192/306A	Hillingdon East	Fmr Knights of Hillingdon, Uxbridge 15407/APP/2009/1838	30,896.00	30,896.00	30,896.00	30,896.00	0.00	0.00	0.00	Contribution received towards the cost of providing education or educational improvements or facilities in the Authority's area towards nursery, primary and secondary provision. No time limits. £30,896 spent towards expansion at Hillingdon Primary School 2013/14 closing (Cabinet Member Approval 23/07/2014).
EYL/193/307	West Ruislip	3 South Drive, Ruislip 1305/APP/2012/211	6,000.00	6,000.00	0.00	0.00	0.00	6,000.00	6,000.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery, primary and secondary yield arising from the development. No time limits.
EYL/194/308	Manor	69-77 Park Way, Ruislip 885/APP/2010/340	14,231.00	14,231.00	0.00	0.00	0.00	14,231.00	14,231.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery, primary and secondary yield arising from the development. No time limits.
EYL/195/309A	Uxbridge South	Former Dagenham Motors, Junction of St Johns Rd & Cowley Mill Rd 188/APP/2008/3309	27,213.00	27,213.00	0.00	0.00	0.00	27,213.00	27,213.00	Contribution received towards the cost of providing nursery and primary school places within the school catchment area of the development. Funds to be spent within 7 years of receipt (Oct 2020)
EYL/196/310	Northwood	High Meadow, Farm Rd, Northwood 41596/APP/2013/310	12,796.00	12,796.00	0.00	0.00	0.00	12,796.00	12,796.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery, primary and secondary yield arising from the development. No time limits.
EYL/197/311	Viewsley	86-90 High St, Viewsley 64714/APP/2013/1371	5,000.00	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	Contribution received towards providing educational improvements or facilities in the Authority's area (see agreement for details). No time limits for spend. £5,000 spent towards expansion at Rabbisfarm Primary School 2013/14 closing (Cabinet Member Approval 27/07/2014).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
EYL/198/312	Ickenham	25 Hightfield Drive, Ickenham 2275/APP/2013/633	AS AT 30/09/14 7,886.00	AS AT 30/06/14 7,886.00	AS AT 30/09/14 0.00	AS AT 30/06/14 0.00	To 30/09/14 0.00	AS AT 30/09/14 7,886.00	AS AT 30/09/14 7,886.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery, primary and secondary yield arising from the development. No time limits.
EYL/199/316	Northwood	41 Frithwood Ave, Northwood 1891/APP/2013/1655	12,796.00	12,796.00	0.00	0.00	0.00	12,796.00	12,796.00	Contribution received towards providing educational improvements or facilities in the authority's area to include new school facilities; improvements to school facilities to accommodate extra children (see agreement for further details). No time limits.
EYL/200/317	Northwood	24 Eastbury Rd, Northwood 19305/APP/2011/1584 & 19305/APP/2012/3107	20,158.00	20,158.00	0.00	0.00	0.00	20,158.00	20,158.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery, primary and secondary yield arising from the development. No time limits.
EYL/201/318	Townfield	212 Coldharbour Lane, Hayes 53690/APP/2012/848	37,625.00	37,625.00	0.00	0.00	0.00	37,625.00	37,625.00	Contribution received towards additional or improved education facilities in vicinity of the site arising from the needs of the development. No time limits for spend.
EYL/202/319A	Northwood Hills	117 Pinner Rd, Northwood 12055/APP/2006/2510	151,749.00	151,749.00	0.00	0.00	0.00	151,749.00	151,749.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details) No time limits for spend.
EYL/203/320	Northwood	15 Nicholas Way, Northwood 16824/APP/2012/3220	12,796.00	12,796.00	0.00	0.00	0.00	12,796.00	12,796.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details). Funds to be spent within 5 years of receipt (Feb 2019).
EYL/204/321	Charville	The Grange, Pine Place, Hayes 51065/APP/2009/546	21,527.00	21,527.00	0.00	0.00	0.00	21,527.00	21,527.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details) No time limits for spend.
EYL/205/322	Barnhill	Land at Rear of 37 & 39 Wimborne Ave, Hayes 63342/APP/2013/1168	15,433.00	15,433.00	0.00	0.00	0.00	15,433.00	15,433.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details) No time limits for spend.
EYL/207/324	Ickenham	Land Adjacent to 135 Swakeleys Road, Ickenham 380/APP/2013/1450	8,628.00	8,628.00	0.00	0.00	0.00	8,628.00	8,628.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details) No time limits for spend.
EYL/208/323C	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	40,281.00	40,281.00	0.00	0.00	0.00	40,281.00	40,281.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details) No time limits for spend.
EYL/209/328	Heathrow Villages	Land Adjacent to 380 Sipson Road, Sipson 17561/APP/2013/812	28,057.00	28,057.00	0.00	0.00	0.00	28,057.00	28,057.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details) No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
EYL/210/329A	Townfield	Land at Pronto Industrial Estate, 585-591 Uxbridge Road, Hayes 4404/APP/2013/1650 4404/APP/2008/3558	23,241.14	0.00	0.00	0.00	0.00	23,241.14	23,241.14	Contribution received towards the costs of providing educational places within the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
EYL/211/330	Harefield	Little Hammonds, Breakspear Rd North, Harefield	33,436.00	0.00	0.00	0.00	0.00	33,436.00	33,436.00	Fund received towards the provision of educational facilities within the London Borough of Hillingdon. No time limits for spend.
EYL/212/331A	Cavendish	216 Field End Road, Eastcote, 6331/APP/2010/2411	23,535.00	0.00	0.00	0.00	0.00	23,535.00	23,535.00	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details) No time limits for spend.
EYL/213/332	Hillingdon East	43 and land rear of 35-47 Snowden Avenue, Hillingdon 6231/APP/2012/3075	15,932.00	0.00	0.00	0.00	0.00	15,932.00	15,932.00	Contribution received towards additional or improved educational facilities within a 3 mile radius of the site to accommodate the nursery and primary yield arising from the development. No time limits.
EYL/214/33A	Yiewsley	39 High Street, Yiewsley 24485/APP/2013/138	94,188.38	0.00	0.00	0.00	0.00	94,188.38	94,188.38	Contribution received towards providing educational improvements or facilities in the Authority's area to include new school facilities; improvements to existing school facilities to accommodate extra children; improvements and expansion of playground and internal leisure spaces (see agreement for details) No time limits for spend.
		EDUCATION, YOUTH AND LEISURE SUB - TOTAL	11,436,546.91	11,218,157.39	8,229,393.05	8,229,393.05	0.00	3,207,153.86	2,713,704.86	
PORTFOLIO: CENTRAL SERVICES										
		CENTRAL SERVICES SUB - TOTAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
PORTFOLIO: COMMUNITY, COMMERCE AND REGENERATION										
PPR/47/26A (formerly P/7/56/26A)	Botwell	Trident Site, Phase 3 Stockley Park - Hayes Hub/H50 & Botwell Common Road Zebra Crossing 37977/P/94/335	2,601,600.00	2,601,600.00	1,808,071.42	1,808,071.42	0.00	793,528.58	0.00	See Cabinet report 18 December 2003. Balance allocated to Hayes & Hillingdon Station Improvements and associated interchange initiatives. Project on-hold due to design issues. Officers investigating alternative improvements to area around the station. No time limits.
PPR/49/174C	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	350,000.00	350,000.00	255,000.00	255,000.00	0.00	95,000.00	3,677.00	Contribution towards the Local Labour Strategy, as defined in the agreement. No time limits. Second instalment £100,000 received 1/7/09. £200,000 allocated to the delivery of the Strategy as outlined in Allocation report, (Cabinet Member decision 27/10/10). Third instalment of £100,000 received towards same purpose 31/3/11. £14,000 spent towards accelerate 50% match funding to support long term unemployed into work. £88,000 allocated and £42,900 spent towards support for Economic Development post within LBH 12/13 (Cabinet Member Decision 19/3/13). Final instalment (£50,000) received towards the Labour Strategy. £44,100 spent towards Economic Development post 2013/14. Further £91,323 allocated towards the continuation of the Economic Development Officer Post (Cabinet Member Decision 10/9/2014).
PPR/49/174D	Heathrow Villages	Terminal 2, Heathrow Airport. 62360/APP/2006/2942	531,426.00	531,426.00	450,000.00	450,000.00	63,000.00	81,426.00	0.00	Funds received towards the Local Labour Strategy, as defined in the agreement. No time limits. A total of £450,000 due to be received under this agreement has been allocated towards the Heathrow Academy Programme (Cabinet Member decision 19/11/12). Total of £261,000 paid towards Academy Programme 2012/13. Further £270,246 received towards the Programme.

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			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
PPR/52/149G	Botwell	Former Hayes Goodsvard site. 10057/APP/2005/2396&239	75,360.00	75,360.00	71,352.94	71,352.94	0.00	4,007.06	0.00	Funds received towards improvements to open space to the canal towpath opposite the site. Any remainder to be expended towards purchasing new equipment for the YMCA Youth Centre as necessitated as a result of the development. Funds not spent within 7 years (May 2016) to be returned. Funds allocated towards Western View canal side improvement scheme (Cabinet Member decision 22/7/2011). Scheme began on site Oct 2011 and now substantially complete. Remaining planting to be completed in 2014/15.
PPR/53/149H	Botwell	Former Hayes Goodsvard site. 10057/APP/2005/2396&239	6,000.00	6,000.00	2,000.00	2,000.00	0.00	4,000.00	0.00	£2,000 received towards the maintenance and operation by the Council of the station approach cameras. Funds spent towards operation of station cameras 09/10. Further £4,000 received as 2nd & 3rd annual instalments.
PPR/54/204B	Uxbridge	106, Oxford Road, Uxbridge. 26196/APP/2008/2339	50,000.00	50,000.00	45,144.87	45,144.87	0.00	4,855.13	0.00	Contribution received towards street scene improvements within the vicinity of the site. Funds to be spent by July 2014. Funds allocated towards Oxford Road/ High street scene improvements (phase 1) (Cabinet Member Decision 22/04/2014). Scheme completed July 2014. Awaiting invoices.
PPR/56/198D	Uxbridge	Former Gas Works site (Kier Park), Cowley Mill Road, Uxbridge 3114/APP/2008/2497	12,205.22	12,205.22	0.00	0.00	0.00	12,205.22	12,205.22	Contribution towards the employment training initiatives promoted by the Council to encourage employment in the vicinity of the land. Funds to be spent within 7 years of receipt (Nov 2016).
PPR/57/238D	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	20,679.21	20,679.21	0.00	0.00	0.00	20,679.21	0.00	Contribution towards construction training initiatives within the Borough. Funds to be spent within 7 years of receipt (February 2018). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/58/238C	Eastcote	Highgrove House, Eastcote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	9,667.50	9,667.50	0.00	0.00	0.00	9,667.50	0.00	Contribution received towards construction training and the provision of a work place co-ordinator within the Borough. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/60/209E	Yiewsley	Tesco, Trout Road Yiewsley. 60929/APP/2007/3744	37,186.49	37,186.49	0.00	0.00	0.00	37,186.49	0.00	Contribution received for the purposes of providing additional CCTV facilities and/or additional safety measures within the vicinity of the site. Funds to be spent within 5 years of receipt (March 2016). Further £2,186.49 received as indexation payment.
PPR/61/247	Townfield	Former Hayes Sports and Social Club, 143 Church Road, Hayes. 65797/APP/2010/1176	7,663.99	7,663.99	0.00	0.00	0.00	7,663.99	0.00	Contribution received towards the cost of providing construction training courses delivered by the provision of a construction work place co-ordinator within the Authority's Area. Funds to be spent within 10 years of receipt (June 2021). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/62/237C	Ruislip	Former RAF West Ruislip (Ickenham Park) High Road Ickenham. 38402/APP/2007/1072	75,000.00	75,000.00	0.00	0.00	0.00	75,000.00	75,000.00	Funds received towards the installation of 3 CCTV cameras and associated infrastructure within the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2015). Funds transferred from PT/118/237C.
PPR/63/248B	Uxbridge	97 Oxford Road, Highbridge Park, Uxbridge 3807/APP/2008/1418	21,794.51	21,794.51	780.00	780.00	0.00	21,014.51	0.00	Contribution received towards the purpose of providing construction training schemes for Hillingdon. Funds to be spent within 5 years of receipt (July 2016). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/64/262C	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	9,360.44	9,360.44	0.00	0.00	0.00	9,360.44	0.00	Funds delivered towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/65/263C	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	9,782.64	9,782.64	0.00	0.00	0.00	9,782.64	0.00	Funds delivered towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. No time limits. Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
PPR/66/265B	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	39,826.13	39,826.13	0.00	0.00	0.00	39,826.13	0.00	Funds received towards the provision of construction training courses delivered by recognised providers and the provision of a construction work placement coordinator within Hillingdon. Funds to be spent within 5 years of receipt (Nov 2016). Funds allocated towards the services of a Construction Workplace Co-ordinator within the Borough (Cabinet Member Decision 19/3/13).
PPR/67/265C	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	9,236.85	9,236.85	0.00	0.00	0.00	9,236.85	9,236.85	Contribution received to be used for the provision of approved training schemes in the hospitality & leisure industry (see legal agreement for details). Funds to be spent within 5 years of receipt (Nov 2016).
PPR/68/265D	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	53,289.47	53,289.47	0.00	0.00	0.00	53,289.47	53,289.47	Contribution to be used for public realm improvements within the vicinity of the site, in accordance with the Council's SPD. Funds to be spent within 5 years of receipt (Nov 2016).
PPR/69/278D	Townfield	Fmr Hayes FC, Church Road, Hayes 4327/APP/2009/2737	37,433.86	37,433.86	0.00	0.00	0.00	37,433.86	37,433.86	Contribution received as the first instalment towards improvements to local community facilities within the Authority's area. Funds to be spent within 7 years of receipt (July 2019). £16,322 received as second instalment towards the same purpose (spend July 2020). Earmarked towards phase 2 of Townfield community centre.
PPR/70/267C	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds to be used for the purpose of improving community facilities in the vicinity of the development. No time limits for spend. Funds allocated towards upgrading cinema equipment at The Beck Theatre (Cabinet Member Decision 28/08/2014).
PPR/71/277C	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport 50270/APP/2011/1422	20,579.41	20,579.41	0.00	0.00	0.00	20,579.41	20,579.41	Contribution received towards public realm improvements in the vicinity of the development including, CCTV, footpath safety, safer town centres, public transport interchange facilities (see agreement for details). Further contribution received towards the same purpose. No time limits for spend.
PPR/72/277D	Heathrow Villages	The Portal, Scylla Rd, Heathrow Airport. 50270/APP/2011/1422	51,609.49	51,609.49	0.00	0.00	0.00	51,609.49	51,609.49	Contribution received towards training persons within the locality of the development for jobs of a nature to be carried out within the development. Further contribution received towards the same purpose. No time limits for spend.
PPR/74/293A	Barnhill	Barnhill Methodist Church, Welbeck Avenue, Hayes. 9024/APP/206/280	6,938.47	6,938.47	0.00	0.00	0.00	6,938.47	0.00	Contribution received towards the cost of providing community facilities within the Borough. No time limits. Funds allocated towards upgrading cinema equipment at The Beck Theatre (Cabinet Member Decision 28/08/2014).
PPR/75/291A	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 68246/APP/2011/3013	13,699.22	13,699.22	0.00	0.00	0.00	13,699.22	13,699.22	Contribution to be used towards construction training courses delivered by recognised providers and the provision of a work place co-ordinator within the authority's area. No time limits.
PPR/76/282C	West Ruislip	Lyon Court 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	47,950.86	47,950.86	0.00	0.00	0.00	47,950.86	47,950.86	Contribution to be used towards construction training courses delivered by recognised providers and the provision of a work place co-ordinator within the authority's area. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
PPR/77/282D	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip 66895/APP/2011/3049	25,330.03	25,330.03	0.00	0.00	0.00	25,330.03	25,330.03	Contribution received towards the provision of CCTV, lighting, safety improvements to public transport facilities and car parks or safer town centres (see agreement for details). Funds to be spent within 5 years of completion of the development (estimated to be 2019).
PPR/78/198F	Uxbridge	Fmr Gasworks Site, Cowley Mill Road (Kier Park), Uxbridge. 3114/AP/2012/2881	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	10,000.00	Contribution received towards employment and training initiatives promoted by the Council in association with Uxbridge College or any other approved provider. Funds to be spent within 7 years of receipt (March 2020).
PPR/79/299E	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	16,353.04	16,353.04	0.00	0.00	0.00	16,353.04	16,353.04	Contribution received towards construction training courses delivered by recognised providers and the provision of a construction work place co-ordinator for Hillingdon Residents. No time limits for spend.
PPR/80/297B	Heathrow Villages	Fmr Technicolor Site, 276 Bath Rd, Sipson. 35293/APP/2009/1938	46,055.55	46,055.55	0.00	0.00	0.00	46,055.55	46,055.55	Funds received towards public realm improvement works to be delivered within the vicinity of the land. Funds to be spent within 7 years of receipt (May 2020).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
PPR/81/81/297C	Heathrow Villages	Fmr. Technicolor Site, 271 Bath Rd, Sipson. 35293/APP/1938	AS AT 30/09/14 16,695.14	AS AT 30/06/14 16,695.14	AS AT 30/09/14 0.00	AS AT 30/06/14 0.00	To 30/09/14 0.00	AS AT 30/09/14 16,695.14	AS AT 30/09/14 16,695.14	Contribution received towards the provision of training in the hospitality and leisure industry (see agreement for further details). Funds to be spent within 7 years of receipt (May 2020).
PPR/82/301B	Northwood	37-45 Ducks Hill Rd, Northwood 592/14/APP/2010/1766	22,192.63	22,192.63	0.00	0.00	0.00	22,192.63	22,192.63	Contribution received towards public realm improvements in the vicinity of the development including, CCTV, footpath safety, safer town centres, public transport interchange facilities in the locality of the site (see agreement for details). Funds to be spent within 5 years of receipt (July 2018)
PPR/83/301D	Northwood	37-45 Ducks Hill Rd, Northwood 592/14/APP/2010/1766	19,669.95	19,669.95	0.00	0.00	0.00	19,669.95	19,669.95	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. Funds to be spent within 5 years of receipt (July 2018).
PPR/84/303B	Botwell	70 Wood End Green Rd, Hayes 5791/APP/2012/408	20,618.56	20,618.56	0.00	0.00	0.00	20,618.56	0.00	Contribution received towards community facilities. To be provided for the local community. No time limits. Funds allocated towards upgrading cinema equipment at The Beck Theatre (Cabinet Member Decision 28/08/2014).
PPR/87/303C	Botwell	70 Wood End Green Rd, Hayes 5791/APP/2012/408	7,731.96	7,731.96	0.00	0.00	0.00	7,731.96	7,731.96	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator within the Authority's Area. No time limits.
PPR/85/308B	Hillingdon East	Fmr. Knights of Hillingdon, Uxbridge 15407/APP/2009/1838	7,875.62	7,875.62	0.00	0.00	0.00	7,875.62	7,875.62	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. No time limits.
PPR/86/308B	Uxbridge South	Former Dagenham Motors, Junction St Johns Rd & Cowley Mill Rd 188/APP/2008/3309	17,190.00	17,190.00	0.00	0.00	0.00	17,190.00	17,190.00	Contribution received towards the cost of providing construction training schemes in the Borough. Funds to be spent within 7 years of receipt (Oct 2020)
PPR/88/325A	West Drayton	Stockley Close Units 1623 & 1685 51458/APP/2013/2973	20,713.00	20,713.00	0.00	0.00	0.00	20,713.00	20,713.00	Funds received as the "construction training scheme shortfall costs" & the "co-ordinator costs" towards construction training courses delivered by recognised providers and provision of a construction work place co-ordinator within the Authority's Area. Funds to be spent within 5 years of receipt (April 2019).
PPR/89/329B	Townfield	Land at Pronto Industrial Estate, 585-591 Uxbridge Road, Hayes 4404/APP/2013/1650 4404/APP/2008/3558	35,813.52	0.00	0.00	0.00	0.00	35,813.52	35,813.52	Contribution received towards the costs of providing construction training schemes within the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
PPR/90/331B	Cavendish	216 Field End Road, Eastcote. 6331/APP/2010/2411	5,000.00	0.00	0.00	0.00	0.00	5,000.00	5,000.00	Contribution received towards the costs of providing construction training schemes within the London Borough of Hillingdon. No time limit for spend.
PPR/91/331C	Cavendish	216 Field End Road, Eastcote. 6331/APP/2010/2411	10,000.00	0.00	0.00	0.00	0.00	10,000.00	10,000.00	Contribution to be used by the Council towards community facilities in the Authority's area. No time limit for spend.
PPR/92/333B	Yiewsley	39 High Road, Yiewsley 24485/APP/2013/138	22,543.13	0.00	0.00	0.00	0.00	22,543.13	22,543.13	Contribution received towards the cost of providing construction training courses delivered by recognised providers and/or the provision of a construction work place co-ordinator serving the locality of the development. No time limits.
PPR/93/333C	Yiewsley	39 High Road, Yiewsley 24485/APP/2013/138	25,010.10	0.00	0.00	0.00	0.00	25,010.10	25,010.10	Contribution received towards the provision of CCTV, provision of lighting, closure/gating of paths and links, safety improvements to public transport interchanges, facilities, and car parks, enhanced night bus networks to and from major new facilities and leisure uses within the authority's area. No time limits for spend.
		COMMUNITY, COMMERCE & REGENERATION SUB - TOTAL	4,437,081.99	4,338,715.24	2,632,349.23	2,587,204.36	108,144.87	1,804,732.76	632,855.05	
		PORTFOLIO: COMMUNITY, COMMERCE AND REGENERATION								

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/09/14	AS AT 30/09/14	AS AT 30/09/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
CSL/6/189A	Ruislip	30 Kings End, Ruislip. 46299/APP/2006/2165	7,674.48	7,674.48	0.00	0.00	0.00	7,674.48	0.00	Towards the provision of community facilities in the immediate vicinity of the land. No time limits. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/9/199A	Ruislip	41, Kingsend, Ruislip. 2792/APP/2006/3451	9,338.43	9,338.43	0.00	0.00	0.00	9,338.43	0.00	Funds received towards the provision of community facilities in the Borough. No time constraints. Earmarked towards Manor Farm Library. Subject to formal allocation of funding.
CSL/10/200B	Manor	Former Ruislip Manor Library, Victoria Road, Ruislip. 14539/APP/2008/2102	5,200.00	5,200.00	0.00	0.00	0.00	5,200.00	0.00	Funds received towards improvements to nearby community facilities. Earmarked towards Ruislip Manor Library and Community Resources Centre. Subject to formal allocation of funding.
CSL/11/205B	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	277,131.54	277,131.54	275,608.35	11,473.55	284,134.80	1,523.19	0.00	Contribution towards the provision or improvement of leisure, youth and/or cultural services within Eastcote and East Ruislip ward boundary. Funds to be spent by September 2014. £265k from this contribution has been allocated towards Highgrove pool improvement programme (Cabinet Member approval received 1/09/2011). Scheme completed 2013. Remaining balance allocated towards the upgrade of the Music studio at Ruislip Youth Centre (Cabinet Member Decision 09/07/2014).
CSL/12/215A	Ruislip	5 - 11, Reservoir Road, Ruislip 61134/APP/2006/260	13,338.00	13,338.00	0.00	0.00	0.00	13,338.00	13,338.00	Contribution received towards the provision of community facilities in the locality. No time limits on spend. Earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/13/219A	Yeading	Rear of Smeay Court, Perth Avenue, Hayes. 65936/APP/2010/883	414.00	414.00	0.00	0.00	0.00	414.00	414.00	Funds received towards the provision or improvement to library facilities and/or library books within the Borough. No time limits.
CSL/14/220	Townfield	Trescott House, Hayes. 36261/APP/2010/215	1,599.00	1,599.00	0.00	0.00	0.00	1,599.00	1,599.00	Funds received towards additional or improved library facilities in the vicinity of the site. No time limits.
CSL/15/231D	Ruislip	Former RAF Ruislip (Ickenham Park), High Road, Ickenham 38402/APP/2007/1072	269,750.00	269,750.00	0.00	0.00	0.00	269,750.00	0.00	Funds received towards the construction of a new facility or the extension of an existing facility to provide for improvement of leisure, elderly, youth and/or cultural services within the locality of the land. Funds to be spent by November 2015. Funds earmarked towards improvements to the Compass Theatre, subject to an eligible scheme and formal allocation.
CSL/17/238A	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,645.25	31,645.25	0.00	0.00	0.00	31,645.25	31,645.25	Funds received as 50% of the community facilities contribution towards community facilities schemes or measures within the Borough. Funds to be spent by February 2018. Further £16,135.84 received as remaining 50% of community facilities contribution. Funds earmarked towards the provision of a new community facility at the former RAF Eastcote, Lime Grove. Subject to formal allocation.
CSL/18/238B	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	3,268.46	3,268.46	0.00	0.00	0.00	3,268.46	3,268.46	Funds received towards the provision of library facilities and/or library books within the Borough. Funds to be spent by February 2018.
CSL/19/237A	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	24,130.14	24,130.14	0.00	0.00	0.00	24,130.14	0.00	Funds received towards environmental improvements and community facilities within a 3 mile radius of the site. Funds to be spent by February 2016. Funds allocated towards the restoration of Eastcote House Gardens for community use (Cabinet Member Decision 14/11/2014).
CSL/21/209F	Yiewsley	Tesco, Trout Road, Yiewsley, 60929/APP/2007/3744	66,988.81	66,988.81	0.00	0.00	0.00	66,988.81	66,988.81	Contribution received for the purpose of improving existing community facilities within the Yiewsley area. Funds to be spent by March 2016. Further £3,938.81 received as index linking payment.
CSL/22/241B	Ruislip	28 & 29a Kingsend, Ruislip. 5740/APP/2008/1214	3,250.00	3,250.00	0.00	0.00	0.00	3,250.00	3,250.00	Funds received towards the expansion of local community facilities in the area of the development. Funds to be spent within 5 years of receipt (April 2016).
CSL/23/243A	South Ruislip	Former Tally Ho P.H., West End Road, Ruislip. 8418/APP/2006/913&914	14,300.00	14,300.00	0.00	0.00	0.00	14,300.00	14,300.00	Funds received towards the cost of providing community facilities in the vicinity of the development. Funds to be spent within 7 years of receipt (June 2018). Earmarked towards: provision of cycling facilities at Field-End-School. Subject to formal approval.
CSL/24/244A	Townfield	505 to 509 Uxbridge Road, Hayes. 9912/APP/2009/1907	2,150.96	2,150.96	0.00	0.00	0.00	2,150.96	2,150.96	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. Funds to be spent by June 2018.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/09/14	AS AT 30/09/14	AS AT 30/09/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
CSL/25/249A	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/2011/243	4,167.60	4,167.60	0.00	0.00	0.00	4,167.60	4,167.60	Funds received towards the provision of or improvement to library facilities and/or library books within LBH. No time limits.
CSL/26/249B	Townfield	Fmr Glenister Hall, Minet Drive, Hayes. 40169/APP/2011/243	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Funds received towards the provision of necessary capacity enhancements at the Townfield Community Centre. No time limit for spend.
CSL/27/210D	Botwell	Hayes Stadium, Judge Heath Lane, Hayes. 49996/APP/2009/3561	13,813.07	13,813.07	12,664.00	0.00	0.00	1,149.07	1,149.07	Contribution received towards the provision of library facilities in the borough of Hillingdon. Funds to be spent within 5 years of receipt (Sept 2016). Further £1,328.07 received as index linking payment. £12,664 from this contribution allocated to scheme to provide air conditioning to meeting rooms at Botwell Library. (Cabinet Member Decision 16/8/13).
CSL/28/262A	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	555.53	555.53	0.00	0.00	0.00	555.53	555.53	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/29/263A	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	356.03	356.03	0.00	0.00	0.00	356.03	356.03	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/30/267A	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	644.23	644.23	0.00	0.00	0.00	644.23	644.23	Contribution received towards the provision of library facilities in the borough of Hillingdon. No time limits.
CSL/31/276B	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	10,771.94	10,771.94	0.00	0.00	0.00	10,771.94	10,771.94	Contribution received towards the provision of library books and/or library books within the Authority's area. Funds to be spent by July 2019
CSL/32/278A	Botwell	6-12 Clayton Road, Hayes 62528/APP/2009/2502	528.08	528.08	0.00	0.00	0.00	528.08	528.08	Contribution received towards the provision or improvement of library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/33/284B	Viewsley	Former Honeywell site, Trout Road, West Drayton (live/work units). 335/APP/2010/1615	529.85	529.85	0.00	0.00	0.00	529.85	529.85	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/34/291B	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 68248/APP/2011/3013	575.00	575.00	0.00	0.00	0.00	575.00	575.00	Contribution received towards the provision of library facilities and/or library books within the authority's area. No time limits for spend.
CSL/35/282E	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	2,263.48	2,263.48	0.00	0.00	0.00	2,263.48	2,263.48	Contribution received towards the provision of library facilities and/or library books within the authority's area. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
CSL/36/299B	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	955.56	955.56	0.00	0.00	0.00	955.56	955.56	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/37/299C	Cavendish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	11,028.95	11,028.95	0.00	0.00	0.00	11,028.95	11,028.95	Contribution received towards the provision or improvement of community facilities within the Authority's area. No time limit for spend.
CSL/38/301C	Northwood	37-45 Ducks Hill Rd, Northwood 59214/APP/2010/1766	1,375.61	1,375.61	0.00	0.00	0.00	1,375.61	1,375.61	Contribution received towards the provision of library facilities and/or library books serving the locality of the development. Funds to be spent within 5 year of receipt (July 2018).
CSL/39/303D	Botwell	70 Wood End Green Rd, Hayes 5791/APP/2012/408	1,459.67	1,459.67	0.00	0.00	0.00	1,459.67	1,459.67	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/40/304B	Yeading	Fmr Tasman House, 111 Maple Road, Hayes 38097/APP/2012/3168	684.48	684.48	0.00	0.00	0.00	684.48	684.48	Contribution towards the provision of or improvement to library facilities and/or library books within the Authority's area. Funds to be spent within 7 years of receipt (August 2020).
CSL/41/306C	Hillingdon East	Fmr Knights of Hillingdon, Uxbridge 15407/APP/2009/1838	493.40	493.40	0.00	0.00	0.00	493.40	493.40	Contribution received towards the provision of library books within the authority's area. No time limits
CSL/43/313	South Ruislip	Queenswalk Resource Centre, Queens Walk, Ruislip 12059/APP/2012/2570	10,000.00	10,000.00	0.00	0.00	0.00	10,000.00	0.00	Funds received as a contribution towards sports and leisure facilities at Deansfield Primary School. Funds to be used towards sports items such as goal posts, rounders equipment, training kit and other sporting equipment (see agreement for details). No time limit for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
CSL/44/242F	West Drayton	Drayton Garden Village (fmr NATS site), Porters Way - West Drayton 5107/APP/2009/2348	AS AT 30/09/14 34,000.00	AS AT 30/09/14 34,000.00	AS AT 30/09/14 0.00	AS AT 30/09/14 0.00	To 30/09/14 0.00	AS AT 30/09/14 34,000.00	AS AT 30/09/14 34,000.00	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/45/319B	Northwood Hills	117 Pliner Rd, Northwood 120565/APP/2006/2510	2,580.63	2,580.63	0.00	0.00	0.00	2,580.63	2,580.63	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/46/321B	Charville	The Grange, Pine Place, Hayes 510665/APP/2009/546	392.00	392.00	0.00	0.00	0.00	392.00	392.00	Contribution received towards the provision of or improvement to library facilities and/or library books in Hillingdon. No time limits
CSL/47/323D	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	20,000.00	20,000.00	0.00	0.00	0.00	20,000.00	0.00	Contribution received towards the costs of provision or improvements to community facilities within the Authority's Area. No time limits. Allocated towards the restoration of Eastcote House Gardens to provide a community facility (Cabinet Member Decision 14/11/2014).
CSL/48/323E	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	1,500.73	1,500.73	0.00	0.00	0.00	1,500.73	1,500.73	Contribution received towards the provision of or improvements to library facilities and/or books within the Authority's Area. No time limits.
CSL/49/329C	Townfield	Land at Pronto Industrial Estate, 585-591 Uxbridge Road, Hayes 4404/APP/2013/1650	1,764.67	1,764.67	0.00	0.00	0.00	1,764.67	1,764.67	Contribution towards the cost of providing library facilities and other associated initiatives within the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
CSL/50/329D	Townfield	Land at Pronto Industrial Estate, 585-591 Uxbridge Road, Hayes 4404/APP/2013/1650	11,875.30	11,875.30	0.00	0.00	0.00	11,875.30	11,875.30	Contribution received towards community facilities to be provided within the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
CSL/51/331D	Cavendish	216 Field End Road, Eastcote 6331/APP/2010/2411	458.62	458.62	0.00	0.00	0.00	458.62	458.62	Contribution to be used by the Council towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
CSL/52/333D	Yiewsley	39 High Street, Yiewsley 24485/APP/2013/138	1,321.00	1,321.00	0.00	0.00	0.00	1,321.00	1,321.00	Contribution to be used by the Council towards the provision of or improvement to library facilities and/or library books within the Authority's area. No time limits for spend.
		COMMUNITY, COMMERCE AND REGENERATION SUB - TOTAL	884,274.50	868,854.91	288,272.35	276,798.80	11,473.55	596,002.15	228,385.91	
		COMMUNITY, COMMERCE AND REGENERATION -TOTAL	5,321,356.49	5,207,570.15	2,920,621.58	2,864,003.16	119,618.42	2,400,734.91	861,240.96	
PORTFOLIO: FINANCE PROPERTY & BUSINESS SERVICES										
E/10/18	West Drayton	Old Mill House, Thorney Mill Road, West Drayton 41706C/9/1/904	59,556.42	59,556.42	52,577.45	52,577.45	0.00	6,978.97	0.00	Revenue cost (12K) spent. The balance is required for the establishment and management of a nature reserve on nearby land. Works identified and now awaiting quotations from contractors. Officers have liaised with London Wildlife Trust and contractors with regards to phasing of the works (access and conservation improvements) required to improve the nature reserve. Works have now been scheduled by the area officer. Spend towards tree and footpath works. Further spend towards maintenance works. There are no time constraints upon the expenditure of the funds.
E/10/85 (see: PT/36)	Heathrow Villages	A4 Heathrow Corridor scheme - Match Funding for Heathrow Villages Chrysalis Projects	25,000.00	25,000.00	18,502.05	18,502.05	15,465.05	6,497.95	0.00	For Environmental Improvements on A4/M4 corridor. Balance allocated to improvements scheme at Berkeley Meadows also using funds at E/26/93. Trees are being scheduled for planting during the upcoming planting season. Officers chasing prices for other works. Spend reduced due to rectification of miscoding. No time constraints. A programme of works has been drawn up for this site. Formal allocation of funds to be sought.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS AS AT 30/09/14	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/14	COMMENTS (as at mid November 2014)
E/17/26D (see: PT/66 & PPR/18)	Botwell	Trident Site, Phase 3 Stockley Park - Lake Farm & Botwell Green Play Area 379777/P/94/335	AS AT 30/09/14 1,323,400.00	AS AT 30/06/14 1,323,400.00	AS AT 30/09/14 1,321,671.33	AS AT 30/06/14 1,321,671.33	To 30/09/14 0.00	AS AT 30/09/14 1,728.67	0.00	Balance for Lake Farm. Friends of Lake Farm now agreed scope of works. Engineering Consultancy have been commissioned to commence works to enhancing slope of BMX track Botwell Green Play area complete. See Cabinet report 18 December 2003. Planning permission for skate park granted. No time limits for spend. Skate Park project completed July 2013. Balance towards seating.
E/24/62 (See also PT/60 & PPR/23)	Brunel	Land at Lyon Industrial Estate, High Rd. Cowley - Uxbridge Cowley Initiative (Employment Training, Air Quality & Highway Works) 51095/APP/2000/1004	14,368.39	14,368.39	12,937.46	12,937.46	0.00	1,430.93	0.00	Towards Uxbridge/Cowley Initiative. Allocated to Air Quality Action Plan projects. This is a portion of a £30k contribution to be applied towards all or some of 4 different project areas. £1k income transferred to PPR/23. Interest accrued. No time constraints. Spend towards operation of air quality monitoring stations in the borough.
E/26/93 (Formerly PT/33)	Heathrow Villages	H.S.A Land, Bath Road 41687/S/98/16	12,396.46	12,396.46	8,441.07	8,441.07	0.00	3,955.39	0.00	Available for Environmental Improvements in Bath Rd area. Balance allocated to improvements scheme at Berkeley Meadows also using funds at E/10/85. See update at E/10/85. Interest accrued. No time constraints. Spend towards tree planting.
E/28/71 (Formerly PT/40)	Botwell	Land at Hendrick Lovell, S.W of Dawley Road, Hayes 43554/C/92/787	12,692.00	12,692.00	267.81	267.81	0.00	12,424.19	0.00	Landscaping works (12.69K). Limited to specific area of land. Delays caused by land being in Stockley Park Consortium ownership. Green Spaces team is looking into the potential for a scheme within the parameters of the legal agreement. Site overgrown preventing planting trees in preferred location. The trees officer has suggested two locations on the site where they could be planted instead. Officers currently considering feasibility. No time constraints.
E/32/01 (Formerly PT/43/01)	Townfield	Sainsbury Minet Site - Grapes Junction / 40601/H/91/1970	1,008,500.00	1,008,500.00	1,005,951.10	1,005,951.10	0.00	2,548.90	0.00	The balance has been included in s106 dated 10 May 2004 for Lombardy Retail Park, Coldharbour Lane for the Council to use the funds for the following specified improvements: (i) provision of CCTV coverage on the land (ii) provision of safety enhancements (iii) provision of environmental improvements to Uxbridge Rd (iv) provision of either CCTV within the wider area of the land, junction improvements at Springfield Road/Uxbridge Road, or installation of bollards and lighting along Springfield Road, or other similar schemes in the vicinity of the site to be agreed in writing by the developer. Sainsbury has given approval for a scheme in Lombardy Park. Playground works are complete. Spend towards design works to install lighting along main footpath. Unspent funds to be repaid by 12 January 2011. Scheme complete.
E/38/153B	Heathrow Villages	Polar Park, Bath Road, Harmondsworth 2964/APP/2002/1436 & 1437	10,000.00	10,000.00	7,764.09	7,764.09	0.00	2,235.91	0.00	Funds received towards Air Quality initiatives within the vicinity of the site. No time constraints. Funds allocated towards two monitoring stations in vicinity of the site. (Cabinet Member Decision 22/6/2010). £7,764.09 spent towards air quality monitoring.
E/42/140J	Pinkwell	MCD Records Office Stockley Road/Bourne Avenue, Hayes 18399/APP/2004/2284	104,308.09	104,308.09	104,120.23	104,120.23	0.00	187.86	0.00	To be applied towards the provision and maintenance of open space and recreational facilities within the area of the site. £25,000 allocated to Bourne Park Playing Fields. Balance allocated to Pinkwell Park (Cabinet Member Decision 6/8/09). Drainage works to the Bourne Park Playing Fields are now complete. Funds not spent including interest within 7 years of receipt (January 2014) are to be repaid. Path works completed March 2013. New playground equipment installed and scheme now complete.
E/44/174B	Heathrow Villages	Terminal 2, Heathrow 62360/APP/2006/2942	25,000.00	25,000.00	24,158.13	24,158.13	0.00	841.87	0.00	Funds received towards the implementation and monitoring of the Council's Air Quality Action Plan. Funds not spent by 16 November 2015 are to be repaid. Funds allocated towards two monitoring stations in the vicinity of the site. (Cabinet Member Decision 22/6/2010). Spend towards operation of air quality monitoring stations in the Borough.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
E/47/177B	Manor	41-55, Windmill Hill, Ruislip planning ref.48283/APP/2006/2353	38,258.39	38,258.39	32,124.97	32,124.97	0.00	6,133.42	0.00	Funds received towards open green space and recreational open space within a 3 mile radius of the land. This sum includes approximately £8k for bins and benches and £30k for children's play space. Funds not spent within 5 years of receipt (24 December 2012) are to be refunded. Officers currently drawing up a programme of works for Warrender Park. Funds allocated towards a scheme of improvements at Warrender Park (Cabinet Member Decision 3/9/2010). Works complete Dec 12. Accounting adjustment made, scheme to be closed.
E/49/179B	Botwell	555-559 & r/o 51-553 Uxbridge Road, Hayes planning ref. 41390/APP/2006/1346	33,912.00	33,912.00	17,755.00	17,755.00	0.00	16,157.00	0.00	Funds received towards improvement to the open space facilities at Rosedale Park adjoining the land. No time limits. Spend towards improvements to Park Pavilion.
E/51/186C	Yiewsley	92-104, High St, Yiewsley 59189/APP/2005/3476	60,616.20	60,616.20	38,061.21	38,061.21	0.00	22,554.99	0.00	Funds received towards open space improvements at Yiewsley Recreation Ground. Funds unspent at 20/04/2015 to be returned. Spend towards footpath works completed Dec 09. Remaining funds to be spent towards play builder scheme. Completed June 2010.
E/52/190B	Uxbridge	Armstrong House & The Pavilions 43742/APP/2006/252	104,000.00	104,000.00	103,762.78	103,762.78	640.62	237.22	0.00	Funds received towards improvements to open space /recreation facilities at Farnridge Park and/or cycle links to the park. Funds unspent as at 29/7/2015 must be returned. Funds allocated towards a scheme of improvements at Farnridge Park (Cabinet Member decision 21/10/09). Spend towards improvements to bowling green. £14,969 spent towards provision of the Adizone (opened March 2011). Spend towards path works, planting & skate park.
E/53/192B	Uxbridge	126/127, Waterloo Road Uxbridge 2325/APP/2006/3452	20,913.64	20,913.64	11,271.70	11,271.70	0.00	9,641.94	0.00	Funds received towards provision of public open space in the locality of the site. Officers looking at a programme of improvements to Rockingham Recreation Ground. No time limits. Funds to be spent towards playbuilder scheme, due to commence spring 2010. Playbuilder scheme completed August 2010. Awaiting invoices.
E/54/194D	Uxbridge	Frays Adult Education Centre, Harefield Road, Uxbridge. 18732/APP/2006/1217	44,509.05	44,509.05	41,536.22	41,536.22	0.00	2,972.83	0.00	Funds received towards the provision of open space facilities within the Borough of Hillingdon. No time limits. Funds allocated to Hillingdon Court Park (reconstruction of the bowling green). Cabinet Member decision 20/7/09. Scheme completed October 09, awaiting financial completion.
E/57/205D	Eastcote	RAF Eastcote, Lime Grove, Ruislip. 10189/APP/2004/1781	118,803.95	118,803.95	0.00	0.00	0.00	118,803.95	0.00	Contribution received towards the provision or improvement of outdoor sports and /or pitch facilities within a 3000m radius of the land. Funds to be spent by September 2014. Funds allocated towards provision of a multi use games area at Warrender Park and out door gym at Kings College Playing fields (Cabinet Member Decision 01/08/2014). Scheme on site September 2014. Awaiting invoices.
E/59/155F	West Drayton	Former RAF - Porters Way, West Drayton 5107/APP/2005/2082	20,000.00	20,000.00	9,291.00	9,291.00	0.00	10,709.00	0.00	Funds received towards the maintenance of play facilities at Stockley Recreation Ground (Mulberry Parade). Funds to be spent by Dec 2012. £10,415 allocated towards costs incurred in maintaining the playground (Cabinet Member Decision 7/11/2012).
E/60/215C	Ruislip	5 - 11 Reservoir Road, Ruislip. 61134/APP/2006/260	28,994.76	28,994.76	27,237.50	27,237.50	0.00	1,757.26	0.00	Contribution received towards open space/recreation improvements or other green spaces in the locality. Funds allocated towards improving playground facilities at Ruislip Lido. Cabinet Member Decision (31/10/13). No time limits on spend. Play equipment completed March 2014. Awaiting installation of benches.
E/61/217B	Harefield	34 High Street, Harefield. 259/APP/2009/2391	7,000.00	7,000.00	7,000.00	7,000.00	7,000.00	0.00	0.00	Funds received towards additional or improved recreation/open space facilities within a 3 mile radius of the site. No time limit. Funds allocated towards improvements to playground on Harefield Green (Cabinet Member Decision 24/01/2014).
E/62/231E	Ruislip	Former RAF Ruislip (Ickenham park), High Road, Ickenham. 38402/APP/2007/1072	146,879.75	146,879.75	15,191.56	15,191.56	0.00	131,688.19	0.00	Funds received as a commuted sum towards the maintenance of the playing fields as part of the scheme for a period of 10 years. Spend subject to conditions as stipulated in the legal agreement. £44,063 allocated towards the annual cost of maintaining the playing fields provided at Ickenham Park development (Cabinet Member Decision 7/11/2012). Spend towards maintenance costs 2012/13.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS AS AT 30/09/14	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/14	COMMENTS (as at mid November 2014)
E/65/237C	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	AS AT 30/09/14 80,431.31	AS AT 30/06/14 80,431.31	AS AT 30/09/14 0.00	AS AT 30/06/14 0.00	To 30/09/14 0.00	AS AT 30/09/14 80,431.31	AS AT 30/09/14 0.00	Funds received towards the off site provision of formal recreational open space in the vicinity of the site. Funds to be spent by February 2016. Earmarked towards improvements at Churchfield Gardens.
E/66/239D	Eastcote	Highgrove House, Easote Road, Ruislip. 10622/APP/2006/2294 & 10622/APP/2009/2504	10,000.00	10,000.00	6,678.17	6,678.17	0.00	3,321.83	0.00	Contribution received towards the cost of enhancement and/or nature conservation works at Highgrove Woods. No time limits. Funds allocated towards conservation works at Highgrove Woods Nature Reserve (Cabinet Member Decision 16/3/12). Works on going.
E/67/209H	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	35,742.27	35,742.27	0.00	0.00	0.00	35,742.27	0.00	Contribution received for the purposes of expanding the existing facilities at Yiewsley Recreation Ground. Funds to be spent by March 2016. Further £2,101.57 received as indexation payment.
E/69/246B	Botwell	561 & 563 Uxbridge Road, Hayes. 63060/APP/2007/1385	20,175.83	20,175.83	0.00	0.00	0.00	20,175.83	0.00	Contribution received towards the cost of improving Rosedale Park which adjoins the land. No time limit on spend.
E/70/243C	South Ruislip	Fmr Tally Ho PH, West End Road, Ruislip. 8418/APP/2006/913&914	28,967.00	28,967.00	28,967.00	28,967.00	0.00	0.00	0.00	Contribution received towards open space and recreational open space in the vicinity of the development. Funds to be spent within 7 years of receipt (June 2018). Funds spent towards Chrysalis scheme to upgrade footpath at Coronation walk (2013/14 closing), Cabinet Member approval received 17/10/2014.
E/71/250	South Ruislip	Land adjacent to Downe Barns Farm, West End Road, Northolt. 2292/APP/2006/2475	30,000.00	30,000.00	10,000.00	10,000.00	0.00	20,000.00	15,000.00	Funds received as maintenance instalments to assist with the management of Ten Acres Wood Nature Reserve including, staffing, tree & river Maintenance and volunteers' tools & equipment. Funds to be spent within 11 years of receipt (August 2021). £15,000 allocated towards ongoing management works at the reserve (Cabinet Member Decision 7/11/2012). Spend towards stock fencing and ditch restoration at the reserve.
E/72/266	Heathrow Villages	BA East & West Maintenance Bases, Heathrow. 50462/APP/2011/342 & 62906/APP/2011/344	10,000.00	10,000.00	10,000.00	10,000.00	0.00	0.00	0.00	Contribution received towards initiatives to improve air quality in the Authority's area (see legal agreement for details). No time limits. Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014)
E/73/265E	Heathrow Villages	Former Longford House, 420 Bath Road, Longford (Premier Inn). 2985/APP/2009/680 & 2985/APP/2010/2988	26,644.74	26,644.74	9,278.14	9,278.14	0.00	17,366.60	0.00	Funds received for the monitoring and implementation of air quality management measures on the land on or in the vicinity of the development. Funds to be spent within 5 years of receipt (Nov 2016). Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/74/271	Townfield	Fmr Airlink House, Land to the north of Pump Lane, Hayes. 5505/APP/2010/2455	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.00	Funds received towards initiatives to improve air quality in the Authority's Area. See legal agreement for further details. No time limits for spend. Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/75/272	Heathrow Villages	White Hart PH, Bath Rd, Harlington. 4129/APP/2011/453	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	0.00	Funds received towards initiatives to improve air quality in the Authority's Area. See legal agreement for further details. No time limits for spend. Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/76/276E	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	131,481.94	131,481.94	0.00	0.00	0.00	131,481.94	131,481.94	Contribution received as the first instalment towards improvements to local recreation and sports facilities within the vicinity of the land. Funds to be spent within 7 years of receipt (July 2019). £66,741 received as the second instalment towards the same purpose (spend July 2020).
E/77/276F	Townfield	Fmr Hayes FC, Church Road, Hayes 4327/APP/2009/2737	17,793.03	17,793.03	0.00	0.00	0.00	17,793.03	17,793.03	Contribution received as the first instalment towards air quality improvements in the Authority's area including, measures to reduce emissions, tree planting, use of cleaner fuels and air quality strategy (see agreement for details). Funds to be spent within 7 years of receipt (July 2019). £9,031 received as the second instalment towards the same purpose (spend by July 2020).
E/78/282A	West Ruislip	Lyon Court, 28-30 Pembroke Road, Ruislip. 66895/APP/2011/3049	10,000.00	10,000.00	6,740.00	6,740.00	0.00	3,260.00	0.00	Contribution received as the first instalment towards the cost of providing a scheme to protect and enhance the off site nature conservation interest in the locality of the site. Estimated time limit for spend 2019 (see agreement for details). Funds allocated towards ecological improvements at Pinn Meadows (Cabinet Member Decision 31/10/13).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
E/79/277E	Heathrow Villages	The Portal Soylia Rd, Heathrow Airport	AS AT 30/09/14 25,804.75	AS AT 30/06/14 25,804.75	AS AT 30/09/14 0.00	AS AT 30/06/14 0.00	To 30/09/14 0.00	AS AT 30/09/14 25,804.75	AS AT 30/09/14 0.00	Contribution received towards air quality improvements in the Authority's area including, measures to reduce emissions, tree planting, use of cleaner fuels and air quality strategy (see agreement for details). Further contribution towards the same purpose. No time limit for spend. Funds allocated towards the Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/80/249F	Townfield	Glenister Hall, 119 Minet Drive, Hayes 40169/APP/2011/243	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	0.00	Contribution received towards the provision and maintenance of junior football pitches/refreshment of cricket wicket at Grassy meadows (see agreement for details). No time limits.
E/82/288B	Yiewsley	Versatile House, Benimck Road, Yiewsley 59436/APP/2010/721	12,717.00	12,717.00	0.00	0.00	0.00	12,717.00	12,717.00	Contribution received towards improvements to open space facilities in the vicinity of the site. No time limits for spend.
E/83/198G	Uxbridge	Fmr Gasworks Site, Cowley Mill Road, Uxbridge (Kier Park), 3114/APP/2012/2881	15,000.00	15,000.00	0.00	0.00	0.00	15,000.00	0.00	Contribution received towards undertaking an assessment of air quality within the vicinity of the site. Funds to be spent within 7 years of receipt (March 2020). Funds allocated towards Borough Air Quality Monitoring Programme (Cabinet Member Decision 09/07/2014).
E/84/287D	Heathrow Villages	Fmr Technician Site, 271 Bath Rd, Sipson. 32293/APP/1938	17,270.83	17,270.83	0.00	0.00	0.00	17,270.83	17,270.83	Funds received to be used by Hillingdon Council towards initiatives to improve air quality within LBH. Funds to be spent within 7 years of receipt (May 2020).
E/85/300D	Townfield	Fmr Powergen Site, North Hyde Gardens, Hayes 13228/APP/2012/2185	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Contribution received to be used towards reducing emissions, tree & other planting, vehicle restrictions, use of cleaner fuels, environmental management and air quality strategy (see legal agreement for details). No time limits.
E/86/305B	Northwood	London School of Theology, Green Lane, Northwood 10112/APP/2012/2057	30,609.90	30,609.90	0.00	0.00	0.00	30,609.90	0.00	Contribution received towards the provision of tennis courts within Northwood Recreation Ground. No time limits.
E/87/314A	Pinkwell	Building 5, Hyde Park Hayes, Millington Road, Hayes 45753/APP/2012/2029	12,500.00	12,500.00	0.00	0.00	0.00	12,500.00	12,500.00	Contribution towards initiatives to improve air quality in the Borough including: use of low fuel technology, tree planting, use of cleaner fuels, and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (Dec 2018).
E/88/314B	Pinkwell	Building 5, Hyde Park Hayes, Millington Road, Hayes 45753/APP/2012/2029	59,160.00	59,160.00	0.00	0.00	0.00	59,160.00	59,160.00	Funds received as the "carbon offsetting contribution" to be used by the Council to ensure the shortfall of carbon dioxide savings generated on-site is met by allowing energy efficient measure (see agreement for details). Funds to be spent within 5 years of receipt (Dec 2018).
E/89/315C	Pinkwell	Asda Unit 3 Westlands Estate, Millington Rd, Hayes 32157/APP/2011/872	26,323.47	26,323.47	0.00	0.00	0.00	26,323.47	26,323.47	Contribution received as the "air quality contribution", to be used by the Council towards air quality monitoring in the Authority's area. No time limits for spend.
E/90/325B	West Drayton	Stockley Close Units 1623 & 1685 25760/APP/2013/3632	25,000.00	25,000.00	0.00	0.00	0.00	25,000.00	25,000.00	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (April 2019).
E/91/323B	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	55,000.00	55,000.00	0.00	0.00	0.00	55,000.00	55,000.00	Funds received towards the costs of improvements to public open space in the Authority's Area. No time limits for spend.
E/92/333E	Yiewsley	39 High Street, Yiewsley 24485/APP/2013/138	6,262.53	0.00	0.00	0.00	0.00	6,262.53	6,262.53	Funds to be used towards initiatives to improve air quality in the Authority's Area including (but not limited to): use of low fuel technology; tree and other planting; restrictions on certain types of vehicles; use of cleaner fuels; use of combined heat & power; environmental management and air quality strategy (see agreement for details). Funds to be spent within 5 years of receipt (April 2019).
E/93/326	Pinkwell	Prologs Park, Stockley Road, Hayes 18399/APP/2013/3449	21,789.00	0.00	0.00	0.00	0.00	21,789.00	21,789.00	Contribution received as the "allowable solutions" carbon emissions reduction initiatives in the London Borough of Hillingdon.
		FINANCE PROPERTY & BUSINESS SERVICES SUB-TOTAL	4,002,782.70	3,974,731.17	2,931,285.97	2,912,007.83	42,403.81	1,071,496.73	425,297.80	

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME AS AT 30/09/14	TOTAL INCOME AS AT 30/06/14	TOTAL EXPENDITURE AS AT 30/09/14	TOTAL EXPENDITURE AS AT 30/06/14	2014 / 2015 EXPENDITURE To 30/09/14	BALANCE OF FUNDS AS AT 30/09/14	BALANCE SPENDABLE NOT ALLOCATED AS AT 30/09/14	COMMENTS (as at mid November 2014)
PORTFOLIO: SOCIAL SERVICES, HEALTH AND HOUSING										
H/18/186D *54	Yiewsley	92-105, High St., Yiewsley 591189/APP/2005/3476	15,549.05	15,549.05	0.00	0.00	0.00	15,549.05	0.00	Funds received towards the cost of providing additional primary health facilities in the Borough. Funds not spent by 20/04/2015 must be returned.
H/19/184C *55	West Ruislip	31-46, Pembroke Rd. Ruislip 598161/APP/2006/2896	21,699.53	21,699.53	8,584.43	8,584.43	0.00	13,115.10	0.00	Funds received towards primary health care facilities within a 3 mile radius of the development. Funds not spent by 01/07/2015 must be returned to the developer. £8,584 allocated towards improvements at King Edwards Medical Centre, Ruislip (Cabinet Member Decision 6/12/2013). Funds transferred to NHS Property Services (Feb 2014).
H/10/190D *56	Uxbridge	Armstrong House & The Pavilions, 43742/APP/2006/252	43,395.00	43,395.00	0.00	0.00	0.00	43,395.00	0.00	Funds received towards primary health care facilities in the borough. Funds not spent by 29/7/2015 are to be returned to the developer.
H/11/195B *57	Ruislip	Highgrove House, Easote Road, Ruislip. 10622/APP/2006/2494	3,156.00	3,156.00	0.00	0.00	0.00	3,156.00	0.00	Funds received towards the provision of local health care facilities in the vicinity of the site. No time limits.
H/13/194E *59	Uxbridge	Frays Adult Education Centre, Harefield Road, Uxbridge. 18732/APP/2006/1217	12,426.75	12,426.75	0.00	0.00	0.00	12,426.75	0.00	Funds received towards the provision of healthcare facilities in the Borough. No time limits.
H/16/210C *68	Botwell	Hayes Stadium, Judge Health Lane, Hayes. 49996/APP/2008/3561	105,044.18	105,044.18	0.00	0.00	0.00	105,044.18	0.00	£49,759 received as the first instalment of the healthcare contribution towards the cost of providing additional facilities to meet increased patient numbers in the local area (see legal agreement for full details). Funds to be spent by March 2015. Second & final instalment (£49,728) received towards the same purpose. Further £5,526.18 received as indexation payment for the contribution. Funds "earmarked" towards phases 2-5 of the HESA extension, subject to formal approval.
H/18/219C *70	Yeading	Land rear of Sydney Court, Perth Avenue, Hayes. 6593/6APP/2009/2629	3,902.00	3,902.00	0.00	0.00	0.00	3,902.00	0.00	Funds received towards the cost of providing health facilities in the Authorities Area. No time limits.
H/20/238F *72	West Ruislip	Former Mill Works, Bury Street, Ruislip. 6157/APP/2009/2069	31,441.99	31,441.99	0.00	0.00	0.00	31,441.99	0.00	£15,409 received as 50% of the health contribution towards providing health facilities in the Borough (see legal agreement for further details). First instalment to be spent by February 2018. £16,032 received as remaining 50% health contribution. Funds to be spent by June 2018.
H/21/237D *73	Eastcote	Bishop Ramsey School (lower site), Eastcote Road, Ruislip. 19731/APP/2006/1442	22,455.88	22,455.88	0.00	0.00	0.00	22,455.88	0.00	Funds received towards the provision of primary health care facilities in the Uxbridge area. Funds to be spent by February 2016.
H/22/239E *74	Eastcote	Highgrove House, Easote Road, Ruislip. 10622/APP/2006/2494 & 10622/APP/2009/2504	7,363.00	7,363.00	0.00	0.00	0.00	7,363.00	0.00	Funds received towards the cost of providing health facilities in the Borough (see legal agreement for further details). No time limits.
H/23/209K *75	Yiewsley	Tesco, Trout Road, Yiewsley. 60929/APP/2007/3744	37,723.04	37,723.04	0.00	0.00	0.00	37,723.04	0.00	Contribution received towards the provision of local health service infrastructure in the Yiewsley, West Drayton, Cowley area. Funds to be spent by March 2016. Further £2,218.04 received as indexation payment for the contribution.
H/24/184A	West Ruislip	31-46 Pembroke Road, Ruislip 598161/APP/2006/2896	49,601.53	49,601.53	0.00	0.00	0.00	49,601.53	0.00	Funds have been earmarked towards the dining centre for Northwood and Ruislip elderly persons association. Funds not spent by 1/07/2015 to be returned. Funds transferred to Social Services, Health & Housing Portfolio from CSL/5/184A.
H/25/244C *77	Townfield	505-509 Uxbridge Road, Hayes. 9972/APP/2009/1907	20,269.97	20,269.97	0.00	0.00	0.00	20,269.97	0.00	Funds received towards the cost of providing health facilities in the Authority's area (see legal agreement for details). Funds to be spent within 7 years of receipt (June 2018). Funds "earmarked" towards phases 2-5 of the HESA extension, subject to formal approval.
H/26/249D *78	Townfield	Former Glenister Hall, 119 Minet Drive, Hayes. 40169/APP/2011/243	33,219.40	33,219.40	0.00	0.00	0.00	33,219.40	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend. Funds "earmarked" towards phases 2-5 of the HESA extension, subject to formal approval.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
H/27/262D *80	Charville	Former Hayes End Library, Uxbridge Road, Hayes. 9301/APP/2010/2231	5,233.36	5,233.36	0.00	0.00	0.00	5,233.36	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/28/263D *81	South Ruislip	Former South Ruislip Library, Victoria Road, Ruislip (plot A). 67080/APP/2010/1419	3,353.86	3,353.86	0.00	0.00	0.00	3,353.86	0.00	Funds received towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). No time limit for spend.
H/29/267D *83	Botwell	Fmr Ram PH, Dawley Rd, Hayes 22769/APP/2010/1239	6,068.93	6,068.93	0.00	0.00	0.00	6,068.93	0.00	Funds received towards the cost of providing expansion of health premises to provide additional facilities and services to meet increased patient numbers or new health premises or services in the local area. No time limits for spend. Funds "earmarked" towards phases 2-5 of the HESA extension, subject to formal approval.
H/30/276G *85	Townfield	Fmr Hayes FC, Church Road, Hayes. 4327/APP/2009/2737	68,698.26	68,698.26	0.00	0.00	0.00	68,698.26	0.00	Contribution received as the first instalment towards the cost of providing health facilities in the Authority's area including the expansion of health premises to provide additional facilities, new health premises or services (see legal agreement for details). Funds to be spent within 7 years of receipt (July 2019). £34,871 received as the second instalment towards the same purpose (spend July 2020). Funds "earmarked" towards phases 2-5 of the HESA extension, subject to formal approval.
H/31/31/278D *86	Botwell	6-12 Clayton Road, Hayes. 62528/APP/2009/2502	4,649.84	4,649.84	0.00	0.00	0.00	4,649.84	0.00	Funds received towards the cost of providing expansion of health premises to provide additional facilities and services to meet increased patient numbers or new health premises or services in the local area. No time limits for spend. Funds "earmarked" towards phases 2-5 of the HESA extension, subject to formal approval.
H/32/284C *88	Yiewsley	Former Honeywell site, Trout Road, West Drayton (live/work units). 335/APP/2010/1615	5,280.23	5,280.23	0.00	0.00	0.00	5,280.23	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/33/291C *91	West Drayton	Fmr Swan PH, Swan Road, West Drayton. 68248/APP/2011/3013	5,416.75	5,416.75	0.00	0.00	0.00	5,416.75	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/34/282F *92	West Ruislip	Fmr Lyon Court, 28-30 Pembroke Road, Ruislip. 669895/APP/2011/3049	15,031.25	15,031.25	0.00	0.00	0.00	15,031.25	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
H/35/282G	West Ruislip	Fmr Lyon Court, 28-30 Pembroke Road, Ruislip. 669895/APP/2011/3049	40,528.05	40,528.05	0.00	0.00	0.00	40,528.05	0.00	Funds received as the affordable housing contribution to be used by the Council to provide subsidized housing through a registered social landlord to persons who can't afford to rent or buy houses generally available on the open market. Funds to be spent within 5 years of completion of the development (estimated to be 2019).
H/36/299D *94	Cavershish	161 Elliot Ave (fmr Southbourne Day Centre), Ruislip. 66033/APP/2009/1060	9,001.79	9,001.79	0.00	0.00	0.00	9,001.79	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits for spend.
H/37/301E *95	Northwood	37-45 Ducks Hill Rd, Northwood 59214/APP/2010/1766	12,958.84	12,958.84	0.00	0.00	0.00	12,958.84	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 5 years of receipt (July 2018).

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE SPENDABLE NOT ALLOCATED	COMMENTS (as at mid November 2014)
			AS AT 30/09/14	AS AT 30/06/14	AS AT 30/09/14	AS AT 30/06/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	
H/38/303E *96	Botwell	70 Wood End Green Rd, Hayes 5791/APP/2012/408	13,750.73	13,750.73	0.00	0.00	0.00	13,750.73	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits. Funds "earmarked" towards phases 2-5 of the HESA extension, subject to formal approval.
H/39/304C *97	Yeading	Fmr Tasman House, 111 Maple Road, Hayes 38097/APP/2012/3168	6,448.10	6,448.10	0.00	0.00	0.00	6,448.10	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. Funds to be spent within 7 years of receipt (August 2020).
H/40/306D *98	Hillingdon East	Fmr Knights of Hillingdon, Uxbridge 15407/APP/2009/1838	4,645.60	4,645.60	0.00	0.00	0.00	4,645.60	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/41/309D *99	Uxbridge South	Former Dagenham Motors, Junction of St Johns Rd & Cowley Mill Rd, Uxbridge 188/APP/2008/3309	12,030.11	12,030.11	0.00	0.00	0.00	12,030.11	0.00	Contribution received towards the cost of providing health care facilities within the London Borough of Hillingdon as necessitated by the development. Funds to be spent within 7 years of receipt (Oct 2020).
H/42/242G *100	West Drayton	West Drayton Garden Village (north site) off Porters Way, West Drayton, 5107/APP/2009/2348	337,574.00	337,574.00	0.00	0.00	0.00	337,574.00	0.00	Contribution received towards providing additional primary health care facilities in the West Drayton area including expansion of existing premises to provide additional facilities and services to meet increased patient numbers, new health premises on the land or in the local area (see agreement for details). No time limits.
H/43/319C	Northwood Hills	117 Pinner Road, Northwood 12055/APP/2006/2510	221,357.83	221,357.83	0.00	0.00	0.00	221,357.83	221,357.83	Contribution to be used towards the cost of providing affordable housing in the Authority's area. No time limits for spend.
H/44/319D *103	Northwood Hills	117 Pinner Road, Northwood 12055/APP/2006/2510	24,312.54	24,312.54	0.00	0.00	0.00	24,312.54	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/45/323F	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	86,000.00	86,000.00	0.00	0.00	0.00	86,000.00	86,000.00	Contribution received towards subsidised housing available through a Registered Provider to persons who cannot afford to rent or buy houses generally available on the open market. No time limit for spend.
H/46/323G *104	Cavendish	150 Field End Road (Initial House), Eastcote, Pinner 25760/APP/2013/3632	14,126.88	14,126.88	0.00	0.00	0.00	14,126.88	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits
H/47/329E *106	Townfield	Land at Pronto Industrial Estate, 585-591 Uxbridge Road, Hayes 4404/APP/2013/1650 4404/APP/2008/3558	14,066.23	0.00	0.00	0.00	0.00	14,066.23	0.00	Contribution received towards the cost of providing healthcare facilities in the London Borough of Hillingdon. Funds to be spent within 10 years of receipt (July 2024).
H/48/331E *107	Cavendish	116 Field End Road, Eastcote 6331/APP/2010/2411	4,320.40	0.00	0.00	0.00	0.00	4,320.40	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health premises to meet increased patient numbers, new health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits.
H/49/283B *108	Uxbridge North	Former RAF Uxbridge, Hillingdon Road, Uxbridge 585/APP/2009/2752	624,507.94	0.00	0.00	0.00	0.00	624,507.94	0.00	Funds received towards the provision of healthcare facilities serving the development, in line with the S106 Planning Obligations SPD 2008. No time limits for spend.

CASE REF.	WARD	SCHEME / PLANNING REFERENCE	TOTAL INCOME	TOTAL INCOME	TOTAL EXPENDITURE	TOTAL EXPENDITURE	2014 / 2015 EXPENDITURE	BALANCE OF FUNDS	BALANCE NOT ALLOCATED	COMMENTS
			AS AT 30/09/14	AS AT 30/09/14	AS AT 30/09/14	AS AT 30/09/14	To 30/09/14	AS AT 30/09/14	AS AT 30/09/14	(as at mid November 2014)
H/50/333F *109	Viewsley	39 High street, Viewsley 24485/APP/2013/138	12,444.41	0.00	0.00	0.00	0.00	12,444.41	0.00	Funds received towards the cost of providing health facilities in the Authority's area including expansion of health services at local level, any new facilities required to compensate for the loss of a health facility caused by the development. No time limits.
		SOCIAL SERVICES HEALTH & HOUSING SUB-TOTAL	1,959,053.25	1,303,714.27	8,584.43	8,584.43	0.00	1,950,468.82	307,357.83	
		SECTION 106 SUB - TOTAL	27,238,635.99	26,203,069.62	15,413,067.67	172,013.45	11,825,568.32	5,490,401.26		
		GRAND TOTAL ALL SCHEMES	29,665,358.42	28,594,792.05	16,585,388.92	307,469.45	13,079,969.50	5,490,401.26		
NOTES										
The balance of funds remaining must be spent on works as set out in each individual agreement.										
Bold and strike-through text indicates key changes since the Cabinet report for the previous quarter's figures.										
Income figures for schemes within shaded cells indicate where funds are held in interest bearing accounts.										
* Denotes funds the Council is unable to spend currently (totals £3,900,252.54)										
2: PT05 £291,713.30 is restricted to public transport serving London Heathrow and subject to approval from BAA and bus operators.										
*16: PT27827 £598,444.11 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*18: PT27834 £194,910.65 includes a returnable security deposit for the highway works (to be later refunded) plus interest.										
*20: PT27844 £20,938.04 includes a returnable security deposit for the highway works (to be later refunded) plus interest.										
*22: PT27830 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded)										
*23: PT27849 £22,108.66 includes a returnable security deposit for the highway works (to be later refunded) plus interest.										
*24: PT25 £17,425.09 reasonable period for expenditure without owner's agreement has lapsed										
*28: PT24 £17,586.80 reasonable period for spend has elapsed. A Agreement with developer being sought										
*32: PT27846 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded)										
*36: PT88140C £462,834.66 funds have been received to provide a specific bus service through TL, therefore implementation is not within control of the Council.										
*46: PT88140F £73,774.40 there has not been any petitions for parking schemes in the area.										
*47: PT3740E £32,805.42 there has not been any petitions for parking schemes in the area.										
*49: PT27863 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*51: PT27862/149A £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*52: PT27865 £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*54: H/8186D £15,548.05 funds have been received to provide Primary Health Care facilities in the borough.										
*55: H/9184C £13,115.10 funds have been received to provide Primary Health Care facilities in the borough.										
*56: H/10190D £43,395.00 funds have been received to provide Primary Health Care facilities in the borough.										
*57: H/1195B £3,156.00 funds have been received to provide health care services in the borough.										
*58: H/3194E £12,426.75 funds have been received to provide health care services in the borough.										
*60: PT27876 £5,000.00 is to be held as a returnable security deposit for highway works (to be later refunded)										
*64: PT110198B £14,240.00 is to be held as a returnable security deposit for the implementation of the travel plan (to be later refunded)										
*62: PT27877/197 £23,000.00 held as security for the due and proper execution of the works.										
*63: PT11205A £20,000.00 is to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)										
*67: PT114209A £25,000.00 funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)										
*68: H16210C £105,044.18 funds have been received to provide Health Care services in the borough.										
*70: H/18219C £3,902.00 funds have been received to provide Health Care services in the borough.										
*72: H/20238F £31,441.99 funds have been received to provide Health Care services in the borough.										
*73: H/20237D £22,455.88 funds have been received to provide Primary Health Care facilities in the borough.										
*74: H/2239E £7,365.00 funds have been received to provide Health Care services in the borough.										
*75: H/29209K £37,725.04 funds have been received to provide Health Care services in the borough.										
*76: PT27878/238G £5,000.00 is to be held as a returnable security deposit for the highway works (to be later refunded).										
*77: H/25244C £20,269.97 funds have been received to provide Health Care services in the borough.										
*78: H/26249D £33,219.40 funds have been received to provide Health Care services in the borough.										
*80: H/27262D £5,233.36 funds have been received to provide Health Care services in the borough.										
*81: H/28263D £3,353.86 funds have been received to provide Health Care services in the borough.										
*82: PT128242D £20,000.00 funds to be held as a returnable deposit for the implementation of the travel plan (later to be refunded)										
*83: H/29267D £5,068.93 funds have been received to provide Health Care services in the borough.										
*84: PT27881/249E £4,000.00 as a security deposit to ensure proper execution of works (to be refunded)										
*85: H/30276G £88,696.26 funds received to provide health care facilities in the borough.										
*86: H/31278D £4,649.84 funds received to provide health care facilities in the borough.										
*87: PT27882/273A £72,000.00 funds received as a security deposit to ensure proper execution of works (to be refunded)										
*88: PT132149J £15,000.00 funds to be held as a returnable deposit for the implementation of the travel plan (to be later refunded)										

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SCHOOL CAPITAL PROGRAMME - UPDATE

Cabinet Members	Councillor Jonathan Bianco Councillor David Simmonds
Cabinet Portfolios	Finance, Property & Business Services Deputy Leader of the Council / Education & Children's Services
Officer Contact	Bobby Finch, Residents Services
Papers with report	Appendix 1: Summary of phase 2 and 3 construction works

HEADLINE INFORMATION

Summary	This report provides an update on the primary and secondary school expansions, the school condition works programme and other school capital works.
Contribution to our plans and strategies	Putting our Residents First: <i>Our People; Our Built Environment; Financial Management</i> Investment in schools to adequately address the impact of the population increase within the London Borough of Hillingdon on existing school places. This project also forms part of the Hillingdon Improvement Programme.
Financial Cost	The current forecast of the existing primary schools capital programme is £145,813k inclusive of £1,000k for special resources provision. An additional £13,500k is forecast for new primary school expansions (Phase 4). The secondary schools expansions/replacement forecast is £150,000k
Relevant Policy Overview Committee	Children, Young People and Learning
Ward(s) affected	All.

RECOMMENDATIONS

That Cabinet:

1. Note the progress made with primary and secondary school expansions and the school condition programme.

Primary Schools Expansions

2. Note the requirement for additional primary school places to be met by providing bulge classes for September 2015/2016 and permanent expansions for 2016 onwards.

3. Approves the commencement of a feasibility exercise for the primary school bulge year classes and permanent expansions.
4. Delegate to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with Deputy Chief Executive and Director of Residents Services, the full authority to make all necessary procurement and financial decisions, including the appointment of consultancies and the placing of building contracts for the primary school bulge year classes and primary school permanent expansions.

Schools Condition Programme

5. Notes the early progress made on developing a schools condition programme of work for 2015/2016.
6. Delegate to the Deputy Chief Executive and Director of Residents Services, in consultation with the Leader of the Council and Cabinet Member for Finance, Property and Business Services, the authority to finalise the 2015/2016 schools condition programme reporting back to Cabinet for approval.
7. Delegate to the Leader of the Council and Cabinet Member for Finance, Property and Business Services, in consultation with the Deputy Chief Executive and Director of Residents Services, the authority to make necessary procurement and financial decisions for the appointment of consultancies for the 2015/2016 school condition programme of works.

INFORMATION

1. PRIMARY SCHOOLS

School Places Forecast

The demand for school places in Hillingdon has been rising in recent years and is forecast to continue to rise in line with national and London-wide predictions. Demand for reception places at primary school level is being driven by rising birth rates which the GLA are now predicting to be slightly higher than they previously forecast. Demand for new school places is arising due to new house building and families moving into the Borough. Overall, at primary school level, the need for additional school places has largely been met by the successful school places expansion programme to date.

Primary School Bulge Classes and Permanent Expansion Feasibility

The latest forecast for school places indicates a residual need for up to three additional forms of entry in primary schools in the north of the Borough over the next 2-3 years. This additional demand is largely a result of pupils from outside the Borough travelling to primary schools in Hillingdon (an equivalent of 2 FE from Harrow travelling to schools in the East Ruislip area and 1 FE from Hertfordshire attending schools in the Northwood area).

To mitigate this remaining risk, officers are proposing bulge year classes from September 2015 onwards and are seeking permission from Cabinet to undertake feasibility studies to inform options for permanent expansion at existing schools for future years.

Phase 2 - Primary Schools Permanent Expansions

Phase 2 of the Primary School Expansion Programme will permanently expand 18 schools and add a bulge year to an additional school. To date, expansion works have been completed at 16 schools. The remaining 3 schools are scheduled to be completed in 2014 and 2015. Appendix 1 provides a brief summary of the works being carried out for each scheme as well the current status.

A number of the completed projects will require some remedial works to be carried out by the contractors during the next few months.

Projects to be Completed During the 2014 / 2015 Academic Year

The following remaining construction works in Phase 2 are scheduled to be completed during the 2014 / 2015 academic year.

Cherry Lane, Multi Use Games Area (MUGA): Due to the concerns from the school over the amount of hard play space that will be available with the current proposed location of the Multi Use Games Area (MUGA) alternative proposals have been considered. A planning application is currently being prepared and will be submitted during December 2014.

Glebe: The contractor was originally scheduled to complete the external works in August 2014; however this has now been revised to a 2015 completion. This revised date includes the substantial remedial works required on the new school building as well as the completion of the external works.

Hermitage: The construction of the new single storey classroom block and the removal of the remaining temporary classrooms will be completed in April 2015.

Phase 3 - New Primary Schools

Phase 3 of the Primary School Expansion Programme consist of the construction of Primary Schools on Lake Farm and the St Andrew's Park (former RAF Uxbridge) sites, as well as a further new 5 Form of Entry (FE) Junior School on land adjacent to Laurel Lane School.

John Locke Academy (St Andrew's Park) and Lake Farm Park Academy (Lake Farm)

The accommodation required by the schools to take the initial intake of pupils was completed for the start of term in September 2014. A programme to complete the snagging items and remedial works at both sites is now in place and it is anticipated that all outstanding items will be closed out by the contractor during December 2014

New 5 FE Junior School on Land Adjacent to Laurel Lane School

The foundations for the new school building have been completed. The erection of the steel frame started at the end of November 2014 and is expected to be completed by the end of December 2014.

2. SPECIAL EDUCATIONAL NEEDS (SEN)

Bulge Year Classes

Meadow: The electrical upgrade works being carried out by Scottish and Southern Electric (SSE) are scheduled to be completed during December 2014. Once the upgrade has been completed all construction works will have been finished for this project.

Cherry Lane Specialist Resource Provision (SRP)

The project consists of relocating the existing school library in to a single modular classroom unit that will be installed on the school site adjacent to the existing school building. The area vacated by the library will then be remodelled in to a Specialist Resource Provision (SRP) unit.

The ground works for the modular unit have started and the installation of the single modular classroom unit is scheduled to be completed in January 2015. The remodelling works will take place during February and March with the full works due to be completed for by the end of the Easter school holiday.

3. SECONDARY SCHOOLS

School Places Forecast

As previously reported, the rising demand for school places is moving into secondary schools. The updated forecast shows a longer-term sustained pressure for additional secondary school places rising to 27 additional forms of entry over the next 8 years, with pressure for places commencing from 2016/17 onwards as predicted in previous forecasts. In particular, the forecast need for additional secondary school places is higher in the north / central parts of the Borough, which is where there tends to be higher numbers of pupils living outside the Borough travelling to a Hillingdon school.

Feasibility Studies

Discussions with the schools deemed suitable for potential expansion have now commenced and the next stage of the feasibility exercise which includes site specific surveys is being progressed. Once the feasibility exercise has been completed, a list of the schools that will be expanded will be reported to Cabinet for approval.

Priority Schools Building Programme (PSBP)

The school buildings at Abbotsfield, Swakeleys and Northwood Secondary Schools require improvement and have attracted funding from the Priority School Building Programme for all three to be rebuilt. Abbotsfield and Swakeleys are being managed by the Department for Education (DfE) and Northwood is being managed directly by the Council.

Northwood School: Designs for the expanded 6 forms of entry (FE) school continue to be developed. A pre-planning application consultation took place between 11 November and 2 December 2014 and the feedback received, where possible, will be incorporated into ongoing design process.

Abbotsfield and Swakeleys Schools: Officers are working closely with the DfE to support the re-build of these schools. The DfE have advised that the project moved into the design phase during November 2014 with a planning application expected by February 2015.

4. SCHOOLS CONDITION PROGRAMME

Update on Works from 2013 / 2014 Programme

Hedgewood: The main roofing works were completed in October. The minor outstanding elements of work are currently being completed.

Oak Farm: The main roofing works have been completed. A revised roofing edge protection scheme is currently being designed and is currently scheduled to be installed in December 2014.

Preparation for the 2015 / 2016 Programme

A list of schools which could potentially be part of the 2015/2016 programme of works has been assessed and a finalised list of potential projects is currently being compiled and will be presented to the Leader and Cabinet Members in December 2014.

Recommendation 6 seeks delegated approval to finalise the 2015/16 schools condition programme so it can be taken forward to the feasibility stage.

Consultants will be appointed to carry out the feasibility exercise on these projects using the delegated approval requested in Recommendation 7.

Once the feasibility reports have been completed and assessed, approval for the final programme of works for 2015/2016 will be sought from Cabinet.

5. TWO YEAR OLD FUNDED CHILD CARE PLACES

Local authorities are required to ensure the provision of sufficient child care places to meet the needs of the most disadvantaged two year olds in their area. Officers have been reviewing options to enable additional child care places to be provided for two year olds and recommendations will be presented to the Leader of the Council for consideration. This includes provision at mainstream schools. Schools Forum in October 2014 agreed funding to support the provision of 40 places for two year olds at a school within the Borough. This is being progressed by the school in question.

6. UNIVERSAL FREE SCHOOL MEALS

Following a recent announcement from the DfE, officers have bid for additional capital funding for works at 7 schools in the Borough which will improve the provision of the meals services to infant and junior school children. This includes developing additional provider 'hub' kitchens in the North of the Borough to serve more than one school.

7. FINANCIAL IMPLICATIONS

The Schools Expansion Capital Programme budget totals £311,161k for the period up to 2018/19 including prior years. It includes £147,661k for existing primary schools expansions, £13,500k for new primary schools expansions and £150,000k for secondary schools expansions and

replacements. The revised budget has been increased by £144k in Month 7 due to a contribution from Glebe primary school towards additional furniture, fittings and equipment.

The Month 7 forecast for the overall schools programme is an under spend of £1,847k stemming from cost savings within phases 1, 2 and 3 of the primary schools expansion programme. The position has improved by £243k from Month 6 due mainly to a final account being agreed on Ruislip Gardens primary school (phase 2) with an under spend.

The main works on all eight schools within phase 1 of the primary school expansions have been completed with a forecast outturn under spend of £380k. This is predominantly due to a combination of effective final account negotiations and efficiency gains from close management of CCT fees.

All but three of the 19 primary schools (inclusive of bulge year) phase 2 expansions have now been completed. The forecast outturn position is an under spend of £1,150k as a result of final account settlement figures being less than anticipated at Field End, Rabbsfarm, Highfield and Ruislip Gardens Primary Schools. The outstanding works at Glebe and Hermitage Primary Schools are expected to be contained within existing budgets. The costs for a multi use games area and floodlighting at Cherry Lane are contained within the overall programme under spend.

Outstanding remedial works remain to be completed shortly for John Locke and Lake Farm Academies which are contained within budget. Cost under spends of £162k have been realised due to procurement efficiencies gained from technical consultancy services and unused contingencies. Works are progressing on site for the new school at Laurel Lane and is on schedule for completion in August 2015.

The indicated need for up to three additional forms of entry in primary schools is expected to be met through some provision of additional bulge year classes. There is sufficient capacity within the phase 3A expansions budget to meet the costs of any bulge year expansions. Any future permanent expansions will be funded through the phase 4 new primary expansions budget of £13,500k.

The secondary schools replacement budget of £44,171k provides for the replacement of Abbotsfield and Swakeleys Secondary Schools and Northwood School. Abbotsfield and Swakeleys will be delivered by the Education Funding Agency (EFA) through the Priority Schools Building Programme. The Council's contribution is £13,071k covering FF&E, vocational centre and additional SRP provision.

Northwood School is being project managed internally and has been allocated a budget of £31,100k to provide for 6 forms of entry. Quantity Surveyors Mott MacDonald Ltd has been appointed to provide professional services contract for RIBA stages A-B and design work is now underway. The construction phase of the project is not expected to commence this financial year and hence there is a £631k re-phasing variance in 2014/15.

Temporary classrooms have been provided at Hedgewood Primary School and Meadow Secondary School for the new term as part of the Special Resources Provision budget of £1,000k. Planning consent has been granted to create an SRP unit at Cherry Lane for the summer term in April 2015. The costs will be contained within the budget. An amount of £414k is forecast re-phasing into next year for future needs that may arise.

The funding for the feasibility works for the secondary schools will be met from the Secondary Schools Expansion budget. More detailed feasibility work will commence on the sites so far identified as suitable for expansion. The revised budget for Secondary School Expansions is

£76,900k which is sufficient to meet the increased demand up to 2019/20. The forecast demand beyond this remains uncertain and volatile but will be reviewed annually as part of the pupil placement planning forecast and considered for accordingly as part of future MTFF strategies.

The Schools Expansion programme is funded from EFA grants totalling £197,934k, S106 £21,703k, other contributions £144k and Council resources of £91,380k. The table below summarises the financial position:

Priority Schools Capital Programme	Budget	Prior Years	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	Total Forecast	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Minor Works	1,154	953	201	0	0	0	0	0	1,154	0
Phase 1	23,571	21,924	684	583	0	0	0	0	23,191	(380)
Phase 1A (Inc. Rosedale)	2,116	2,074	3	0	0	0	0	0	2,077	(39)
Phase 2	84,212	51,604	25,397	6,061	0	0	0	0	83,062	(1,150)
Phase 2A	2,929	2,885	7	0	0	0	0	0	2,892	(37)
Phase 3	29,932	6,275	16,836	6,524	135	0	0	0	29,770	(162)
Special Resources Prov.	1,000	0	586	414	0	0	0	0	1,000	0
Phase 3A	2,747	698	337	1,633	0	0	0	0	2,668	(79)
Phase 4 (New Primary Schools Expansions)	13,500	0	0	1,710	4,645	4,105	2,760	280	13,500	0
Secondary Schools (Expansions)	76,900	0	500	2,188	10,750	21,000	21,500	20,962	76,900	0
Secondary Schools (Replacement)	44,171	0	882	22,652	19,012	1,625	0	0	44,171	0
Secondary Schools (Provision)	28,929	0	0	551	3,396	7,341	9,590	8,051	28,929	0
Total Expenditure	311,161	86,413	45,433	42,316	37,938	34,071	33,850	29,293	309,314	(1,847)

Priority Schools Capital Programme	Budget	Prior Years	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	Total Forecast	Variance
	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000	£'000
Resources:										
DfE Grant	158,613	50,479	9,529	11,694	15,751	23,883	24,806	22,471	158,613	0
TBNP	39,321	19,726	19,383	212	0	0	0	0	39,321	0
Section 106	21,703	10,154	9,294	2,255	0	0	0	0	21,703	0
Schools Contributions	144	0	144	0	0	0	0	0	144	0
Council Resources	91,380	6,054	7,083	28,155	22,187	10,188	9,044	6,822	89,533	(1,847)
Total Financing	311,161	86,413	45,433	42,316	37,938	34,071	33,850	29,293	309,314	(1,847)

Members should note that of the total £197,934k grant financing, £91,977k is assumed funding whilst £105,957k has been confirmed. The assumed funding is estimated on the basis of future anticipated successful bids for additional DfE funding for the Secondary Schools expansions and the Phase 4 Primary Schools expansions programme.

Schools Condition Programme

The 2014/15 budget for the Schools Conditions programme is £5,358k including an estimated £546k schools' contributions towards the works. Currently schools contributions of £347k have been agreed for nine schemes that have been implemented. Contributions for four other schemes are subject to agreement from the schools. The schools contribution is based on a capping formula of a contribution and a banded percentage ranging between 50% to 75% dependant on the cost of the project and capped to a maximum of 20% of the school reserves.

The forecast 2014/15 outturn on the Schools Condition programme is £3,936k with £1,422k expected to be re-phased into next year for schemes that are yet to be allocated or approved. It is anticipated that this will be fully required in addition to the 2015/16 budget. This will finance existing allocated schemes, which will be completed next year subject to contribution agreements, and new schemes arising from the feasibility exercise to be undertaken for next year's programme.

Universal Free School meals

The bids for 7 projects described above will potentially lever in additional capital grant, it is not expected that any of the projects if successful in an award would require any additional Council funding. The result of the submission will be announced in January 2015.

COMMENTS OF POLICY OVERVIEW COMMITTEE(S)

None at this stage.

EFFECT ON RESIDENTS, SERVICE USERS AND COMMUNITIES

Completion of both the temporary and permanent phases of the programme will result in additional school places needed for local children, which the Council has a statutory duty to provide.

Consultation Carried Out or Required

In September 2012, Cabinet approved the statutory proposals to enlarge the premises at Harlyn, Glebe, Field End Infant and Junior, Ruislip Gardens, Hermitage Primary, Highfield, Hillingdon, Ryefield, Rabbsfarm, Pinkwell, Heathrow, Cherry Lane and West Drayton Schools. This approval was conditional on the planning permission for the individual sites being granted by 31 July 2013, which has now been met. The Council cannot take school organisation decisions regarding Academies; therefore as Wood End Park was in the process of conversion it was not included in the statutory notice.

Consultation was also needed as part of the process of establishing new schools. A Cabinet Member Report on the process for establishing the 3 new primary schools was approved in May 2013. The process concluded in December 2013 when the Department for Education (DfE) announced the organisations that will be managing the schools.

CORPORATE IMPLICATIONS

Corporate Property and Construction

Corporate Property and Construction authored this report.

Corporate Finance

Corporate Finance has reviewed this report and notes that investment in the Borough's schools remains at the heart of the Council's capital programme. Monies have been earmarked within the Council's Medium Term Financial Forecast to finance on-going revenue financing costs associated with the use of Prudential Borrowing to support this level of investment to 2019/20. Demand for school places continues to be closely monitored, with any relevant financial implications being captured through the Council's budget planning processes and reflected in the draft budget report also on this Cabinet Agenda.

Legal

The Borough Solicitor confirms that there are no specific legal implications arising from this report. Legal advice is provided whenever necessary, in particular cases, to ensure that the Council's Interests are protected.

BACKGROUND PAPERS

NIL

APPENDIX 1

Summary of Phase 2 (school expansions) and Phase 3 (new schools) construction works

School Name	Summary of Works	Status
PHASE 2		
Harefield Infants	Single storey extension to a Year 2 classroom, replacement of windows and external walls in the reception, together with associated works.	All works complete
Harefield Junior	Construction of a single-storey classroom to accommodate two classrooms and associated facilities	All works complete
Field End Infants	1 FE Expansion: Construction of new single storey building and associated facilities.	All works complete
Field End Junior	1 FE Expansion: Construction of single storey building and associated facilities.	All works complete
Bourne Primary	(Bulge Year) Single storey extension to existing school to provide two new classrooms with associated facilities.	All works complete
Highfield Primary	1 FE Expansion: Construction of a two storey building and associated facilities.	All works complete
Ryefield Primary	1 FE Expansion: Construction of a single storey building, a two storey block and associated facilities.	All works complete
Heathrow Primary	0.5 FE Expansion: Part demolition of the existing building, construction of a two storey extension and associated facilities	All works complete
Rabbsfarm Primary	1 FE Expansion: Demolition of existing school and construction of a new 3 FE school including nursery.	All works complete
Ruislip Gardens	1 FE Expansion: Construction of a new two storey extension and associated facilities.	All works complete
West Drayton Primary	1 FE Expansion: Construction of two storey building and associated facilities.	All works complete
Pinkwell Primary	1 FE Expansion: Construction of a stand alone classroom block and associated facilities.	All works complete
Rosedale Primary	Demolition of school sports hall/gymnasium and construction of a new 2 FE school including nursery.	All works complete
Wood End Primary	1 FE Expansion: Construction of 2 stand alone buildings and associated facilities.	All works complete
Harlyn Primary	1 FE Expansion: Construction of part two storey/part single storey extension to existing school and a stand alone two storey classroom block.	All works complete
Hillingdon Primary	1 FE Expansion: Part demolition of existing school and construction of a new two storey classroom block and associated facilities.	All works complete
Glebe Primary	1 FE Expansion: Demolition of existing school and construction of a new 3 FE school including nursery.	Expansion works will be completed in 2015
Cherry Lane Primary	1 FE Expansion: Construction of a two storey building and associated facilities	Main Expansion Works completed 2014. MUGA be completed in 2015
Hermitage Primary	1 FE Expansion: Demolition of existing school and construction of a new 2 FE school including nursery.	Expansion works will be completed in 2015
PHASE 3		
Lake Farm site	New 3 FE primary school, nursery, a Special Resource Provision unit and other associated facilities.	Works will be completed in 2014
St Andrews Park site	New 3 FE primary school, nursery, a Special Resource Provision unit and other associated facilities.	Works will be completed in 2014
New 5 FE Junior School	New 5 FE Junior school and other associated facilities.	Works will be completed in 2015

Note: A Form of Entry (FE) is a group of 30 pupils. Expanding a school by 1 FE will add accommodation sufficient for 30 additional pupils to every year group.

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